

COLLEGE CURRICULUM COMMITTEE

MEETING AND DEADLINE DATES

All meetings are held virtually at 2:30 p.m.

SPRING 2025

Deans approve items and moves to <i>Curr and Assess Asst workflow</i> ¹ 12:00 noon	Curriculum & Assessment Asst moves to TRC workflow (TRC reviews/ comments) ²	Revisions Completed by Submitter in TRC workflow ³ 12:00 noon	CCC AGENDA PLANNING ⁴ 12 noon	Curriculum Office moves to CCC Workflow ⁵ (Electronic Packet will be sent to CCC Members)	CCC MEETING 2:30 p.m.	CCC approved items (Curriculum Office moves) to Academic Senate workflow 2:30 p.m.	AS approved items (Curriculum Office moves to Board of Trustees workflow 6:00 p.m.	ICCB BOARD MEETING	IBHE BOARD MEETING
January 15	January 16	January 23	January 27	January 31	February 6	February 7 (February 11 AS mtg)	February 20 March 18 Board mtg	March 21	June 25
February 10	February 13	February 20	February 24	February 27	MARCH 6	March 7 March 11 AS mtg	March 27 April 22 Board mtg	June 6	August 13
March 10	March 13	March 20	March 24	March 27	APRIL 3	April 4 April 8 AS mtg	April 24 May 20 Board mtg	June 6	August 13
April 7	April 10	April 17	April 21	April 24	MAY 1	May 2 May 13 AS mtg	May 22 June 17 Board mtg	September 26	November 12

All submissions are to be submitted in Watermark: 1) submitter 'Saves' and 'Approves' 1 time to bring item to Chairperson, who 'Approves' 1 time to bring to Dean by the Deans' Submission Deadlines. The deans will approve 1 time, which will bring to the Curriculum and Assessment Assistant (Suzi Maratto) by the Deans Submission Deadline.

¹Deans review and 'Approve' 1 time to Curriculum and Assessment Assistant, who 'Approves' to the Technical Review Committee (TRC) workflow stage.

²TRC reviews submissions and makes recommendations in the 'Comments' in the Curriculum Management Watermark module.

³The submitter will make revisions, if needed in Watermark and 'Save' changes.

⁴Curriculum Office forwards to Agenda Planning workflow stage for further review and if there are no additional recommendations/discrepancies,

⁵the Curriculum and Assessment Assistant forwards to College Curriculum Committee.

Note: Scheduled meetings and deadlines are adjusted around the college calendar holidays, exams, breaks, etc.