



**Regular Meeting of the  
Board of Trustees**

**Agenda**

**Tuesday, November 19, 2019**

- I. CALL TO ORDER** November 19, 2019 at 6:35 p.m.  
or immediately following the Committee of the Whole
- II. ROLL CALL** Boardroom – A-300
- III. APPROVAL OF BOARD MINUTES – VOLUME LVI**  
Minutes of the Regular Board Meeting of October 15, 2019, No. 5
- IV. COMMENTS ON THIS AGENDA**
- V. CITIZEN PARTICIPATION**
- VI. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VII. STUDENT SENATE REPORT**
- VIII. BOARD COMMITTEE REPORTS**
  - A. Academic Affairs/Student Affairs
  - B. Finance/Maintenance & Operations
- IX. ADMINISTRATIVE REPORT**
- X. PRESIDENT’S REPORT**
- XI. CHAIRMAN’S REPORT**
- XII. NEW BUSINESS**
  - A. Action Exhibits
    - 16365 Budget Transfers
    - 16366 Certificate of Final Completion and Authorization of Final Payment for A-Building Entrance Canopy Project
    - 16367 Certificate of Final Completion and Authorization of Final Payment for A-Building Toilet Room Renovations
    - 16368 Certificate of Final Completion and Authorization of Final Payment for Gymnasium Painting Project, R-Building
    - 16369 Certificate of Final Completion and Authorization of Final Payment for Chemical Storage Room Renovation, D-Building

- 16370 Certificate of Final Completion and Authorization of Final Payment for Pavement Repair, H-Building
- 16371 Certificate of Final Completion and Authorization of Final Payment for Roof Top Unit Work Project
- 16372 Facility Rental Fee Waiver: Riveredge Hospital
- 16373 Purchase of Apple Equipment with CDW-G
- 16374 2020 Blue Cross Blue Shield HMO Premium Rates
- 16375 2020 Blue Cross Blue Shield PPO Premium Rates
- 16376 2020 Delta Dental PPO Premium Rates
- 16377 2020 Voluntary Delta Dental Premium Rates
- 16378 Employee Health Insurance Co-Premiums
- 16379 Addendum to Master Affiliation Agreement with Northshore University HealthSystem
- 16380 College Curriculum Committee Recommendations, October 2019
- 16381 College Curriculum Committee Recommendations, November 2019
- 16382 Notice and Unilateral Implementation of the Triton College LBFO of November 1, 2019 for Mid-Managers – Confirmation of Board Poll

B. Purchasing Schedules

C. Bills and Invoices

D. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation

E. Human Resources Report

Offer Position/Administrative Contract Approval\*

3.5.01 Katie Rullo, Assistant Dean of Continuing Education

**XIII. COMMUNICATIONS – INFORMATION**

A. Human Resources Information Materials

B. Informational Material

**XIV. ADJOURNMENT**

\*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>) and in the A Building 2<sup>nd</sup> and 3<sup>rd</sup> floor lobbies.

## **AGREEMENT (Probationary)**

This Probationary Employment Agreement is made and entered into this 19th day of November, 2019 in River Grove, Illinois by and between the Board of Trustees of Community College District #504, commonly known as Triton College, (hereinafter referred to as the "Board") and Katie Rullo (hereinafter referred to as "Administrator").

**WHEREAS**, the Board is desirous of obtaining the services of an Assistant Dean of Continuing Education; and

**WHEREAS**, it is the recommendation of the Triton College Administration that the Board offer such position to Katie Rullo;

**WHEREAS**, Katie Rullo is desirous of providing said services to the Board as a Assistant Dean of Continuing Education;

**NOW, THEREFORE, in consideration of the mutual covenants and agreements herein set forth, it is agreed by the Board and Administrator follows:**

1. The Board shall employ the Administrator commencing from November 25, 2019 and ending May 25, 2019.
2. The Board shall compensate Administrator bi-weekly installments, based upon an annual base salary \$69,533.
3. The Administrator has represented to the Board that she fully meets the qualifications to hold the position of Assistant Dean of Continuing Education as prescribed by the Board and, where applicable, the statutes of the State of Illinois. It is understood by the parties that all explicit and all implicit representations made by the Administrator regarding her qualifications and credentials to hold said position have been relied upon by

the Board in the formation of this Agreement and that such representations of qualifications are a material basis for the formation of the Agreement.

4. During the term of this Agreement, the Administrator agrees to faithfully perform and discharge all services and duties as may be assigned to the Administrator and the Administrator agrees to comply with all rules, regulations and practices of the Board and Triton College in the performance of said services and duties.

5. The Administrator agrees to perform all assigned services and duties to the satisfaction of the President of the College. The Administrator acknowledges and agrees that the President of the College may reassign job responsibilities as specified in the Administrative Policy Manual, within the President's sole and exclusive discretion.

6. Initial employment under this Agreement is subject to an initial probationary period of up to one-hundred eighty (180) calendar days, commencing on November 25, 2019. Administrator shall be evaluated after the completion of sixty (60), one-hundred twenty (120) and one-hundred eighty (180) days of employment. After the completion of one-hundred eighty (180) calendar days, and contingent upon satisfactory evaluations by the President, Administrator will be recommended to the Board for permanent appointment to the position.

7. Upon written notice to the Administrator, the President may extend the probationary period for an additional sixty (60) calendar days. In the event of an extension of the probationary period, the Board shall approve an additional probationary employment agreement. Until such time as the Board approves a non-probationary employment agreement, Administrator will not be considered to have completed the initial probationary

employment period.

8. In the event that any Administrator's evaluations include an unsatisfactory rating, the President shall recommend immediate termination of employment to the Board at the next regularly scheduled meeting of the Board of Trustees. Administrator understands and agrees that employment may be terminated at any time during this probationary employment agreement.

9. This Agreement is subject to all matters set forth in the College's Administrative Policy Manual the ("Manual"). The terms and provisions of the Manual, as such Manual may be amended in the Board's sole discretion from time to time, are incorporated by reference herein.

10. This Agreement is for the personal services of Administrator and may not be assigned, in whole or in part, by either party, without the prior written approval of the other party.

11. This Agreement shall be governed by, and construed in accordance with the laws of the State of Illinois. All disputes shall be governed by the Circuit Court of Cook County.

12. During this period of employment, Administrator will not engage in any consulting activities without written authorization and under the terms and conditions as set forth in the Manual.

13. All notices required or permitted to be sent hereunder shall be in writing and in the manner as set forth within. Notices shall be sent to the following addresses:

**A. Notices to the Board**

Secretary  
Board of Trustees of Community College  
District 504 (Triton College)  
2000 Fifth Avenue  
River Grove, Illinois 60171

**B. Notices to Katie Rullo**

The addresses set forth herein may be changed by the parties from time to time by sending written notice of such changes to other party.

**IN WITNESS WHEREOF, the parties executed the foregoing Agreement on the date first set out above.**

Administrator

Board of Trustees of Community College  
District No. 504 (Triton College),  
County of Cook and State of Illinois

\_\_\_\_\_  
\_\_\_\_\_

By:

By: \_\_\_\_\_