

# COLLEGE CURRICULUM COMMITTEE

## MEETING AND DEADLINE DATES

All meetings are held virtually at 2:30 p.m.

### SPRING 2023

Deans approve items and moves to Curr and Assess Asst workflow <sup>1</sup> 12:00 noon	Curriculum & Assessment Asst moves to TRC workflow (TRC reviews/comments <sup>2</sup> )	Revisions Completed by Submitter in TRC workflow <sup>3</sup> 12:00 noon	CCC AGENDA PLANNING <sup>4</sup> 12 noon	Curriculum Office moves to CCC Workflow <sup>5</sup> (Electronic Packet will be sent to CCC Members)	CCC MEETING 2:30 p.m.	CCC approved items (Curriculum Office moves) to Academic Senate workflow 2:30 p.m.	AS approved items (Curriculum Office moves to Board of Trustees workflow 6:30 p.m.	ICCB BOARD MEETING	IBHE BOARD MEETING
January 9	January 12	January 19	January 23	January 26	February 2	February 13 (February 14 AS mtg)	February 28 March 21 Board mtg	March 24	June 14
February 6	February 9	February 16	February 20	February 23	MARCH 2	March 20 March 21 AS mtg	April 4 April 25 Board mtg	June 2	August 16
March 6	March 9	March 16	March 27	March 30	APRIL 6	April 10 April 11 AS mtg	April 25 May 16 Board mtg	June 2	August 16
April 10	April 13	April 20	April 24	April 27	MAY 4	May 8 May 9 AS mtg	May 30 June 20 Board mtg	September 15	November 15

**Beginning Spring 2023: All submissions are to be submitted in Watermark: 1) submitter 'Saves' and forwards to Chairperson who approves and forwards to Dean by the deans' submission deadlines. The deans will approve and forward to Curriculum and Assessment Assistant (Suzi Maratto) by the Deans Submission Deadline.**

<sup>1</sup>Deans review and forward approve items to Curriculum and Assessment Assistant. forwards to Technical Review Committee (TRC) workflow stage.

<sup>2</sup>TRC reviews submissions and makes recommendations in the 'Comments' in the Curriculum Management Watermark module.

<sup>3</sup>The submitter will revise the submission in Watermark and 'Save'.

<sup>4</sup> Curriculum Office forwards to Agenda Planning workflow stage for further review and if there are no additional recommendations/discrepancies,

<sup>4</sup>the Curriculum and Assessment Assistant forwards to College Curriculum Committee. *Note: Scheduled meetings and deadlines are adjusted around the college calendar holidays, exams, breaks, etc.*