

**CALL TO ORDER:** Dr. Michael Flaherty called the meeting to order at 2:34PM.



***Members Present:*** Lenier Anderson, Geri Brewer, Robert Connor, Christina Brophy, Sue Campos, Kathi Deresinski, Beth Dunn, Michael Erzen, Roseanne Feltman, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Pamela Harmon, Ruth Hallongren, Larry Manno, Dennis McNamara, Jacqueline Mullany, Tracy Wright

***Ex-Officio Members:*** Cheryl Antonich, Deb Baker, Paul Jensen, Joe Klinger, Kevin Li, Doug Olsen and Theo Oronsaye

***Non-Voting Members:*** Quincy Martin, Shelley Tiwari, Hilary Meyer

***Guests:*** Pamela Perry, Virginia Cabasa-Hess, Mary-Rita Moore, Amanda Turner, Debbie Baness-King, Jean Dugo, Corey Williams, Jean Dugo, Chuck Bohleke, Brenda Jones Watkins, Mike Garrity, Monica Lopez, Amanda turner, Ric Segovia, Marie Ange Zicher, Serpil Caputlu, Sudith Zachariah and Humberto Espino

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## APPROVAL OF MINUTES

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*Dr. Flaherty asked for a motion to accept the minutes of the September 13, 2016 Academic Senate Meeting. Christina Brophy made a motion to accept the minutes, seconded by Dennis McNamara. ♦ Motion carried unanimously by voice vote.*

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## COMMITTEE REPORTS

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**A. College Curriculum:** Susan Campos reported that at the last College Curriculum meeting new AAS degrees were introduced in Renewable Energy Technology. This degree would encompass 9 new courses. One course in the ophthalmic tech program was deleted. In the health area we have 11 revised courses along with 3 deleted and a number courses were updated and course fees changed. In Mass Communication we have 8 revised and 1 new course going forward. A new physics course entitled “Engineering Mechanics of Materials” has been populated. English 202 is now English 102 with a rigor change. CIS area has been working on a new Network Management certificate and 2 new Database Systems & Systems Administrator along with 4 new courses and 1 revised course. In the Auto department we have 7 revised courses and prerequisites changes. Dr. Anderson voiced his concern that the proposed CIS curriculum included his name and he was not associated with these submissions. After discussion in the Senate it was decided that the curriculum will move forward and David is welcome to submit any revisions deemed necessary as chair of the department.

**B. Academic & Scholastic Standards:** Julie Gilbert reported that the committee met on September 10<sup>th</sup> and this meeting included a presentation on HLC by Pamela Perry. Shelley Tiwari presented on our withdrawal and the current withdrawal rate. Julie also reported that there was a

**C. Student Development:** No report

**D. Academic Support:** Beth Dunn reported that the committee had met on Oct 3<sup>rd</sup> and that Pamela Perry presented on the HLC agreement. She also stated that Dean King provided an update on the tutoring program. She stated out of 77 referrals only 2 met the requirements. She also updated the group on the peer mentor collaborative effort, currently there are 20 sections in college readiness that are utilizing peer mentors and they have shown growth and progress. In addition the group has received additional funding to train faculty and establish an advisory committee.

**E. Campus Quality:** We began by voting on whether we wanted to recommend a policy on Campus Wide Email. The motion was carried and official memo was presented to the president. Christina informed us that they are currently working on improving room scheduling, course numbers issues which are especially the distinction between hybrids and online courses. Christina also mentioned an email would be going out with a survey on how to make the campus better and encouraged everyone to participate.

**F. Professional Development:** Roseanne Feltman said the committee had met on September 20<sup>th</sup> and reviewed the Fall Workshop. Suggestions were offer to make people more receptive and want to attend in the near future. She also mentioned that Shelly Twari was the no action champion and she would be bringing professional development opportunities to the CTE.

**G. Assessment:** Larry Manno said the committee had reviewed all reports and provided feedback for the 2015/2016 year. The next step is to complete implementation report by November 15<sup>th</sup> this will be the last cycle using survey monkey, moving forward we will be using TK20 program.

**H. Technical Advisory/Distance Learning:** Pam Harmon reported that at the October 5<sup>th</sup> meeting focused on faculty training and building a wider online course base.

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## Operational Assembly Report

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Dr. Quincy Martin spoke about being in the process of developing a purpose statement and new goals for the college that would be better aligned with the college council purpose statement. He also made mention that he would be investigating ways to support the college wide email policy. Also he noted that the committees' action champion is Kurian Tharakunnel.

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## NEW BUSINESS

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AVP Joe Klinger & Dean Corey Williams presented on the Title IX initiative. They mutually explained Title IX as "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance" and how it pertains to the college.

**ANNOUNCEMENTS**

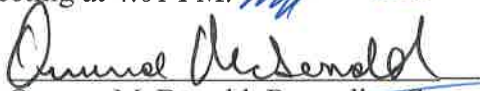
- A. Adrian Fisher mentioned that turning off all computers on campus once they aren't in use would save a substantial amount of money for the college.

**ADJOURNMENT**

*Dr. Flaherty asked for a motion to adjourn the meeting. Michael Erzen made a motion to adjourn the meeting, seconded by Christina Brophy. ♦ Motion carried unanimously by voice vote.*

Dr. Flaherty adjourned the meeting at 4:01 PM. 

Respectfully submitted:

  
Qeana McDonald, Recording Secretary

Minutes Approved:

