CALL TO ORDER/ROLL CALL

J. Murphy called the virtual meeting to order on Thursday, December 6, 2025 at 2:32 p.m.

Members present: (virtual voting)   J. Murphy, S. Campos, T. Moran, J. Bartley, P. Hadjimitsos, D. Jones, J. Lobianco-Bartalis, G. Jablonski, A. Miller, M. Flaherty, J. Cody and

Members absent: (voting)   A. Blaylock, W. Griffin, L. Finch, W. Justiz, R. Connor and T. Wright

Resource Members present: S. Misasi Maratto and A. Terrazas
(non-voting)

Resource Members absent: ---
(non-voting)

Agendee(s): A. Sharris/F. Figg, J. Ellison, S. Turner, H. Amwoza, P. Hadjimitsos (for K. Davis), S. Campos and J. Murphy

Visitor(s):   J. Dugo, S. Lawrence

APPROVAL OF COLLEGE CURRICULUM MINUTES
J. Cody made a motion, seconded by M. Flaherty, to approve the minutes of November 7, 2024 and December 5, 2024, passed unanimously with a virtual vote, by a show of hands.

OLD BUSINESS

Item No.	Course/Curr No.		Proposals	Readings 1 2 3	Action Taken
		Math and			
24-74	PHS 240	Statistics for Sciences	new crs	X	tabled

Item number 24-74 was tabled for discussion to occur with the Math Department regarding the title for this new course.

Item No.	Course/Curr No.		Proposals	Readings 1 2 3	Action Taken
24-75	PSY 203	Psychology of Religion	new crs	X	approved
24-76	PSY 204	AI and Human Behavior	new crs	X	approved

J. Ellison stated that the Psychology of Religion was previously offered as a 296-Special Topics course, with good enrollment, therefore a stand-along course was developed. This course is not offered at other community colleges and students who are not in our district can register here, for in-district rates through a chargeback from their institutions. M. Flaherty questioned if both PSY 203 and PSY 204 are intended to become IAI courses. J. Ellison was not sure and would need to look into this. M. Flaherty asked J. Murphy and/or S. Misasi Maratto for insight with IAI courses. J. Murphy suggested looking on the IAI's website for any matching codes. M. Flaherty added that it would not benefit the student if they take the course and think they are a gen-ed course. J. Ellison stated that these courses were offered as elective courses (as 296 courses). S. Misasi Maratto stated that both courses are 1.1 PCS codes, which are required to be articulated prior to sending to ICCB for approval and they will not be listed on the AA or AS Degree Catalog pages, as only general education courses are listed in the disciplines. J. Murphy stated the courses will transfer, question is, as an elective or gen-ed course. Some Psychology courses are IAI and others are not. J. Ellison asked where to find

the IAI courses. M. Flaherty responded that he has two courses used as electives and want to ensure courses won't be mistaken for general education courses if they are not. J. Murphy asked S. Misasi Maratto if these courses were submitted to be approved as an IAI courses, as there is a field in Watermark to check, and S. Misasi Maratto responded, they were not.. J. Murphy stated that he can also submit for IAI approval in the future. J. Ellison reiterated that a 296-level course is a gateway to create a new course, if viable. J. Murphy asked S. Misasi Maratto how many times a 296-level course can be offered with the same topic. S. Misasi Maratto responded, per the ICCB, a 296-level course can only be offered twice within a three-year period, then if the course is viable, a stand-alone course would need to be created. J. Murphy reminded the Committee to be aware when offering Special Topics courses, to not offer same topic more than twice within 3 years or a new course needs to be developed. J. Ellison asked if these courses would now be listed on the schedule as the new titles, not a 296. J. Murphy replied yes. J. Ellison added that PSY 204 was developed, as the students will benefit the students to have knowledge of AI proficiency for transfer, as AI will append to everything. M. Flaherty said it sounds like a bit of a stretch to be approved by the IAI, but worth a try. J. Ellison asked if he can teach these courses without being IAI courses. J. Murphy responded one, that the course must be articulated for transferability, per ICCB, and two, courses do transfer without being an IAI course. S. Misasi Maratto added that there also are PSY Major IAI courses to pursue for better transferability. J. Ellison asked if he should send everything to S. Misasi Maratto. J. Murphy replied, no, and that he should go to www.itransfer.org to see if there are any courses, Gen-ed or Major, that would be a match, then notify S. Misasi Maratto, who will submit to the IAI..
M. Flaherty made a motion, seconded by J. Cody to approve item numbers 24-75 and 24-76, passed unanimously with a virtual vote, by a show of hands.

NEW BUSINESS

Item No.	Course/Curr No.		Proposals	Readings 1 2 3	Action Taken
		Introduction to			
25-1	AUT 112	Automotive Technology	rev crs	X	approved
25-2	AUT 230	Computerized Engine Control	rev crs	X	approved

P. Hadjimitsos represented item number 25-1 and 25-2 for K. Davis, and noted the revisions to the two courses, which consist of course description to read, '*…and comprehensive application of ALLDATA's OEM automotive diagnostic and repair database.*'. J. Murphy stated that the Course Learning Outcomes (CLOs) were also revised. P. Hadjimitsos added these are standard revisions to accommodate the ASE change for their certification, and also incorporating electric and hybrid technology.
M. Flaherty made a motion, seconded by J. Cody to approve item numbers 25-1 and 25-2, passed unanimously with a virtual vote, by a show of hands.

		Diagnostic Medical			
25-3	C317E	Sonography Certificate	rev curr	X	approved

H. Amwoza stated that the certificate program, for Allied Health Care professionals prompted this revision AHL Profession Review to align with the degree program because, 1) students not prepared lacking clinical hours, therefore180 clinical hours were increased to 360 clinical hours to be better prepared. Give richer academic experience. J. Murphy reiterated that the clinical hours are now 360 increased from 180. H. Amwoza replied, yes, and the total program clinical requirement is 944 hours. After submitting this program to CCC, **the accrediting body requested that the word 'general' be removed from the second paragraph in the program description.** Committee voted on item 25-3 with this additional revision.
M. Flaherty made a motion, seconded by J. Cody to approve item number 25-3, passed

unanimously with a virtual vote, by a show of hands.

		Electric Vehicle Charger			
25-4	C446J	Installation and Maintenance	new curr	X	approved

P. Hadjimitsos presented item number 25-4. This new certificate is based on our Electrical Certificate and is specific to the electric wiring to install, repair and charge stations for electric/hybrid vehicles. Two new courses were approved at the December 7th CCC meeting. This certificate is also a Segway for students in the Electric Certificate to take this specialty program. J. Murphy asked if this certificate is similar to Electric Certificate with additional courses. P. Hadjimitsos replied, yes, this new certificate includes five of the seven courses, which are identical to the Electric Certificate, and the addition of the two new courses (ENT 212 and ENT 213). J. Murphy noted the certificate total credits are six. **M. Flaherty made a motion, seconded by J. Cody to approve item number 25-4, passed unanimously with a virtual vote, by a show of hands.**

J. Murphy stated that items can be submitted at any time and be put on the Agenda according to the following deadline dates:

- Monday February 10th is the submission deadline for the March 6th meeting;
- March 10th is the submission deadline for the April 3rd meeting; and
- April 7th is the submission deadline for the May 1st meeting.

We cannot have major changes the week of the CCC meeting. Contact S. Misasi Maratto or herself (J. Murphy) with any questions.

OTHER: **A) <u>IAI NOTICE OF TOPICAL OUTLINE & IAI NOTICE: 'END OF SEASON' – J.</u>**
Murphy   **<u>Murphy</u>**

J. Murphy had several courses sent back from the IAI for '*additional information needed*'. S. Misasi Maratto submits the courses to the State (ICCB) for approval then submits to the IAI for panel review (if requested). Many courses are sent back for more information, requesting a detailed syllabus, with topics and outcomes, not just chapter titles. We must resubmit by their stated deadline. Refer to the IAI's course descriptors that need to match our course outlines. J. Murphy showed the IAI's website and where to find the IAI GECC and Major course descriptors to match ours. M. Flaherty stressed that the IAI is most important, and they look at very closely. They are now most interested in the syllabus. Our course needs to be exact course as theirs. He recently sent a very detailed syllabus to the IAI, per their request. The four-year schools want to see two-year schools courses are the same that they teach, therefore, our course needs to replicate their course for transfer acceptance.

J. Murphy added we had debate about the topical outline to be generic, but in some areas that have accrediting bodies and for the IAI, the course syllabus needs to be specific. Make sure everything matches the IAI. The IAI website is posted in the Chat Room (www.itransfer.org).

The Power Points and Recordings are posted in the BlackBoard shell.

Adjournment: M. Flaherty made a motion, seconded by J. Cody to adjourn the meeting at 3:18 p.m., passed unanimously with a virtual vote, by a show of hands.

Submitted by: J. Murphy, Chairperson

Recording Secretary: Susan Misasi Maratto