

CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:37 p.m.



Members Present: Lenier Anderson, Geri Brewer, Mary Casey-Incardone, Serpil Caputlu, Christopher Clem, Archawee Dhamavasi, Beth Dunn, Michael Flaherty, Rebecca Fournier, Geoff Hiller, Ruth Hallongren, Enisa Mehmeti, Edward Konstatny, Patricia Knol, Lauren Kosrow, Debra Krukowski, Julianne Murphy, Dennis McNamara, Jacqueline Mullany, Krysti Reece, Larry Manno

Ex-Officio Members: Susan Campos, Jennifer Davidson, Jodi Koslow Martin, Kevin Li

Non-Voting Members: Michael Garrity, Katrina Mooney

Guests: Mary-Rita Moore, Brenda Watkins, Sean Sullivan, Justyna Koc, Gretchen Reyes, Ayelet Miller, Derrell Carter, Purva Rushi, Pamela Harmon, Belkis Torres-Capeles, Selma Mehmedagic, Paul Jensen, Joe Klinger, Gary Abezetian, Jessica Rubalcaba, Angela Staunton, Vezire Osmani

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to accept the minutes of the March 4, 2020 Academic Senate Meeting. So moved by Debra Krukowski and seconded by Mary Casey. Motion carried.

COMMITTEE REPORTS

A. College Curriculum:

Dr. Flaherty asked for a motion to approve curriculum. Kevin Li made a motion to approve curriculum, seconded by Dennis McNamara. Motion carried.

Julianne Murphy shared that the April meeting was held virtually. All items were approved. The votes came in on April 2nd: 66 revised and 5 new courses. The May deadline was April 13th; they will be posted to the Blackboard for the TRC. The curriculum committee will review and take a virtual vote. Votes must be submitted by May 7th. The next meeting will be held in the Fall. Items submitted during the summer will be presented at the September meeting.

B. Academic & Scholastic Standards: Beth Ann Dunn shared The Academic and Scholastic Standards Committee met and discussed the academic placement Board Policy #5201. A version of the policy was unanimously approved by the committee. Recommendation to move the proposal forward. Motion to approve second by Debra Krukowski. The Senate passed the motion unanimously.

C. Student Development: Mary Casey shared that the committee met on April 7th via Zoom. Details of the Fall information festival will finalize in May. Mary Casey reported on how everyone is handling remote online learning, and that any concerns were referred to the leaders in blackboard collaborate.

Concerns were shared regarding not having enough sections specifically English College Readiness courses if the ASSC policy passes.

D. Academic Support: Aja Gorham shared that prior to leaving campus they were to follow-up on the survey results on retention alert. The committee voted and decided to send individual emails to the faculty members of their departments. Topic of discussion will be when to send the emails, and how to develop a template for them.

E. Campus Quality: Jacqueline Mullany said that the next meeting will be held Thursday via collaborate. They will continue to focus on highlights from the last several meetings:

- Student clubs, specifically their policies.
- Continued issues with hygiene products available in the bathrooms.
- Signage issues.

F. Professional Development: Serpil Caputlu reported the committee met on March 31st via Zoom. She announced that the Professional Development Committee selected Leslie Wester as Outstanding Full Time Faculty member and Patrick Kane as Outstanding Adjunct Faculty member. Their next meeting will be held April 21st.

G. Assessment: Lauren Kosrow reported the Assessment committee met virtually on March 26th and April 9th.

The Assessment Committee met to plan some of the events for this week. An email was sent by VP Campos welcoming everyone to learning improvement week. This is the week to talk about the revised processes around assessment of student learning. Thank you to Mary Casey and Ally Miller who are leading the team for learning improvement week and helped moved everything virtually.

Few events for this week are:

- Coffee & Conversation: Assessment Fellows will be leading the conversation around our new revised program assessments and processes. The exact date and times are on the agenda will be held thru the Assessment Committee Blackboard collaborate.
- Learning Improvement Summit: It will be held on Friday from 10 to 11:30 am. Attached to the email VP Campos sent, the general education outcome assessment subcommittee report on first direct assessment of the general education outcome. They have completed first direct assessment and viewed student artifacts.

OPERATIONAL ASSEMBLY REPORT

Operation Assembly met on April 6th via Microsoft Teams. Mike Garrity shared updates from the following committees:

- Academic Affairs: Reported efforts in recent months on getting faculty select for remote education
- Student Affairs: Working on distribution of laptops number of laptops loan event to students with a combination of IT getting equipment ready.
- Human Resources: Working with supervisors summarizing ways get the work accomplished over the past month.
- Technology updating website related to the updated messaging to make it available to staff and students.
- WebAdvisor, Help Desk all continue to monitor their emails for daily support.

Debra Krukowski asked about students who have programs that go from finals week to the following weeks for summer semester. Will students be turning back their laptops and what will be the turnaround time to re-sign for the summer semester? Laptop loans will be extended as long as needed.

NEW BUSINESS

Institutional Focus Visit Report: Lauren Kosrow shared Focus visit will be on Monday, April 27th. The visit was moved to a virtual visit through Blackboard collaborate. The Assessment Committee, Assessment fellows, senior leadership have been engaged in mock visit prep with Dr. Purva Rushi. She encouraged members to join the last mock visit prep. The institution visit report is posted on the Assessment Committee portal page. A calendar invite will be emailed.

Announcements: Dr. Flaherty stated that 10 people are up for re-election.

Dr. Flaherty stated next month he will put before the senate a small bylaw change to senate the seat currently listed as be changed to: CIS, Architecture, COT, & REN

Jennifer Davidson stated that IDS no longer exists; however, COT and REN are under the coordinator of Architecture.

Dr. Flaherty stated that every year there is a nomination for the President of Academic Senate 2020-2021, Beth Dunn nominated Dr. Flaherty, Rebecca Fournier second. Lauren Kosrow nominated Christopher Clem for President of the Academic Senate 2020-2021 seconded by Debra Krukowski.

The election is scheduled for May. The bylaws clearly call for us to have an election at the May meeting, but absentee ballots are allowed. Dr. Flaherty stated there should be an open vote or email them to

Casandra Ramirez. Jacqueline Mullany stated the email method would be a preference, Geri Brewer seconded.

Dr. Flaherty stated that the non-voting member will not vote during this election. Christopher Clem stated there is a poll function available thru Blackboard Collaborate might be an option. Humberto Espino stated Blackboard Collaborate will not allow you to keep a report to verify. Krysti Reece stated email will be the best option. Voting members will email their votes to Casandra and she will announce the results on the May meeting. Deadline to submit a vote will be prior to the May meeting. By Robert's Rules of Order, Dr. Flaherty will only vote if there is a tie.

The next senate meeting will be in May and will take place in Blackboard collaborate.

VP Susan Campos shared: Thanked everyone for their efforts and appreciate the flexibility and cooperation. VP Campos stated that they are working on the summer schedule and identifying sections that can't run remotely and reassigning fees to courses. The schedule may look odd in the portal, some sections may be missing we are trying to move as quickly as possible and adjust accordingly.

ADJOURNMENT

Motion to adjourn. Rebecca Fournier, Seconded Dennis McNamara. Motion Carried.

Dr. Flaherty adjourned the meeting at 3:25 p.m.

Respectfully submitted: Casandra Ramirez
Casandra Ramirez

Minutes Approved: Dr. Michael Flaherty
Dr. Michael Flaherty