Triton College
Dual Credit Student Application
A Step-By-Step Guide
• Go to Triton College’s web site:  http://www.triton.edu/
• Click on “Apply” in the upper right hand corner.
• On the next page, select ”Create Account” to create your student profile. You will need to your student profile before continuing onto the Dual Credit Application. If you’ve previously completed this step, you may sign in to continue onto the application screen.
Now fill out your personal information including name, email, phone number, and home address.

- Please note that any field marked with a Red Asterisks is required in order to continue onto the next page.

For “Desired Start Term” select what term you anticipate taking your first Dual Credit course (the Fall term starts in August, and the Spring term starts in January). *Please note this is for when you will start with the Dual Credit Program and NOT for when you intend to enroll as a traditional college student*

For “Academic Program” select Dual Credit/Dual Enrollees. Next create a password for your account. Once all account information has been completed and then click create account.
Now onto your Application!

- After you create your account, you will be brought to your “My Account” page.
- Select “Create a New Application.”
- Within the application listings, select Dual Credit/Dual Enrollment Application and then on the following screen click “continue current application”.

My Account
Welcome, Test! Triton College is committed to empowering your success in life-changing ways. Our positive learning environment prepares you to effectively compete in our global economy, realize your career aspirations, and achieve personal growth.

You profile has been created. Take the next step to complete an application.

Application Listing
It’s about you!

Undergraduate Application
If you are a returning student, a student-at-large, plan to earn a certificate/degree, or intend to transfer classes completed at Triton College to another college/university, please click to apply.

Dual Credit/Dual Enrollment Application
If you are currently a high school junior/senior taking advanced college courses for college credit that may fulfill high school requirements, or are earning college and high school credit for specific classes taken at the high school for which the school has an approved Dual Credit agreement with Triton College, please click to apply.

Start a new Undergraduate Application
Start a Dual Credit/Dual Enrollment Application
• Fill out the rest of your **personal information** and click **save and continue**.

• Most Information will be auto-populated from your student profile, but makes sure to read carefully through each question to ensure all information is correct.
• Enter in your demographic information and then click save & continue.

• Under Academic Plan, fill out the entry term you plan to start your courses, course load (which will be part-time), and under “I plan to earn” whether you plan to earn a degree, certificate, or other after high school graduation.

• Select “Dual Credit Student” for the option that best describes you if your course is for high school and college credit. Select “Dual Enrollee” if you are taking a course at Triton for only college credit. Now Save & continue.
Enter in highest education level for parents or guardians. An email address may be provided but is not required.

Save & Continue.
Entering High School Info (a bit tricky!)

• Find for your high school by searching by the first 3 letters of the “School Name” or the “City” it's located and then clicking search.
• Select your high school under “Results Found” and click select.

- Next enter in the month and year of when you started your high school freshman year, your anticipated graduation date from high school, and whether or not you have taken the ACT or SAT within the past 2 years (You do not need to submit test scores here).

High School Credit

Please add the high school, GED or equivalent, or home school you are currently attending, most recently attended, or graduated from.

Illinois high school: To find the high school you attended select the country and state from the drop down options. Next, enter the city where your school is located. Press the “Search” button to choose your school from a narrowed list. Once you have identified your high school click the gray “Select” button. If your high school is not listed in the results choose “The Organization is Not Listed” from the menu options. Then, press the gray “Select” button. Lasty, enter in your school's information in the “Unlisted School Name and Address Box”.

High schools outside of Illinois: To find the high school you attended select the country and state from the drop down options. Next, press the “Search” button to choose your school from a narrowed list. Once you have identified your high school click the gray “Select” button. If your high school is not listed in the results choose “The Organization is Not Listed” from the menu options. Then, press the gray “Select” button. Lasty, enter in your school's information in the “Unlisted School Name and Address Box”.

GED or equivalent: Select the country and state from the drop down options and press the “Search” button. In the narrowed search results locate your state's name followed by GED completer. Example: Illinois GED Completer. Then, click the gray “Select” button.

Home school: choose the option of “Yes” to Home Schooled question and enter in your school's information in the “Unlisted School Name and Address Box”.

Additional Information

What option best describes your high school experience? *

Current HS student

Have you taken the ACT in the past two years?  

Yes  No

Have you taken the SAT in the past two years?  

Yes  No

All entering students, regardless of educational intent, are required to complete the institution’s math, reading and writing assessment. The placement tests are administered on a walk-in basis in the Testing Center, Room A-126. Appointments are not necessary and there is no cost for the initial test.
Click "Yes" in each bubble to certify you understand the provided disclaimers. Write in your name and the date for your electronic signature and then submit your application. Your application is not complete until you see the below message on the following screen.

Final Steps & Submission

• Provide Emergency Contact Information (optional)

Submit your application. Additional helpful information can be obtained by reviewing your application. If you have any questions, please contact the Admissions Office.
THANK YOU!
For additional information or assistance please contact:

Triton College Office of Dual Credit
708-456-0300 ext. 3382 or 3612
dualcredit@triton.edu
https://www.triton.edu/academics/dual-credit/