

CALL TO ORDER/ROLL CALL

The meeting was called to order by Ms. Peluso at 4:04 p.m. in the Board Room, A300.

Present: Mr. Abezetian, Ms. Carpenter, Mr. Klinger, Mr. Kubiczky, Mr. Lambrecht, Ms. Peluso, Mrs. Potter, Mr. Reynolds, Mr. Sullivan.

Absent: Mr. Garrity.

Also Present: Ms. Page, Mr. Jensen, Dr. Banas-King, Dr. Campos, Ms. Meyer.

APPROVAL OF MINUTES

Mr. Sullivan moved, Mr. Abezetian seconded to approve the minutes of the April 4, 2018, Finance meeting. Voice vote carried the motion unanimously with Mr. Kubiczky abstaining from vote.

CITIZEN PARTICIPATION/PRESENTATION

Mr. Klinger informed the committee of two resignations and a first reading of a mid-manager's position.

Ms. Peluso stated that with no objection from the committee, the committee will take one vote for the action exhibits. There was no objection from the committee.

NEW BUSINESS

1. Budget Transfers

Mr. Sullivan asked if there were any questions on Budget Transfers. The committee had no questions.

2. Resolution Authorizing Public Hearing on Proposed FY 2019 Budget

Mr. Sullivan stated that this Resolution authorizes a public hearing for the proposed FY 2019 Budget. The public hearing will be held on Tuesday, July 17th at 6:30 pm.

3. Educational Broadband Service Long-Term Transfer Lease Agreement

Mr. Sullivan stated that this is a lease Agreement with Clearwire Spectrum Holdings III, LLC (a wholly owned subsidiary of Spring Corp). The Agreement will extend for a term of 10 years from the date of signing with two additional (spring optional) additional renewable terms of ten years each. If the Agreement runs the full 30 years, it will generate a minimum

of \$32,460,000 plus an optional \$100,000 annual donation to the Triton Foundation. Each ten-year renewal term is subject to the discretion of Sprint. Upon signing, Triton would be committed to the 30-year term. The Agreement is recommended for approval by the College's FCC counsel, Todd Gray. The Agreement will produce revenue of \$4,200,000 upon signing and will provide for mandated technology improvements that Triton would otherwise have to fund.

4. Krueger International, Inc. (KI) Career Services Furniture Purchase

Mr. Sullivan stated that this is for a purchase of classroom furniture for the Career Services Renovation Project not-to-exceed \$59,485.94. Mr. Kubiczky noted that the committee is approving the new business item in principle, not the actual purchase order.

5. Krueger International, Inc. (KI) Computer Lab Furniture Purchase

Mr. Sullivan stated that this is for a purchase of computer lab desks for three rooms in the F Building for the not-to-exceed amount of \$49,611.94. Mr. Kubiczky noted that the committee is approving the new business item in principle, not the actual purchase order.

6. Agreement with Athletico Management, LLC

Mr. Sullivan stated that this is an Agreement with Athletico Management, LLC for athletic training services for FY19 beginning July 16, 2018 through May 31, 2019. Athletico will provide certified athletic trainers at a rate of \$25.93 per hour. The total cost of this Agreement will not exceed \$31,000. Mr. Kubiczky noted that "Trustees" should be included in the Indemnification of the Agreement.

7. Memorandum of Understanding with Cook County Sheriff's Office

Mr. Sullivan stated that this is a Memorandum of Understanding with the Cook County Sheriff's Office (CCSO). It will be effective when signed and run through June 30, 2019, and will automatically renew for additional one-year terms ending June 30th of each year unless terminated. Mr. Kubiczky noted that the general counsel for the college's signature has been omitted on the MOU.

8. Agreement with Family Pet Animal Hospital

Mr. Sullivan stated that this is a request to approve the Agreement with Family Pet Animal Hospital that will allow Continuing Education veterinary assistant students to conduct the clinical component of their program onsite at the hospital. There is no cost to the college for this Agreement.

9. Cooperative Agreement with Companion Animal Hospital on Route 66

Mr. Sullivan stated that this is a request to approve the Agreement with Companion Animal Hospital on Route 66 that will allow Continuing Education veterinary assistant students to conduct the clinical component of their program onsite at the hospital. There is no cost to the college for this Agreement.

10. Renewal of Memorandum of Understanding Between National Louis University and Triton College

Mr. Sullivan stated that this is a renewal of the Memorandum of Understanding with National Louis University. Once both parties have fully executed, the MOU is effective for a two-year term, which may thereafter be renewed or extended for subsequent two-year terms. There is no special cost to the College for this Agreement.

11. Clinical Affiliation Agreement with Wilson Care

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Wilson Care effective May 16, 2018 and shall have an initial term of one year. It will automatically renew for additional one year terms. The Agreement will enable students in Triton's Nursing program to participate in clinical education experiences. There is no special cost to Triton for this Agreement.

12. Clinical Affiliation Agreement with Midwest Center for Women's Healthcare

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Midwest Center for Women's Healthcare. It will become effective on May 16, 2018 and shall have an initial term of one year. The Agreement will enable students in Triton's Certified Medical Assistant program to participate in clinical education experiences at the Midwest Center for Women's Healthcare. There is no special cost to Triton for this Agreement.

13. Clinical Affiliation Agreement with Generations at Oakton Pavilion

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Generations at Oakton Pavilion. It will become effective on May 16, 2018, and shall have an initial term of one year. The Agreement will enable students in Triton's Nursing and Nursing Assistant programs to participate in clinical education experiences. There is no special cost to Triton for this Agreement.

14. Clinical Affiliation Agreement with Generations at Regency

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Generations at Regency. It will become effective on May 16, 2018 and shall have an initial term of one year. The Agreement will enable students in Triton's Nursing and Nursing Assistant

programs to participate in clinical education experiences. There is no special cost to Triton for this Agreement.

15. Clinical Affiliation Agreement with Greenwood Care

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Greenwood Care. It will become effective on May 16, 2018 and shall have an initial term of one year. The Affiliation Agreement will enable students in Triton's Nursing program to participate in clinical education experiences. There is no cost to Triton for this Agreement.

16. Clinical Affiliation Agreement with PCC Community Wellness Center

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with PCC Community Wellness Center. It will become effective on May 16, 2018 and shall have initial term of one year. The Affiliation Agreement will enable students in the Certified Medical Assistant program to participate in clinical education experiences. There is no cost to Triton for this Agreement.

17. Clinical Affiliation Agreement with Bryn Mawr Care

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Bryn Mawr Care. It will become effective on May 16, 2018 and shall have an initial term of one year. The Affiliation Agreement will enable students in Triton's Nursing program to participate in clinical education experiences. There is no cost to Triton for this Agreement.

18. Clinical Affiliation Agreement with Albany Care

Mr. Sullivan stated that this is a Clinical Affiliation Agreement with Albany Care. It will become effective on May 16, 2018 and shall have an initial term of one year. The Affiliation Agreement will enable students in Triton's Nursing program to participate in clinical education experiences. There is no cost to Triton for this Agreement.

19. Library Book Purchases from Amazon.com

Ms. Sullivan stated that this is a request to grant the Library permission to issue an Open Purchase order to Amazon.com to order single title books and other formats. The term of service is July 1, 2018 to June 30, 2019 and will not exceed \$25,000.

20. Library Membership & Database Purchases through Carli

Mr. Sullivan stated that this is a request to approve an Open Purchase Order to University of Illinois at Urbana-Champaign as the fiscal agent for CARLI (Consortium of Academic and Research Libraries in Illinois). The term of service is July 1, 2018 to June 30, 2019 and will cover the membership of I-SHARE and database costs not to exceed \$120,000.

21. Agreement with Naxos Online Libraries, LLC

Mr. Sullivan stated that this is a request to approve an agreement with Naxos Online Libraries, LLC for an annual subscription to Naxos Music Library Unlimited Users. The term of service begins July 1, 2018 to June 30, 2019. The total cost of the Agreement will not exceed \$4,200.

22. Library Periodical Subscription Service through Ebsco

Mr. Sullivan stated that this is a request to grant the Library permission to issue an Open Purchase Order to NILRC. The term of service is July 1, 2018 to June 30, 2019 and will not exceed \$50,000.

23. Library Membership and Databases Purchases through NILRC

Mr. Sullivan stated that this is a request to grant the Library permission to purchase current periodical subscriptions through EBSCO, a subscription service provider. The term of service is July 1, 2018 to June 30, 2019. Periodical subscriptions will not exceed \$55,000 in aggregate during FY19. No one title will exceed \$9,000.

24. Agreement with Comcast Spotlight

Mr. Sullivan stated that this is a request to approve the purchase of television advertisements to be paid to Comcast Spotlight for Fiscal Year 2019 enrollment. The advertisements will run variously throughout Fiscal Year 2019 and will cost \$50,800.

25. Agreement with Comcast Spotlight-Digital

Mr. Sullivan stated that this is a request to approve the purchase of digital ads to be paid to Comcast Spotlight for Fiscal Year 2019 enrollment. The advertisements will run throughout Fiscal Year 2019 and will cost \$34,000.

26. Agreement with Pandora Radio

Mr. Sullivan stated that this is a request to approve audio ads with banners to be paid to Pandora Radio for Fiscal Year 2019 enrollment. The advertisements will run variously throughout Fiscal Year 2019 and will cost \$30,000.

27. Agreement with Illinois Convenience and Safety

Mr. Sullivan stated that this is a request to approve the purchase of bus shelter advertisements to be paid to Illinois Convenience and Safety for Fiscal Year 2019 enrollment. The advertisements will run throughout Fiscal Year 2019 and will cost \$29,000.

28. Agreement with WKQX (CUMULUS MEDIA)

Mr. Sullivan stated that this is a request to approve the purchase of radio advertisements, Web banners, Web streaming and additional recruitment opportunities to be paid to Cumulus Media Inc. (WKQX radio stations) for Fiscal Year 2019 enrollment. The advertisements will run variously throughout Fiscal Year 2019 and will cost \$30,000.

29. Agreement with Interstate Outdoor Advertising

Mr. Sullivan stated that this is a request to approve the purchase of billboard advertising space on North Avenue and Fifth Avenue. The advertisement will begin July 1, 2018 and run through June 30, 2019. The cost of this Agreement is \$27,744.21.

30. Agreement with WCIU TV Weigel Broadcasting

Mr. Sullivan stated that this is a request to approve the purchase of television advertisements on WCIU TV with Weigel Broadcasting for Fiscal Year 2019 enrollment. The advertisements will run throughout Fiscal Year 2019 and will cost \$25,560.

APPROVAL OF ACTION EXHIBITS

Ms. Peluso moved, Mr. Lambrecht seconded to forward Finance New Business Items 1 through 30 to the Board of Trustees with a recommendation for approval as modified. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B40.19 West Campus Roadway Repairs 2018: Ms. Carpenter recommended that the Board accept the proposal from West Cook County Zone Roadway Repairs 2018 from Brothers Asphalt Paving, Inc. in accordance with their low specified bid of \$153,463.71.

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan moved, Mr. Lambrecht seconded to forward Purchasing Schedule B40.19 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

CLOSED SESSION

The Committee determined that there is no reason to go to Closed Session.

INFORMATION ITEMS

- Monthly Financial Report
- Facility Fee Waiver, Italian American Human Relations Foundation of Chicago (Confirmation of Board Poll)

ADJOURNMENT

Mr. Sullivan moved, Mr. Reynolds seconded to adjourn the meeting at 4:31 p.m.
Voice vote carried the motion unanimously.

Respectfully submitted,

Carolyn Palmer
Carolyn Palmer
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: June 6, 2018.