

**CALL TO ORDER/ROLL CALL**

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:39 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Luke Casson, Ms. Erendira Garcia, Ms. Donna Peluso, Mrs. Elizabeth Potter, Mr. Jay Reyes, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Mr. Glover Johnson.

Mr. Stephens noted that Mr. Johnson is traveling for work.

**APPROVAL OF BOARD MINUTES**

Ms. Peluso made a motion, seconded by Ms. Viverito, to approve the minutes of the Regular Board Meeting of December 18, 2018. Voice vote carried the motion unanimously.

**COMMENTS ON THIS AGENDA**

None.

**CITIZEN PARTICIPATION**

Daniele Manni, Faculty Association VP of Salary & Welfare, voiced faculty concerns about appointing a vice president without a national search, commenting that while the President has the right to do so, it excludes stakeholders from the process and bypasses an article in the faculty contract, depriving their right to be interviewed for the position.

TCFA President Joe Dusek also voiced concerns about the vp appointment process, expressing the opinion of the TCFA that all administrative positions should go through search committees that reflect campus diversity. He proceeded to read from a prepared release about the appointment.

Chairman Stephens addressed the faculty concerns, noting that he understands and respects their position. He does, however, concur with President Moore's recommendation, which was made based on the best interests of the college, and believes that the college is moving forward with momentum to address issues such as enrollment, achievement gaps, and state mandates.

**REPORTS/ANNOUNCEMENTS – Employee Groups**

Mid-Management Association President Kay Frey reported that managers had their after-the-holidays lunch meeting, are planning their In-Service, and are helping students get back to school.

Classified Association President Renee Swanberg wished everyone a happy new year and new semester and reported that classified are planning their In-Service for Thursday, March 21.

### **STUDENT SENATE REPORT**

TCSA President Carlos Garcia Sanchez reported that a CampusNet meeting will be held tomorrow (for Student Club Presidents), and Club Days for all students will be held next week.

### **BOARD COMMITTEE REPORTS**

#### Academic Affairs/Student Affairs

This committee does not meet in January.

#### Finance/Maintenance & Operations

Ms. Peluso reported that the committee met on January 7, reviewed seven new business items and a pending bid opening, and forwarded all new business items to the Board with a recommendation for approval.

### **ADMINISTRATIVE REPORT**

Quarterly Grants Report: Executive Director of Grants Development Sacella Smith provided the grants update highlighting the following. Awards include a grant from the Westlake Health Foundation, long-time supporters of the institution, in the amount of \$608,000 over three years. A CTE Leadership grant from the ICCB in the amount of \$50,000 for Women of Color will provide support for CTE student in connecting with work experience.

### **PRESIDENT'S REPORT**

President Mary-Rita Moore welcomed all back to the new semester. She reported that faculty were receptive at the spring workshop discussion of assessment, and as the year progresses, dialog will continue related to the four priorities at the college for advancing student success: 1) meeting students' basic needs; 2) strengthening teaching and learning; 3) implementing guided pathways; and 4) rethinking services. President Moore thanked everyone for their continued collaborative work.

### **CHAIRMAN'S REPORT**

Chairman Mark Stephens discussed various issues as follows. There is a new administration in Springfield, and consultant Randy Barnette was there for the swearing-in of the new Governor. Mr. Barnette will continue to be present in Springfield on behalf of the College to advocate for additional funding.

The Men's Basketball team, Division I as of this season, is currently 16-2 and plays tomorrow night. The Women's Basketball team is in a good position, currently fighting for the conference title. Everyone was encouraged to support our student athletes and attend games.

Chairman Stephens discussed the activity at the East Campus Athletic Complex with youth groups using our fields. Having youth teams and their families on campus helps build a positive impression of the college in the community, and he has asked administration to look at furthering our overall goals using those facilities.

Mr. Stephens acknowledged Associate Vice President of Facilities John Lambrecht and his crew for the appearance of the campus, including outstanding holiday decorations and excellent snow removal.

Chairman Stephens announced that a Board Organizational meeting will be established between the dates of April 23-30; information on the meeting will be posted when finalized.

## **NEW BUSINESS**

### ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16236 Budget Transfers**
- 16237 Amendment to the Fiscal Year 2019 Operating Budget**
- 16238 Prevailing Wage Resolution 2018-19**
- 16239 LJ Morse – Project Approval/Vendor Limit Increase – Confirmation of Board Poll**
- 16240 Student Housing Agreement with Elmhurst College**
- 16241 Heartland Business Systems – Terms and Conditions for Purchases**
- 16242 Gottlieb Memorial Hospital Cooperative Agreement Addendum**
- 16243 Titles for Library Removal/Weeding**
- 16244 Waiver of Facilities Rental Fee for Italian American Human Relations Foundation of Chicago**

Mrs. Potter made a motion to approve the Action Exhibits, seconded by Mr. Reyes. Voice vote carried the motion unanimously.

### PURCHASING SCHEDULES

#### **B41.14 Toilet Room Renovations – Building A – Confirmation of Board Poll**

Ms. Peluso made a motion to approve the Purchasing Schedule, seconded by Mrs. Potter. Voice vote carried the motion unanimously.

### BILLS AND INVOICES

Ms. Peluso made a motion, seconded by Mrs. Potter, to pay the Bills and Invoices in the amount of \$1,075,639.05.

Roll Call Vote:

- Affirmative: Mr. Casson, Ms. Garcia, Ms. Peluso, Mrs. Potter, Mr. Reyes,  
Ms. Viverito, Mr. Stephens.
- Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes.

**CLOSED SESSION**

Mrs. Potter made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Reyes.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Ms. Peluso, Mrs. Potter, Mr. Reyes,  
Ms. Viverito, Mr. Stephens.  
Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:22 p.m.

**RETURN TO OPEN SESSION**

Mr. Stephens made a motion to return to Open Session, seconded by Mr. Reyes.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Garcia, Ms. Peluso, Mrs. Potter, Mr. Reyes,  
Ms. Viverito, Mr. Stephens.  
Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:30 p.m.

**HUMAN RESOURCES REPORT**

**1.0 Faculty**

Ms. Viverito made a motion, seconded by Mr. Casson, to approve page 1 of the Human Resources Report, items 1.1.01 and 1.2.01. Voice vote carried the motion unanimously.

**2.0 Adjunct Faculty**

Ms. Viverito made a motion, seconded by Ms. Peluso, to approve pages 2 through 4 of the Human Resources Report, items 2.1.01 through 2.9.02. Voice vote carried the motion unanimously.

**3.0 Administration**

Mr. Reyes made a motion, seconded by Mr. Casson, to approve page 5 of the Human Resources Report, items 3.1.01 through 3.4.01. Voice vote carried the motion unanimously.

**4.0 Classified, Police & Engineers**

Mrs. Potter made a motion, seconded by Ms. Peluso, to approve pages 6 and 7 of the Human Resources Report, items 4.1.01 through 4.5.01. Voice vote carried the motion unanimously.

**5.0 Mid-Management**

Ms. Peluso made a motion, seconded by Ms. Viverito, to approve pages 8 and 9 of the Human Resources Report, items 5.1.01 through 5.6.01. Voice vote carried the motion unanimously.

**6.0 Hourly Employees**

Ms. Viverito made a motion, seconded by Mr. Reyes, to approve pages 10 and 11 of the Human Resources Report, items 6.1.01 through 6.3.05. Voice vote carried the motion unanimously.

**7.0 Other**

Mrs. Potter made a motion, seconded by Ms. Viverito, to approve pages 12 and 13 of the Human Resources Report, items 7.1.01 through 7.5.01. Voice vote carried the motion unanimously with the exception of items 7.3.01 and 7.3.02, which carried 5-0 with Trustee Reyes abstaining and the Student Trustee voting yes.

**ADJOURNMENT**

There being no further business before the Board, a motion was made by Ms. Peluso to adjourn the meeting, seconded by Mrs. Potter. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:34 p.m.

Submitted by: Mark R. Stephens  
Board Chairman

Diane Viverito  
Board Secretary

Susan Page  
Susan Page, Recording Secretary