

**CALL TO ORDER/ROLL CALL**

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:43 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Luke Casson, Mr. Steven Page, Ms. Donna Peluso, Mrs. Elizabeth Potter, Mr. Rich Regan, Mr. Mark Stephens, Ms. Diane Viverito.

Absent: Mr. Glover Johnson.

**APPROVAL OF BOARD MINUTES**

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve the minutes of the Audit Committee (Committee of the Whole) of November 19, 2019, the Regular Board Meeting of November 19, 2019, and the Board Retreat of November 19, 2019. Voice vote carried the motion unanimously.

**COMMENTS ON THIS AGENDA**

None.

**CITIZEN PARTICIPATION**

None.

**REPORTS/ANNOUNCEMENTS – Employee Groups**

Classified Association President Renee Swanberg reported that Classified are busy with the end of the semester and registering students for spring, and are gearing up for their new working hours next year. Ms. Swanberg wished everyone a Merry Christmas and Happy New Year.

Adjunct Faculty Association President Bill Justiz thanked administration for remedying an identified problem, and wished everyone a Merry Christmas and Happy New Year.

**STUDENT SENATE REPORT**

Student Trustee Steven Page reported that finals are over, students are not on campus now, and the TCSA will be getting together over the break to prepare for next semester.

**BOARD COMMITTEE REPORTS**

Academic Affairs/Student Affairs

Ms. Viverito reported that the committee met earlier this month, reviewed, and are in support of all of the items pertaining to academic and student affairs.

Finance/Maintenance & Operations

Ms. Peluso reported that the committee met on December 4, reviewed ten new business items and one purchasing schedule, and forwarded all items to the Board with a unanimous recommendation for approval.

### **ADMINISTRATIVE REPORT**

HLC Focus Visit: Dr. Purva Rushi, Executive Director of Strategic Planning and Accreditation, provided an update on the April 27-28, 2020 HLC Focus Visit on academic assessment. She discussed past HLC visits that resulted in the required Focus Visit and the HLC asking the college to address three issues: assessment terminology, Gen Ed assessment, and program assessment, and the actions taken for each of those recommendations. Dr. Rushi noted that the primary work has been done in academic affairs with faculty leading the charge. The Pre-Visit Report is currently being drafted and will be sent to HLC in a few weeks. January through April will be focused on visit preparations including a “Mock Visit” with the Academic Assessment Committee, Assessment Fellows, faculty academic leadership and staff.

### **PRESIDENT’S REPORT**

President Mary-Rita Moore discussed the Workforce Equity grant, with programs starting in the spring to offer short-term training to our community. She introduced Executive Director for Workforce Equity Initiative Dr. Lee Jackson. It was noted that the goal of the grant is to serve 160 students, and there are 128 enrolled as of this morning.

Ms. Moore read portions of a communication she received from alumni Joe Diehlman, who graduated in 1984 from the radiology program. Mr. Diehlman credits the importance of Triton in his education and life.

President Moore announced that she has just learned that faculty Tuan Dean has been named winner of the 2019 McGraw-Hill Higher Ed ALEKS All-Star Educator Award.

Lastly, Ms. Moore thanked the Triton community for all that they do and wished all the best this holiday season.

### **CHAIRMAN’S REPORT**

Chairman Mark Stephens discussed the budget, noting that after rebuilding the reserve to a high mark of \$34 million, deficit spending has occurred for the past 7-8 years, resulting in a reserve of \$9.7 million as of June 30, 2019. News out of Springfield indicates budget cuts, this after many years of under-funding. Mr. Stephens stated that the Board has been committed and remains committed to keeping everyone employed, and to maintain this, a focus on enrollment is needed. He has asked the President and Vice Presidents to sit down and take a hard look at these issues. Mr. Stephens called upon everyone to be realistic, and stressed that the enrollment issue is critical.

Mr. Stephens highlighted the success of the Math Lab in serving our students who come to college unprepared, and encouraged staff to continue to ensure that students know we care and that this is their college.

Chairman Stephens commented that the Board will have a Retreat in January with a new self-evaluation instrument. He wished everyone a Merry Christmas and Happy New Year.

**NEW BUSINESS**

BOARD POLICY – First Reading

Governance

1166 Board Evaluation

Student Affairs

5902 Athletic Tuition Waiver

Chairman Stephens asked Trustees to review these recommended policy changes which will come for approval at the January 2020 Board meeting.

ACTION EXHIBITS

**16383 Resolution Abating Taxes Levied for Debt Service on Series 2014 & 2015 General Obligation Bonds**

Ms. Peluso made a motion to approve the Resolution Abating Taxes Levied for Debt Service on Series 2014 & 2015 General Obligation Bonds, seconded by Mrs. Potter. Mr. Stephens explained that this Action Exhibit satisfies the Board's pledge at the time of the Bond sale to not burden the taxpayers.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan,  
Ms. Viverito, Mr. Stephens.

Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes.

**16384 2019 Tax Levy**

Chairman Stephens asked if the College has determined the estimated amount to be raised by taxation. Vice President of Business Services Sean Sullivan replied that in accordance with the FY 2020 Budget approved by the Board of Trustees in September, the College has determined that the estimated amount of money to be raised by taxation, prior to the county extension and exclusive of election costs for tax year 2019 is \$28,337,929. The proposed 2019 Tax Levy represents a 0% increase by the Board of Trustees over the 2018 Extended Aggregate Tax Levy. The proposed flat levy, plus the county extension, will provide the College with a portion of the financial resources necessary to support the educational plan for the current fiscal year as presented in the FY 2020 Budget as approved by the Board of Trustees in September of 2019. Mr. Stephens stated that the Board of Trustees hereby accepts the proposed 2019 Tax Levy, subject to the Cook County extension and as presented without increase by the Board over the 2018 Extended Levy, subject to approval during this meeting.

Mr. Regan made a motion to approve the 2019 Tax Levy, seconded by Ms. Peluso. Voice vote carried the motion unanimously.

**Remaining Action Exhibits**

With leave of the Board, Mr. Stephens asked for the remaining Action Exhibits to be taken as a group. Mr. Casson noted a discrepancy in Action Exhibit 16387 Beverage and Sponsorship Agreement with Pepsi Beverages Company, with the cover sheet stating it is a 3-year contract and the attached contract saying 5-year. Action Exhibit 16387 was therefore pulled, and the following remaining Action Exhibits were taken as a group.

**16385 Certification of Compliance with Truth in Taxation Act**

**16386 Budget Transfers**

**16388 Sound Incorporated Lenel Premise Alarm System Update Agreement**

**16389 2020 PayFlex FSA Administrative Services Fee**

**16390 2020 Triton College Health Benefit Plan (Blue Cross Blue Shield PPO) Employee Co-Premium Rates**

**16391 Memorandum of Understanding with the Illinois Brotherhood of Electrical Workers (IBEW) Renewable Energy Fund, Inc.**

**16392 Independent Contractor Agreement #2 with Fredrick Stanley**

**16393 College Curriculum Committee Recommendations, December 2019**

Ms. Viverito made a motion to approve the remaining Action Exhibits, seconded by Mrs. Potter. Voice vote carried the motion unanimously.

**PURCHASING SCHEDULES**

**B42.08 Districtwide Schedule of Classes – Summer 2020**

Ms. Peluso made a motion to approve the Purchasing Schedule, seconded by Mrs. Potter. Voice vote carried the motion unanimously.

**BILLS AND INVOICES**

Ms. Peluso made a motion, seconded by Mrs. Potter, to pay the Bills and Invoices in the amount of \$1,216,594.84.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan,  
Ms. Viverito, Mr. Stephens.

Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes.

**CLOSED SESSION**

Mrs. Potter made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Ms. Peluso.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan,  
Ms. Viverito, Mr. Stephens.  
Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:20 p.m.

**RETURN TO OPEN SESSION**

Ms. Viverito made a motion to return to Open Session, seconded by Ms. Peluso.

Roll Call Vote:

Affirmative: Mr. Casson, Mr. Page, Ms. Peluso, Mrs. Potter, Mr. Regan,  
Ms. Viverito, Mr. Stephens.  
Absent: Mr. Johnson.

Motion carried 6-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:56 p.m.

**HUMAN RESOURCES REPORT**

**1.0 Faculty**

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.3.01. Voice vote carried the motion unanimously.

**2.0 Adjunct Faculty**

Mrs. Potter made a motion, seconded by Ms. Viverito, to approve pages 2 through 4 of the Human Resources Report, items 2.2.01 through 2.9.01. Voice vote carried the motion unanimously.

**3.0 Administration**

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve page 5 of the Human Resources Report, items 3.1.01 through 3.3.01. Voice vote carried the motion unanimously.

**4.0 Classified, Police & Engineers**

Mr. Regan made a motion, seconded by Mr. Casson, to approve pages 6 and 7 of the Human Resources Report, items 4.1.01 through 4.6.01. Voice vote carried the motion unanimously.

**5.0 Mid-Management**

Ms. Viverito made a motion, seconded by Mr. Casson, to approve pages 8 and 9 of the Human Resources Report, items 5.1.01 through 5.5.01. Voice vote carried the motion unanimously.

**6.0 Hourly Employees**

Ms. Peluso made a motion, seconded by Mr. Regan, to approve pages 10 through 12 of the Human Resources Report, items 6.1.01 through 6.3.01. Voice vote carried the motion unanimously.

**7.0 Other**

Ms. Peluso made a motion, seconded by Mr. Regan, to approve pages 13 and 14 of the Human Resources Report, items 7.1.01 through 7.6.01. Voice vote carried the motion unanimously.

**ADJOURNMENT**

There being no further business before the Board, the Chairman asked for a motion to adjourn. Motion was made by Ms. Peluso to adjourn the meeting, seconded by Mrs. Potter. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:58 p.m.

Submitted by: Mark R. Stephens  
Board Chairman

Diane Viverito  
Board Secretary

Susan Page  
Susan Page, Recording Secretary