



**Regular Meeting of the
Board of Trustees**

Agenda

Tuesday, November 16, 2021

- I. CALL TO ORDER** November 16, 2021 at 6:35 p.m.
or immediately following the Board Audit Committee
Boardroom (A-300)
- II. ROLL CALL**
- III. APPROVAL OF BOARD MINUTES – VOLUME LVIII**
[Minutes of the Regular Board Meeting of October 19, 2021, No. 5](#)
- IV. COMMENTS ON THIS AGENDA**
- V. CITIZEN PARTICIPATION**
- VI. REPORTS/ANNOUNCEMENTS – Employee Groups**
- VII. STUDENT SENATE REPORT**
- VIII. BOARD COMMITTEE REPORTS**
 - A. Academic Affairs/Student Affairs
 - B. Finance/Maintenance & Operations
- IX. ADMINISTRATIVE REPORT**
- X. PRESIDENT’S REPORT**
- XI. CHAIRMAN’S REPORT**
- XII. NEW BUSINESS**
 - A. Action Exhibits
 - [16665 Budget Transfers](#)
 - [16666 2022 PayFlex FSA Administrative Services Fees](#)
 - [16667 2022 Blue Cross Blue Shield PPO Premium Rates](#)
 - [16668 2022 Blue Cross Blue Shield HMO Premium Rates](#)
 - [16669 2022 Delta Dental PPO Premium Rates](#)
 - [16670 2022 Voluntary Delta Dental Premium Rates](#)
 - [16671 Employee Health Insurance Co-Premiums](#)
 - [16672 Agreement with Kaleidoscope Group – Spring 2022](#)
 - [16673 Curriculum Recommendations](#)

B. Purchasing Schedules

C. Bills and Invoices

D. Closed Session – To discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation

E. Human Resources Report

*Administrative Contract

Ty Perkins, Associate Dean of Health Careers & Public Service Programs

Thomas Panas, Director of Financial Aid

Purva Rushi, Assistant Vice President of Institutional Initiatives, Planning & Accreditation

XIII. COMMUNICATIONS – INFORMATION

A. Human Resources Information Materials

B. Informational Material

XIV. ADJOURNMENT

*Contracts are posted on the Triton College Board of Trustees Website under Meeting Schedule (<https://www.triton.edu/about/administration/board-of-trustees/>).

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Triton College Boardroom at 6:48 p.m. The following roll call was taken.

Present: Mr. Tracy Jennings, Mr. Glover Johnson, Mrs. Elizabeth Potter, Mr. Rich Regan, Ms. Bertha Sanchez, Mr. Mark Stephens.
Absent: Ms. Norma Hernandez, Ms. Diane Viverito.

Mr. Stephens stated that Ms. Viverito is out of town and Ms. Hernandez is ill.

APPROVAL OF BOARD MINUTES

Mr. Johnson made a motion, seconded by Mrs. Potter, to approve the minutes of the Regular Board Meeting of September 28, 2021. Motion carried unanimously by voice vote.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Leslie Wester reported on the Business Department's successful Speakers Series held on October 7 featuring Matt Griffin. She thanked administration for the conversations and meetings regarding the Executive Order, noting that Faculty are nearing 100 percent in compliance and that everyone is working together toward solutions.

Mid-Management Association representative Toni Johnson highlighted Mid-Management contributions including a Career Services Job Fair, the Child Development Center's receipt of the Gold Circle of Quality Award, Student Life and SURGE/TRIO/TRIUMPH events. Ms. Johnson stated that mid-managers are 100 percent in compliance with Vaccination/Test.

Classified Association President Katrina Mooney reported that classified have created a new-hire committee to keep track of members, and that classified are at 90 percent compliance.

Adjunct Faculty Association President Bill Justiz reported that adjuncts are active on campus and are at 80 percent compliance.

STUDENT SENATE REPORT

Student Association President Jasmine Garcia reported that PTK officers attended a virtual leadership meeting and students are at 37 percent compliance.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Mr. Johnson reported that the committee met on October 6 and reviewed three items pertaining to Academic and Student Affairs and forwarded all to the Board with a recommendation for approval.

Finance/Maintenance & Operations

Mr. Jennings reported that the committee met on October 6, reviewed four new business items and one purchasing schedule, and forwarded all to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

Swearing in of Police Officers: Chief of Police Austin Weinstock issued the oath of office to new Police Officers Gerald Smith and Terry Fears.

PRESIDENT'S REPORT

President Mary-Rita Moore reported that 88 percent of employees are in compliance with the Executive Order, and she expressed appreciation to Human Resources for resolving many questions that arose in the process. There is a focus now on raising the number of students in compliance.

Ms. Moore announced that DVR recently recognized a collaborative partnership of the College with area high schools. A video was shown of the cohort model used in this partnership in career technical training. Programs included automotive technology and criminal justice.

CHAIRMAN'S REPORT

Chairman Mark Stephens reported that he is meeting with President Moore next week to discuss the underserved population of high school dropouts in our district. He expects a panel to be formed to strategize how the College can serve these students and impact their lives. Mr. Stephens feels strongly about serving the entire district and is ready to talk to educators, parents, legislators, and anyone, in order to do his job and serve the people who need Triton College.

NEW BUSINESS

ACTION EXHIBITS

With leave of the Board, Mr. Stephens asked for the Action Exhibits to be taken as a group, including:

- 16660 Budget Transfers**
- 16661 Wireless Hotspot Service**
- 16662 Agreement with Kirk Eye Center**
- 16663 ATI Entrance Testing Services Agreement Renewal**
- 16664 Curriculum Recommendations**

Mr. Johnson made a motion to approve the Action Exhibits, seconded by Mr. Regan. The motion carried unanimously by voice vote.

PURCHASING SCHEDULES

B44.05 Snow Removal Service – FY 22

Mrs. Potter made a motion to approve the Purchasing Schedule, seconded by Mr. Jennings. The motion carried unanimously by voice vote.

BILLS AND INVOICES

Mrs. Potter made a motion, seconded by Mr. Johnson to pay the Bills and Invoices in the amount of \$2,186,361.22.

Roll Call Vote:

Affirmative: Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan, Ms. Sanchez,
Mr. Stephens.

Absent: Ms. Hernandez, Ms. Viverito.

Motion carried 5-0 with the Student Trustee voting yes.

CLOSED SESSION

Mr. Johnson made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Regan.

Roll Call Vote:

Affirmative: Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan, Ms. Sanchez,
Mr. Stephens.

Absent: Ms. Hernandez, Ms. Viverito.

Motion carried 5-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:25 p.m.

RETURN TO OPEN SESSION

Mr. Johnson made a motion to return to Open Session, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Jennings, Mr. Johnson, Mrs. Potter, Mr. Regan, Ms. Sanchez,
Mr. Stephens.

Absent: Ms. Hernandez, Ms. Viverito.

Motion carried 5-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:48 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Mr. Regan made a motion, seconded by Mr. Jennings, to approve page 1 of the Human Resources Report, item 1.1.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Mrs. Potter made a motion, seconded by Mr. Regan, to approve pages 2 through 4 of the Human Resources Report, items 2.1.01 through 2.7.01. Voice vote carried the motion unanimously.

3.0 Administration

Mr. Johnson made a motion, seconded by Mr. Jennings, to approve page 5 of the Human Resource Report, item 3.1.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Mr. Johnson made a motion, seconded by Mrs. Potter, to approve pages 6 through 7 of the Human Resources Report, items 4.1.01 through 4.5.01. Voice vote carried the motion unanimously.

5.0 Mid-Management

Mr. Johnson made a motion, seconded by Mr. Regan, to approve page 8 of the Human Resources Report, items 5.1.01 through 5.2.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Mr. Johnson made a motion, seconded by Mr. Jennings, to approve pages 9 through 11 of the Human Resources Report, items 6.1.01 through 6.2.06. Voice vote carried the motion unanimously.

7.0 Other

Mrs. Potter made a motion, seconded by Mr. Johnson, to approve page 12 of the Human Resources Report, items 7.1.01 through 7.2.02. Voice vote carried the motion unanimously.

ADJOURNMENT

Motion was made by Mr. Johnson to adjourn the meeting, seconded by Mr. Jennings. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:51 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Elizabeth Potter
Board Secretary

Susan Page
Susan Page, Recording Secretary

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16665

SUBJECT: BUDGET TRANSFERS

RECOMMENDATION: That the Board of Trustees approve the attached proposed budget transfers to reallocate funds to object codes as required.

RATIONALE: Transfers are recommended to accommodate institutional priorities. See description on attached forms.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

**PROPOSED BUDGET TRANSFERS - FY 2022
FOR THE PERIOD 10/1/21 to 10/31/21**

FROM			TO		
ID#	AREA	ACCT #	AREA	ACCT #	AMOUNT
EDUCATION FUND					
1	Accounting	01-10200510-540600005	Business	01-10200520-550100005	\$ 363.00
2	VP Academic Affairs	01-80100560-530900010	Nuclear Medicine	01-10401030-530900010	5,875.00
			TOTAL EDUCATION FUND		\$ 6,238.00
RESTRICTED FUND					
3	NSF SSTEM 4th Yr	06-20905051-550200005	NSF SSTEM 4th Yr	06-20905051-530900010	\$ 15.27
4	ICCB WEI2	06-30905012-590900000	ICCB WEI2	06-30905012-530900010	5,000.00
			TOTAL RESTRICTED FUND		\$ 5,015.27
			TOTAL PROPOSED BUDGET TRANSFERS		\$ 11,253.27

Budget Transfer Form

Dollar Amount \$363.00

From what Budget Account 01 10200510 540600005 Object Code Description Accounting: Publications & Dues

To what Budget Account 01 10200520 550100005 Business: Meeting Expense

Is this a Grant? Yes [] No [X] *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? _____ Include Attachments: Yes [] No [X]

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 Not all Publication & Dues funds will be used by the Accounting Department in this fiscal year.

Explain specifically why additional funds are needed in the receiving account:

Additional funds are needed in order to reimburse Matthew Griffin, a guest speaker at the Executive Series event on October 7th, 2021, for his travel expenses. An Independent Contractor Form has been previously approved.

Required Signatures

Requestor	<small>DocuSigned by:</small> <u>Jessica Oklesinski</u>	10/19/2021
Cost Center Manager	<small>DocuSigned by:</small> <u>William Griffin</u>	10/19/2021
Associate Dean (if Applicable)	<small>DocuSigned by:</small> <u>Alexandria Terrazas</u>	10/19/2021
Dean (if Applicable)	<small>DocuSigned by:</small> <u>Jennifer Davidson</u>	10/19/2021
Associate Vice President	<small>DocuSigned by:</small> <u>Paul Jensen</u>	10/22/2021
Area Vice President	<small>DocuSigned by:</small> <u>Susan Campos</u>	10/22/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 10/25/21

Entered by: B5897 DS 10/25/21

Budget Transfer Form

Dollar Amount \$5,875

From what Budget Account 01 80100560 530900010

Object Code Description
Other Contractual Services

To what Budget Account 01 10401030 530900010

Other Contractual Services

Is this a Grant?
Yes [] No [X]

*If you are submitting a grant transfer, the following statement must appear in the Rationale:
"This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant?

Include Attachments: Yes [X] No []



Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
Funds are not assigned to a specific purpose and will support academic area when needed.

Explain specifically why additional funds are needed in the receiving account:

Due to program withdrawal, funds needed to closeout the radiopharmacy in compliance with IEMA regulations. The cost is \$5,875 and currently there is no funding available in the Nuclear Medicine Other Contractual Services line to pay this expense.

Required Signatures

Requestor Cassandra Ramirez 9/30/2021
DocuSigned by: 27209950F1074B4

Cost Center Manager Susan Campos 9/30/2021
DocuSigned by: FC3AN51F8641495

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Paul Jensen 10/12/2021
DocuSigned by: 815C000BB1974DE

Area Vice President John Lopez 10/13/2021
DocuSigned by: 7F7D85A926AE4FC

BUSINESS OFFICE APPROVALS

Grant Accountant: _____

Asst. Director of Finance _____

Exec. Director of Finance: [Signature]

Exec. Dir. of Bus. Operations: [Signature]

VP of Business Services: [Signature] 10/14/21

Entered by: B5843 DS 10/14/21

Budget Transfer Form

Dollar Amount \$15.27

From what Budget Account 06 20905051 550200005 Object Code Description NSF SSTEM 4th Yr : Travel - In State

To what Budget Account 06 20905051 530900010 Object Code Description NSF SSTEM 4th Yr : Other Contractual Services

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zydron Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:

Reimbursement of funds to the NSF STEM:Other Contractual Services account is requested by using the funds in the NSF STEM:Travel-In State account since they will not be used this fiscal year. This is allowable per the NSF- S-STEM guidelines.

Explain specifically why additional funds are needed in the receiving account:

Reimbursement of funds to the NSF STEM:Other Contractual Services account is requested, This account needs to provide funds to pay for the external evaluation of the NSF STEM (GENIUS) grant as described in the grant proposal.

Note: This is part of the same reason for budget transfer completed in early Sept. the wrong fiscal year budget was accidentally used so the correct budget line was still \$15.27 short, this corrects it.

Required Signatures

Requestor Sheldon Turner 10/14/2021

Cost Center Manager Sheldon Turner 10/14/2021

Associate Dean (if Applicable) Derek Salinas-Lazariski 10/14/2021

Dean (if Applicable) _____

Associate Vice President Paul Jensen 10/14/2021

Area Vice President Susan Campos 10/15/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: E Zydron 10/15/21

Asst. Director of Finance _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: _____

VP of Business Services: [Signature] 10/20/21

Entered by: B5896 DS 10/20/21

Budget Transfer Form

Dollar Amount \$5,000.00

From what Budget Account 06 30905012 590900000 Object Code Description Other Expenditures

To what Budget Account 06 30905012 530900010 Object Code Description Other Contractual Services

Is this a Grant? Yes No *If you are submitting a grant transfer, the following statement must appear in the Rationale:
 "This is an allowable transfer under the (name of grant) guidelines"

Grant Accountant? Elizabeth Zydron Include Attachments: Yes No

Rationale:

Explain why the budgeted funds are no longer required for this fiscal year, and are available to be transferred:
 The funds are not needed in the "Other Expenditures" line this fiscal year. Additional funds are needed in the "Other Contractual Services" line to account for EKG, Phlebotomy and Pharmacy Technician online study guides, practice exams and voucher/payment codes for their certification exams. This is an allowable transfer under the WEI2 grant guidelines.

Explain specifically why additional funds are needed in the receiving account:
 Additional funds are needed in the "Other Contractual Services" line to account for EKG, Phlebotomy and Pharmacy Technician online study guides, practice exams and voucher/payment codes for their certification exams. Students will be wrapping up their courses in November and the EKG/Phlebotomy professors like to ensure students have access to their online study guides and practice exams weeks before their course ends so they can cover the material together in class. We are also planning to host a CPR session in November for our students, so this budget transfer will account for that payment as well.

Required Signatures

Requestor Milica Gardasevic 10/5/2021

Cost Center Manager Raquel Cotruvo 10/5/2021

Associate Dean (If Applicable) _____

Dean (If Applicable) _____

Associate Vice President Paul Jensen 10/8/2021

Area Vice President Susan Marie Campos 10/8/2021

BUSINESS OFFICE APPROVALS

Grant Accountant: E Zydron 10/14/21

Asst. Director of Finance: _____

Exec. Director of Finance: _____

Exec. Dir. of Bus. Operations: IR

VP of Business Services: [Signature] 10/15/21

Entered by: B5894 DS 10/15/21

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16666

SUBJECT: 2022 PAYFLEX FSA ADMINISTRATIVE SERVICES FEES

RECOMMENDATION: That the Board of Trustees approve PayFlex as the third-party administrator for the Triton College Flexible Spending Account Plan for the 2022 calendar year. The annual agreement fee is \$750 with a per member monthly claims administration fee of \$4.63. This represents a 0% increase from calendar year 2021.

RATIONALE: PayFlex is a highly regarded claims administrator that accurately follows IRS expense reimbursement guidelines and is known for consistently providing excellent customer service and processing claims for reimbursement to employees in a timely manner through file feeding integration with the College's health plan administrator.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

PAYFLEX® Flexible Spending Account

Triton College

January 1, 2022 – December 31, 2022

	<u>Fee</u>
<u>Implementation Fee</u>	Waived
<u>*Annual Fee</u>	\$750.00
<u>**Monthly Fee</u>	
Monthly Administration Fee Per Member	\$4.63
<u>Minimum Monthly Billing</u>	\$150.00 per employer per month

<u>Optional Service Fees</u>	
Onsite Enrollment Meeting Support (Less than 500 eligible or more than one meeting for groups with 500 plus eligible)	\$500.00 per day
Customized participant materials, co-branded debit card, and other custom communication requests	\$150.00 per hour Statement of work required
Election Confirmation Lead time: Done at the time of implementation/renewal	\$0.12 per member per month
<u>Miscellaneous Fees</u>	
Customized Reporting	\$150.00 per hour Statement of Work required.
Takeover Administration (Previous Plan Year)	\$1,000.00
Rejected / NSF Customer Funding ACH Transactions	\$50.00 per occurrence of any plan sponsor funding ACH pull that is rejected.
Non-discrimination testing	TBD based on testing requirements.
Failure to Fund Release Claim	Any funding due to PayFlex for claims paid on behalf of Company that remains unpaid after twenty (20) banking days shall be subject to a fee ("Failure to Fund Fee"). The Failure to Fund Fee shall be calculated as one-hundred twenty five (125) basis points above the three (3) month United States Dollar London Interbank Offered Rate. If such Failure to Fund Fee shall be calculated at a rate not to exceed regulatory rates, based on the average daily balance outstanding across all non-funded days.

*Annual fee includes upon written request:

- Standard enrollment materials, limited to the number of eligible employees
- Electronic sample of a Plan Document and Summary Plan Description

**Members are defined as:

- An employee in active status
- A terminated employee with a balance greater than \$10.00. Billing for terminated employees continues for three billing cycles after termination, or until the member's balance drops below \$10.00.

***Available FREE online.

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16667

SUBJECT: 2022 BLUE CROSS BLUE SHIELD PPO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield PPO Health Plan effective January 1, 2022. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current premium rates are: Employee, \$1,129.64; Employee + 1 Dependent, \$2,294.74; Family, \$3,066.94. Calendar year 2022 rates represent a 3% increase and will be: Employee, \$1,163.53; Employee + 1 Dependent, \$2,363.58; Family, \$3,158.95.

RATIONALE: The premium rates are the monthly cost for each tier of the health plan and what is charged as COBRA to separated or terminated employees and dependents that were enrolled in the PPO health plan.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

2022 Budget Projection

Medical Premium Equivalent Rates



Medical/Rx	Enrollment	Monthly Premium Equivalents		
		2021	2022	% Change
PPO -				
Employee	86	\$1,129.64	\$1,163.53	3.0%
EE+1	73	\$2,294.74	\$2,363.58	3.0%
<u>Family</u>	97	<u>\$3,066.94</u>	<u>\$3,158.95</u>	<u>3.0%</u>
Total	254	\$6,745,899	\$6,948,276	3.0%
HMO -				
Employee	39	\$853.17	\$878.77	3.0%
EE+1	18	\$1,644.71	\$1,694.05	3.0%
<u>Family</u>	40	<u>\$2,505.83</u>	<u>\$2,581.00</u>	<u>3.0%</u>
Total	99	\$1,957,339	\$2,016,059	3.0%
PPO (Medicare Prime) -				
Employee	4	\$1,129.64	\$1,163.53	3.0%
<u>Family</u>	1	<u>\$3,066.94</u>	<u>\$3,158.95</u>	<u>3.0%</u>
Total	5	\$91,026	\$93,757	3.0%
HMO (Medicare Prime) -				
Employee	0	\$853.17	\$878.77	3.0%
<u>Family</u>	0	<u>\$2,505.83</u>	<u>\$2,581.00</u>	<u>3.0%</u>
Total	0	\$0	\$0	0.0%
Grand Total	356	\$8,794,264	\$9,058,092	3.0%

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16668

SUBJECT: 2022 BLUE CROSS BLUE SHIELD HMO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield HMO effective January 1, 2022. The monthly premium rate calculation is based upon a combination of claim history, stop-loss insurance rates, trend factor, and administration fees. Current monthly premium rates are: Employee, \$853.17; Employee + 1 Dependent, \$1,644.71; Family, \$2,505.83. Calendar year 2022 monthly premiums represent a 3% increase and will be: \$878.77; Employee + 1 Dependent, \$1,694.05; Family, \$2,581.00.

RATIONALE: The premium rates are the cost for each tier of the health plan and what is charged as COBRA to separated or terminated employees and dependents that were enrolled in the HMO health insurance plan. The HMO is provided as a more affordable option with employee co-premium rates 50% that of the PPO for the same tiers of coverage.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

_____	_____	_____
Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date

Related forms requiring Board signature: Yes No

2022 Budget Projection

Medical Premium Equivalent Rates



Medical/Rx	Enrollment	Monthly Premium Equivalents		
		2021	2022	% Change
PPO -				
Employee	86	\$1,129.64	\$1,163.53	3.0%
EE+1	73	\$2,294.74	\$2,363.58	3.0%
<u>Family</u>	97	<u>\$3,066.94</u>	<u>\$3,158.95</u>	<u>3.0%</u>
Total	254	\$6,745,899	\$6,948,276	3.0%
HMO -				
Employee	39	\$853.17	\$878.77	3.0%
EE+1	18	\$1,644.71	\$1,694.05	3.0%
<u>Family</u>	40	<u>\$2,505.83</u>	<u>\$2,581.00</u>	<u>3.0%</u>
Total	99	\$1,957,339	\$2,016,059	3.0%
PPO (Medicare Prime) -				
Employee	4	\$1,129.64	\$1,163.53	3.0%
<u>Family</u>	1	<u>\$3,066.94</u>	<u>\$3,158.95</u>	<u>3.0%</u>
Total	5	\$91,026	\$93,757	3.0%
HMO (Medicare Prime) -				
Employee	0	\$853.17	\$878.77	3.0%
<u>Family</u>	0	<u>\$2,505.83</u>	<u>\$2,581.00</u>	<u>3.0%</u>
Total	0	\$0	\$0	0.0%
Grand Total	356	\$8,794,264	\$9,058,092	3.0%

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16669

SUBJECT: 2022 DELTA DENTAL PPO PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the Delta Dental PPO monthly premium rates effective January 1, 2022. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2022 monthly rates represent a 0% increase and will be: Employee, \$31.40; Employee + 1 Dependent, \$62.80; Family, \$106.58.

RATIONALE: Delta Dental has a strong reputation of excellent customer service, a wide network of providers, and processes claims in a timely manner for those employees enrolled in the PPO.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Dental 2022 Projection

Premium Rates



Dental	Enrollment	Monthly Premium Equivalents		
		2021	2022	% Change
Voluntary				
Employee Only	33	\$48.05	\$48.05	0.0%
Employee + Spouse	15	\$95.85	\$95.85	0.0%
Employee + Child(ren)	12	\$95.14	\$95.14	0.0%
<u>Family</u>	<u>13</u>	<u>\$162.35</u>	<u>\$162.35</u>	<u>0.0%</u>
Total	73	\$75,308	\$75,308	0.0%
PPO				
Employee Only	94	\$31.40	\$31.40	0.0%
Employee + Spouse	75	\$62.80	\$62.80	0.0%
Employee + Child(ren)	15	\$67.78	\$67.78	0.0%
<u>Family</u>	<u>85</u>	<u>\$106.58</u>	<u>\$106.58</u>	<u>0.0%</u>
Total	269	\$212,745	\$212,745	0.0%
Grand Total	342	\$288,052	\$288,052	0.0%

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16670

SUBJECT: 2022 VOLUNTARY DELTA DENTAL PREMIUM RATES

RECOMMENDATION: That the Board of Trustees approve the Voluntary Delta Dental monthly premium rates for the HMO health plan participants effective January 1, 2022. The premium rate calculation is based upon a combination of lives, claim history, and trend factor. Calendar year 2022 monthly premium rates represent a 0% increase and will be: Employee, \$48.05, Employee + Spouse, \$95.85; Employee + Child(ren), \$95.14; Family, \$162.35

RATIONALE: Delta Dental has strong reputation of excellent customer service, a wide network of providers, and processed claims in a timely manner for those employees enrolled in the HMO. The voluntary dental plan is fully funded by the members and provides those employees enrolled in the HMO medical plan with an option for dental benefits.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

Dental 2022 Projection

Premium Rates



Dental	Enrollment	Monthly Premium Equivalents		
		2021	2022	% Change
Voluntary				
Employee Only	33	\$48.05	\$48.05	0.0%
Employee + Spouse	15	\$95.85	\$95.85	0.0%
Employee + Child(ren)	12	\$95.14	\$95.14	0.0%
<u>Family</u>	<u>13</u>	<u>\$162.35</u>	<u>\$162.35</u>	<u>0.0%</u>
Total	73	\$75,308	\$75,308	0.0%
PPO				
Employee Only	94	\$31.40	\$31.40	0.0%
Employee + Spouse	75	\$62.80	\$62.80	0.0%
Employee + Child(ren)	15	\$67.78	\$67.78	0.0%
<u>Family</u>	<u>85</u>	<u>\$106.58</u>	<u>\$106.58</u>	<u>0.0%</u>
Total	269	\$212,745	\$212,745	0.0%
Grand Total	342	\$288,052	\$288,052	0.0%

**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16671

SUBJECT: EMPLOYEE HEALTH INSURANCE CO-PREMIUMS

RECOMMENDATION: That the Board of Trustees approve the 2022 PPO Employee Co-Premium Rates as proposed by the College's Employee Health Insurance Committee. The 2022 rates will represent an increase of 3% over the 2021 rates, which is equal to the increase cost of the insurance premiums paid by the College. The current rates per pay period are: Employee Only, \$161.60; Employee + 1 Dependent, \$193.92; Family, \$215.46. The rates per payroll for calendar year 2022 will be as follows: Employee Only, \$166.45; Employee + 1 Dependent, \$199.74; Family, \$221.93.

RATIONALE: The Health Insurance Committee is composed of representatives from various full-time employee groups of the College that participate in the College's health plans and has the responsibility of making recommendations to the plans, including the change of the annual employee co-premiums for health insurance benefits. The HMO co-premium rates will remain 50% the cost of the PPO in order to provide a more affordable option to employees.

Sean Sullivan

Submitted to Board by: _____
Sean O'Brien Sullivan, Vice President of Business Services

Board Officers' Signatures Required:

**Mark R. Stephens
Chairman**

**Elizabeth Potter
Secretary**

Date

Related forms requiring Board signature: Yes No

**TRITON COLLEGE, District 504
Board of Trustees**

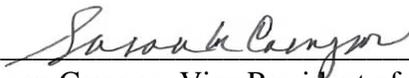
Meeting of November 16, 2021

ACTION EXHIBIT NO. 16672

SUBJECT: AGREEMENT WITH KALEIDOSCOPE GROUP – SPRING 2022

RECOMMENDATION: That the Board of Trustees approve an Agreement with Kaleidoscope Group for presentations with both Adjunct and Full-Time Faculty on inclusive classroom pedagogy as it aligns with the college's efforts on DEI (Diversity, Equity, and Inclusion). Additionally, Kaleidoscope will perform student listening sessions to examine the inclusive climate at the College. The Kaleidoscope Group is a provider of DEI planning and training services. This Agreement will be performed during the Spring of 2022. The cost to the college is \$30,880.

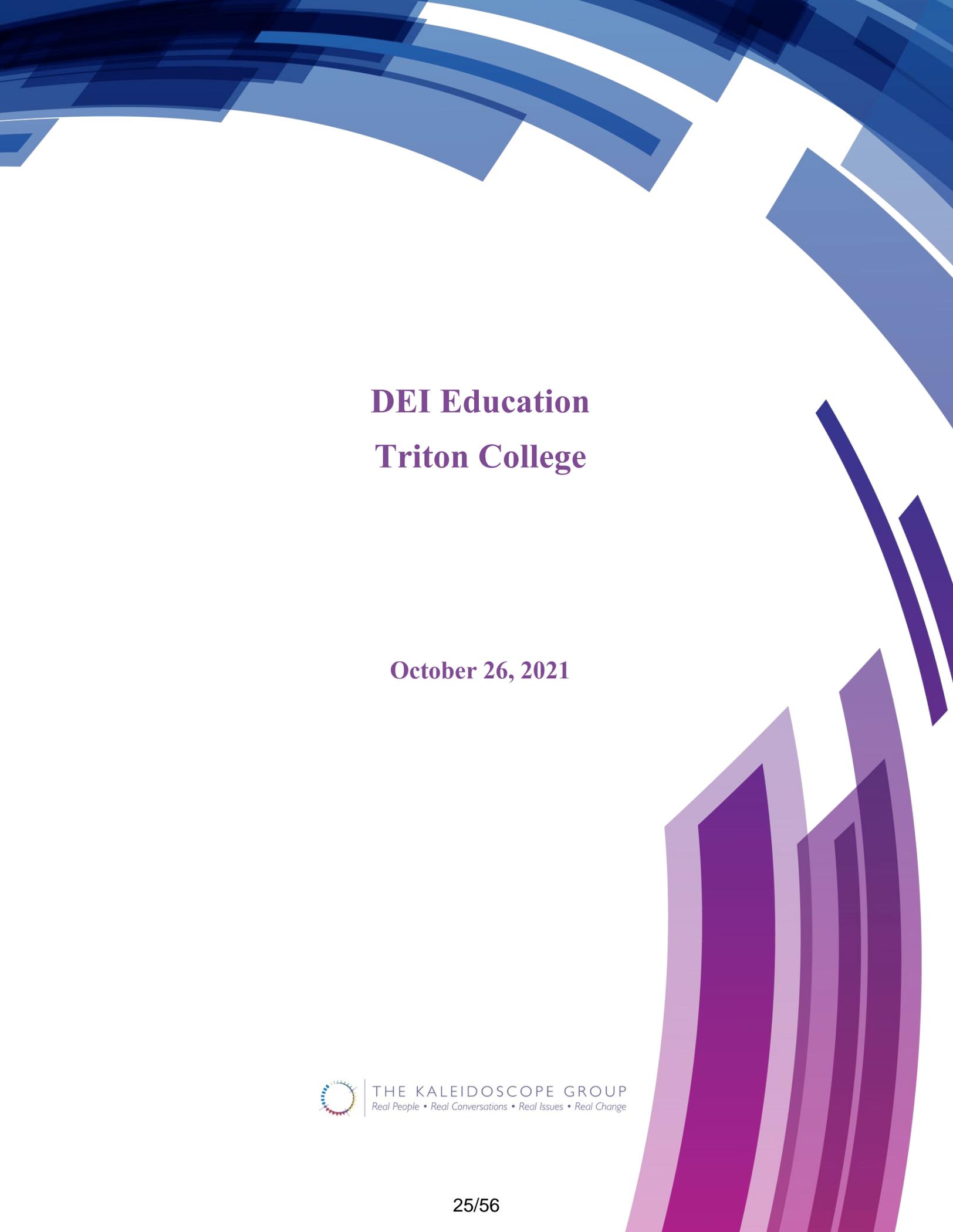
RATIONALE: The Kaleidoscope Group continues their ongoing work with Triton College to further support the College's strategic plan efforts, fostering employee engagement, and professional development toward student success.

Submitted to Board by: 
Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens Chairman	Elizabeth Potter Secretary	Date
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Related forms requiring Board signature: Yes No



DEI Education Triton College

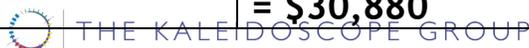
October 26, 2021



THE KALEIDOSCOPE GROUP
Real People • Real Conversations • Real Issues • Real Change

SOW – Triton College

SERVICES	PROFESSIONAL FEES NFP RATE APPLIED	TIMELINE
Faculty Education: Design & Coordination of a 2.5-hour training for 100 Faculty on Day 1 and 100 Adjunct faculty on Day 2, covering the following topics: <ol style="list-style-type: none"> 1. <i>DEI Foundations</i> 2. <i>Managing Privilege</i> 3. <i>Demonstrating Empathy</i> 	Design and Prep: \$3440	Prep: Q4 2020 Delivery: Jan. 14 and 15, 2022
FACILITATION OPTIONS		
	IN PERSON 4 breakouts 1 Plenary 4 breakout rooms (25/room) Single facilitation DAY 1: 100 faculty/25 per room Delivery & Prep: \$2400 x 4 breakouts=\$9,600 Day 2: 100 Adjunct/25 per room Delivery & Prep: \$2400 x 4 breakouts=\$9,600 Total facilitation: \$19,200	
Subtotal	\$3,440 (Design and Prep) + \$19,200 (Facilitation) = \$22,640	
2 Student Listening Sessions Conduct two student Listening Sessions to uncover students’ concerns and their desires in creating a more inclusive climate on the Triton campus.	Design/prep of discussion guide: \$3,440 Delivery: 2 KG facilitators for two, 2-hour Listening Sessions (one Listening Session on one day, the second Listening Session on another day) \$4800= Delivery and report	Q1 2022 (Spring 2022)
Subtotal	\$3,440 (Design and Prep) + \$4,800 (Delivery and Report) = \$8,240	
GRAND TOTAL:	\$22,640 + \$8,240 = \$30,880	



SOW – Triton College

RATES

The following matrix is a breakdown of roles and associated daily and hourly fees.

Role	For Profit Daily Fee	Not for Profit Daily Fee (20% discount)
CEO		\$6,400
Executive Consultant (EC)		\$4,000
Engagement Leader (EL)		\$2,800
Senior Consultant (SC)		\$2,400
Instructional Designer, Consultant, Project Manager (DES/CONS/PM)		\$2,240
Client Service Support (graphics, logistics, document development and other related support) (CSM)		\$1,200
Facilitation (Education Delivery) – 2 Facilitators per day		\$5,000

Notes:

- Reimbursable travel fees are not included in the cost estimate. Travel and lodging are billed at actual cost, in line with client’s travel policies. All travel and lodging shall be pre-approved, in writing, by client’s authorized agent prior to expenditure.
- Assumes travel to one location only to complete most or all focus groups. We can consider completing some virtually, to ensure representation of remote employees. If additional travel is required, costs will need to be revisited.

KALEIDOSCOPE GROUP TERMS AND CONDITIONS

Project Scope: The professional fees shown above are estimates only: additional cost will not be incurred without written consent of the authorized agents of the client.

Payment: Payment schedule for services described in this statement of work:

- 50% of Professional Fees, defined and limited to preparatory work, will be billed and payable upon contract initiation. Fees for seminars and presentations will not be billed until such presentations are either scheduled or completed.
- The remaining professional fees and reimbursable expenses will be invoiced monthly until the work plan budget is exhausted. (Travel and reimbursable expenses will be invoiced as incurred and billed according to the client’s policy or guidelines).



SOW – Triton College

- All prices are guaranteed until completion of the deliverables set forth above, or twenty-four (24) months from the date of execution of the contract.

Reimbursements: Pre-approved travel and out-of-pocket expenses (e.g., airfare, hotel, rental car, ground transportation, parking, mileage, meals, etc.) will be billed as incurred and shall be payable within 45 days of receipt of invoice.

Time for Work: If work is pre-billed and work is not completed within twenty-four (24) months of date of contract, the contract will expire and any collected pre-billed funds will be prorated based upon work completed and any overage shall be refunded to client.

Audio and Video Recording: Audio and/or video recording of Kaleidoscope Group content, consultants, and/or events at any client venue shall be permitted only for viewing by current officers, employees, agents, staff and students unable to attend the scheduled sessions. Use of such recordings for any other individuals shall be prohibited unless written consent is provided in advance by The Kaleidoscope Group, which shall not be unreasonably withheld.

Cancellation of Work: If the Client cancels this agreement, Client shall pay for work completed based on above terms. If work is scheduled and cancelled within 15 business days prior to the scheduled date by the Client, the charge will be one-half the cost of the work. If work is scheduled and cancelled within 10 business days of the scheduled date by the Client, the charge will be the full cost of the work. If the cancellation occurs, no cancellation fees shall be due if the Kaleidoscope Group and the Client are able to mutually reschedule the work within 30 days of the cancelled work. Kaleidoscope Group agrees use its best efforts to reschedule work within this timeframe but cannot guarantee feasibility to do so. If Kaleidoscope Group is unable to reschedule at a mutually convenient time, cancellation fees shall be waiver. The Client also agrees to make good faith efforts to avoid cancellations. If Kaleidoscope Group cancels this agreement, Kaleidoscope will reimburse client any unexpended funds from the payments that have been received to date towards pre-paid work.

Property Rights: The Kaleidoscope Group shall copyright the materials that it develops for use with Client. All materials developed and used by The Kaleidoscope Group shall be the exclusive property of Kaleidoscope and the Client agrees that it will not disclose any materials to a third party, except as may be required by law, rule or regulation, or use materials to conduct its own diversity services without the prior written consent of The Kaleidoscope Group. Any material specifically developed for client may be copied, distributed and reviewed by any employee of client without further charge.

Confidentiality: The Kaleidoscope Group shall regard as confidential and proprietary all client “internal use” and “confidential” information communicated to it by the client in connection with this work plan. The Kaleidoscope Group shall not, without client’s prior written consent, at any time (a) use such information for any purpose other than in connection with this work plan for the benefit of the client or (b) disclose any portion of such information to third parties unless requires by law.

Indemnification: Each party agrees to hold harmless and indemnify the other Party, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against a Party, its officers, agents, trustees or employees, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of the other Party, its officers, agents or employees, under this Agreement.



SOW – Triton College

Triton College, as an entity and on behalf of its employees, agents, and students, claims any and all governmental immunity as may be established by or set forth under Federal or Illinois law, rule or regulation.

Taxes: Kaleidoscope Group assumes full responsibility for the payment of all federal, state and local taxes incurred by Kaleidoscope Group as a result of this Agreement.

Authorized Agent: This Agreement is executed by an authorized representative of Triton College in the representative's official capacity only and the representative shall have no personal liability under this Agreement.

Business Licenses: Kaleidoscope Group represents that it possesses all professional or business licenses required by law, if any, and all qualifications necessary to fully perform its obligations.

Damages: In no event shall either Party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.

Non-Discrimination and Workplace Conduct: Neither party shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law. Each party certifies that it is an equal opportunity employer and maintains a written sexual harassment policy and Drug Free Workplace in conformance with applicable law.

Jurisdiction: This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

**AFFIRMED AND AGREED:
THE KALEIDOSCOPE GROUP, LLC**

By: Christina M. Georgas

Printed Name: Christina M. Georgas

Title: COO

Date: November 11, 2021

TRITON COLLEGE

By: _____

Printed Name: Mark R. Stephens

Title: Board Chairman

Date: November 16, 2021



**TRITON COLLEGE, District 504
Board of Trustees**

Meeting of November 16, 2021

ACTION EXHIBIT NO. 16673

SUBJECT: CURRICULUM RECOMMENDATIONS

RECOMMENDATION: That the Board of Trustees approve the attached College Curriculum Committee recommendations.

RATIONALE: This recommendation was approved by the College Curriculum Committee on October 7, 2021, and approved by the Academic Senate on October 19, 2021.

Submitted to Board by: _____



Dr. Susan Campos, Vice President of Academic Affairs

Board Officers' Signatures Required:

Mark R. Stephens
Chairman

Elizabeth Potter
Secretary

Date

Related forms requiring Board signature: Yes No

College Curriculum Committee Summary

for

Academic Senate, October 12, 2021

Board of Trustees, November 16, 2021

PROGRAMS

MAJOR PROGRAM REVISION(S)

- C247C General Motors/AC Delco (AAS Degree)
 - updated program to the new Curriculum Mapping format; added MAT 102 (as option with MAT 122)
 - *Effective 1/17/2022*
- C247D Automotive Technology (AAS Degree)
 - updated program to the new Curriculum Mapping format; added MAT 102 (as option with MAT 122)
 - *Effective 1/17/2022*
- C247E Automotive Service Department Management (AAS Degree)
 - updated to the new Curriculum Mapping format; add MAT 122 (as option with BUS 146)
 - *Effective 1/17/2022*
- C247J Honda/Acura PACT (AAS Degree)
 - updated to the new Curriculum Mapping format; added MAT 102 (as option with MAT 122)
 - *Effective 1/17/2022*
- C347C Automotive Technology Certificate
 - updated to the new Curriculum Mapping format
 - *Effective 1/17/2022*
- C347J Honda/Acura PACT Certificate
 - updated to the new Curriculum Mapping format; program description change
 - *Effective 1/17/2022*
- C447B Automotive Brake and Suspension Certificate
 - updated to the new Curriculum Mapping format; program description change
 - *Effective 1/17/2022*
- C447C Automotive Engine Performance Certificate
 - updated to the new Curriculum Mapping format; program description change
 - *Effective 1/17/2022*
- C447D Light Vehicle Maintenance Certificate
 - updated to the new Curriculum Mapping format
 - *Effective 1/17/2022*
- C447E Automotive Transmission Repair Certificate
 - updated to the new Curriculum Mapping format
 - *Effective 1/17/2022*
- C447G Truck Brake and Suspension Certificate
 - updated to the new Curriculum Mapping format
 - *Effective 1/17/2022*
- C447H Truck Engine Repair Certificate
 - updated to the new Curriculum Mapping format
 - *Effective 1/17/2022*

COURSES

MAJOR COURSE CHANGES (course deletion)

- CIS 144 Microsoft PowerPoint
 - delete course
 - *Effective 1/17/2022*
- CIS 158 Introduction to the World Wide Web
 - delete course
 - *Effective 1/17/2022*
- CIS 167 Microsoft Access II
 - delete course
 - *Effective 1/17/2022*
- CIS 196 E-Commerce
 - delete course
 - *Effective 1/17/2022*
- CIS 257 Access Programming
 - delete course
 - *Effective 1/17/2022*
- CIS 267 Advanced Access Programming
 - delete course
 - *Effective 1/17/2022*

MINOR COURSE CHANGE(s) (revised course(s) (no course fee addition/revision/removal)

- CIS 102 Professional Information Technology and Computer Science
 - prerequisite to 'None'; course description change
 - *Effective 1/17/2022*

Triton College Connect Newsletter

The following firms have been invited to submit bids for printing the Triton College Connect Newsletter. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty-nine (29) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Tuesday, October 5, 2021, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
Breese Publishing Company 8060 Old US Highway 50 Breese, IL. 62230	\$25,390.89

It is recommended that the Board of Trustees accept the proposal submitted by Breese Publishing Company in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 222,000.00
Prev. Expend	68,888.67
Schedule	25,390.89
Balance	127,720.44

MEMORANDUM

To: Sean Sullivan

From: Sam Tolia

Date: 10/06/21

Re: Bid Results



Five printers submitted a bid for the printing of the Connect Newsletter 2021/22. The bid is for three issues. These bids are based on printing 142,500 copies of a 4 page self-cover. Prints four-color on 60# Gloss Text throughout with no bleed.

The bid is as follows:

Color Art	\$48,201
Indiana Printing and Publishing	\$35,824.80
Creekside Printing	\$28,540.17
FCL Graphics	\$26,040
Breese Publishing	\$25,390.89

Accepting the bid from Breese Publishing is recommended.

Triton College Connect Newsletter

Bid Tabulation

Vendor Name:		Breese Publishing	FCL Graphics	Creekside Printing	Indiana Printing and Publishing	Color Art
Cost per issue						
Quantity 142,500 per issue	\$	\$ 7,963.63	\$ 8,680.00	\$ 9,513.39	\$ 11,941.60	\$ 16,067.00
Cost per additional 1000 copies			\$ 60.91	\$ 66.76	\$ 71.22	\$ 113.36
Ink: 4 color process				Included	Included	Included
Paper: 60# gloss text			Included	Included	Included	Included
Delivery		Included	Included	Included	Included	Included
Simplified mailing (142,250 copies)		Included	Included	Included	Included	Included
Other costs						Postage Additonal
Total cost per issue for 142,250 copies per issue	\$	\$ 7,963.63	\$ 8,680.00	\$ 9,513.39	\$ 11,941.60	.113 + Postage
Total cost for 3 issues (total cost X 3)	\$	\$ 25,390.89	\$ 26,040.00	\$ 28,540.17	\$ 35,824.80	\$ 48,201.00

SPECIFICATIONS

Name

Triton College Connect Newsletter - 3 issues printed and mailed at various times throughout our fiscal year.

Quantity

142,500 per issue; give price for additional M's.

Size and bindery

4 page self-cover (One 21 x 12.5 sheet folded to 10.5 x 12.5).

Ink

Four-color (process) throughout.

Paper

60# gloss text Note: Clearly indicate whether or not cost of paper is included in base price of bid.

Bleeds

No bleeds.

Copy

Files provided via e-mail.

Turnaround

Each issue will require a five-day turnaround.

Proofs

A PDF of the complete job is to be submitted to Triton College for approval before printing.

Delivery

142,250 copies to be prepared for simplified mailing and delivered to the CAROL STREAM POST OFFICE 550 Fullerton Ave, Carol Stream, IL 60188.

250 copies delivered to Triton College.

NEWSLETTERS PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

PRINTER MUST PROVIDE TRITON COLLEGE WITH A CURRENT SUBSCRIPTION OF USPS CERTIFIED DELIVERY STATISTICS OR COMPARABLE ZIP CODE/CARRIER ROUTE INFORMATION THAT IS USPS certified and VALID WITHIN 90 DAYS BEFORE THE MAILING DATE (Must Submit with final bid, or the bid will be deemed incomplete). The mailing is prepared by the printer in accordance with the Domestic Mail Manual Eligibility Standards (343.6.0)

Printer should also reference DMM (345.6.0 up to and including 345.6.10.6) to be assured all Postal Regulations are met. (Triton College can NOT make any exceptions to these requirements.)

Printer should furnish to Lori Silvestri at Triton College, N-100, a completed, signed receipt of all SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

In the event that you have any questions regarding the mail preparation, you can contact Lori Ann Silvestri at lorisilvestri@triton.edu or (708)456-0300 EXT. 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone SAM TOLIA, DIRECTOR OF MARKETING SERVICES, AT (708)456-0300, EXT. 3172.

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Northern Printing Network
2801 Lakeside Dr Ste 110
Bannockburn, IL 60015

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
898 Cambridge Dr
Elk Grove Village, IL 60007

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc.
262 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
899 Water St
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108

Cenveo
101 Workman Court
Eureka, MO 63025

Continuing Ed Guide – Spring 2022

The following firms have been invited to submit bids for printing the Continuing Ed Guide – Spring 2022. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Twenty-nine (29) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 2:00 p.m. local time, Tuesday, October 5, 2021, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
Woodward Printing Services 11 Means Drive Platteville, WI. 53818	\$27,634.31

It is recommended that the Board of Trustees accept the proposal submitted by Woodward Printing Services in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	01-80300520-540200005
A/C Name	Marketing-Printing
Budget	\$ 222,000.00
Prev. Expend	94,279.56
Schedule	27,634.31
Balance	100,086.13

MEMORANDUM

To: Sean Sullivan

From: Sam Tolia

Date: 10/06/21

Re: Bid Results

ST 10/6/21

Six printers submitted a bid for the printing of the Triton College 2022 Spring CE guide. These bids are based on printing 142,500 copies at 60 pages plus cover. The cover prints four-color on 80# gloss enamel and the body prints one-color on 30# newsprint. Also included in the bid is an electronic proof (PDF), saddlestitching, storage and simplified mailing.

The bid is as follows:

Color Art	\$45,756.70
Castle Printech	\$30,125
Indiana Printing and Publishing	\$29,341
Breese Publishing	\$27,914
KK Stevens Publishing	\$27,717.47
Woodward Printing Services	\$27,634.31

Accepting the bid from Woodward Printing Services is recommended.

Continuing Ed Guide Spring 2022		Triton College				
Bid Tabulation						
Company Name:	Woodward Printing	KK Stevens Publishing	Breeze Publishing	Indiana Printing & Publishing	Castle Printech	Color Art
142,500 copies, 60 pages plus cover	\$ 25,514.81	\$ 27,717.47	\$ 27,914.00	\$ 29,341.00	\$ 30,125.00	Unable to Produce
Additional signatures + 4	\$ 26,247.28	\$ 1,460.94	\$ 679.00	\$ 815.00	\$ 1,200.00	\$ 45,756.70
+ 8	\$ 27,270.42	\$ 3,618.61	\$ 3,625.00	\$ 3,733.00	\$ 2,400.00	Unable to Produce
+ 16	\$ 29,032.23	\$ 5,279.51	\$ 4,912.00	\$ 5,092.00	\$ 3,600.00	See Enclosed
less signatures - 4	\$ 24,701.90	\$ 33.29	\$ 679.00	\$ 817.00	\$ (600.00)	\$ 43,331.24
- 8	\$ 23,891.23	\$ (1,177.01)	\$ 801.00	\$ 1,640.00	\$ (1,200.00)	See Enclosed
- 16	\$ 22,051.22	\$ (4,127.56)	\$ 4,386.00	\$ 4,063.00	\$ (1,800.00)	See Enclosed
Additional M's	\$ 199.50	\$ 173.26	\$ 195.89	\$ 195.61	\$ 210.00	\$ 310.00
Ink: Cover: 4 Color (Process)	Included	Included	-	Included	Included	Included
Body: 2 Color Black and PMS	Included	Included	-	Included	Included	Included
Paper: Cover: 80# Gloss Enamel Text	Included	Included	-	Included	Included	Included
Body: 30# Newsprint	Included	Included	-	Included	Included	Included
Bindery	Included	Included	-	Included	Included	Included
Copy	Included	Included	-	Included	PDF	N/A
Proofs	Included	1 Included/Additional \$50 Each	-	Included	PDF	Included
Inserts - Per 1,000	\$ 15.00	\$ 30.00	\$ 15.00	\$ 24.00	\$ 20.00	N/A
Delivery	\$ 15.00	Included	Included	Included	Included	Included
Simplified Mailing	\$ 15.00	Included	Included	Included	Included	Postage Addiitonal
Total Bid	\$ 27,634.31	\$ 27,717.47	\$ 27,914.00	\$ 29,341.00	\$ 30,125.00	\$ 45,756.70

SPECIFICATIONS

NAME

Spring 2022 Triton College Continuing Ed Guide

PAGES

60 page plus cover; quote cost of plus or minus four-page signatures.

QUANTITY

142,500; give price for additional M's.

SIZE

Tabloid format; 8 1/4" x 10 3/4", saddlestitch.

INK

Cover: 4C process (includes BC, IFC, IBC). Body: Two color (Black and PMS)

PAPER

Cover: 80# gloss enamel **Body:** Good quality, 30# newsprint

Note: Clearly indicate whether or not cost of paper is included in base price of bid.

BLEEDS

Cover: Four sides. Body: None.

BINDERY

Saddlestitch.

COPY

All files will be provided electronically (PDFs) approximately Dec. 6, 2021.

PROOFS

At least one complete electronic proof (PDF) of the complete job is to be submitted to Triton College for approval before printing.

MAILING/DELIVERY

142,000 copies to be prepared for simplified mailing and delivered approximately Dec. 23, 2021, to the Palatine Post Office Facility, 1300 E. Northwest Highway, Palatine 60095-9997.

STORAGE

500 schedules need to be stored until Jan. 3, 2022.

2ND DELIVERY

500 schedules are to be delivered approximately Jan. 3, 2022, in easy-to-handle bundles not to exceed 40 lbs. in weight to: Triton College Warehouse, 2000 Fifth Ave., River Grove, IL 60171

SCHEDULES PREPARED FOR MAILING SHOULD WEIGH NO MORE THAN 1,500 POUNDS PER PALLET. THE POST OFFICE WILL NOT ACCEPT ANY SKIDS WEIGHING MORE THAN THIS. IF THE POST OFFICE REJECTS SKIDS DUE TO OVERLOADING, IT IS THE PRINTER'S RESPONSIBILITY TO CORRECT THE SITUATION.

IT IS ALSO EXTREMELY IMPORTANT THAT THE WEIGHT OF THE EMPTY PALLET BE WRITTEN ON THE SIDE OF THE PALLET AS WELL AS ON THE PS FORM 3602.

Quote cost per thousand for simplified mailing.

PRINTER MUST PROVIDE TRITON COLLEGE WITH A CURRENT SUBSCRIPTION OF USPS CERTIFIED DELIVERY STATISTICS OR COMPARABLE ZIP CODE/CARRIER ROUTE INFORMATION. THAT IS VALID WITHIN 90 DAYS BEFORE THE MAILING DATE. (PLEASE SUBMIT WITH YOUR FINAL BID) THE MAILING IS PREPARED BY THE PRINTER IN ACCORDANCE WITH THE DOMESTIC MAIL MANUAL ELIGIBILITY STANDARDS (343.6.0)

PRINTER SHOULD ALSO REFERENCE DMM (345.6.0 UP TO AND INCLUDING 345.6.10.6) TO BE ASSURED ALL POSTAL REGULATIONS ARE MET. (TRITON COLLEGE CAN NOT MAKE ANY EXCEPTIONS TO THESE REQUIREMENTS.)

PRINTER SHOULD FURNISH TO LORI SILVESTRI AT TRITON COLLEGE, N-100, A COMPLETED, SIGNED RECEIPT OF ALL SCHEDULES DELIVERED, INCLUDING THOSE SENT TO THE POST OFFICE.

IN THE EVENT THAT YOU HAVE ANY QUESTIONS REGARDING THE MAIL PREPARATION, YOU CAN CONTACT LORI ANN SILVESTRI AT LSILVEST@TRITON.EDU OR (708)456-0300 EXT 3812.

It will be assumed by Triton College that all bids meet the above specifications unless otherwise specifically stated in proposal.

If additional information or clarification is needed, please phone Sam Tolia at (708) 456-0300, Ext. 3172.

Castle Printech
121 Industrial Drive
DeKalb, IL 60115

Reindl Printing, Inc.
1251 Yosemite Rd
Oconomowoc, WI 53066

Master Graphics, LLC
1100 S Main Street
Rochelle, IL 61068

Northern Printing Network
2801 Lakeside Dr Ste 110
Bannockburn, IL 60015

Creasey Printing Services
1905 Morning Sun Ln
Springfield, IL 62711

Signature Offset
13801 E 33rd Pl, Unit F
Aurora, CO 80011

United Graphics LLC
898 Cambridge Dr
Elk Grove Village, IL 60007

Midstates Inc
4820 Capital Ave NE
Aberdeen, SD 57401

Journal Topics/Wessell Web
622 Graceland Ave
Des Plaines, IL 60016

Blue Island Newspaper Printing, Inc.
282 W 147th St
Harvey, IL 60426

Precise Printing Network
2190 Gladstone Ct Ste A
Glendale Heights, IL 60139

Creekside Printing
1175 Davis Road
Elgin, IL 60123

Breese Publishing
P.O. Box 405
Breese, IL 62230

Regional Publishing Corp
12243 S Harlem
Palos Heights, IL 60463

John S Swift
999 Commerce Ct
Buffalo Grove, IL 60089

Woodward Printing Services
11 Means Drive
Platteville, WI 53818

Mignone Communication, Inc.
169 S Jefferson St
Berne, IN 46711

The Viking Printing Group
497 Widgeon Ln
Bloomington, IL 60108

Custom Services
120 W Laura Drive
Addison, IL 60101

Vouge Printers
820 S Northpoint Blvd
Waukegan, IL 60085

FLC Graphics Inc.
4600 N Olcott Ave
Harwood Heights, IL 60706

PA Hutchison Company
400 Pen Ave
Mayfield, PA 18433

Indiana Printing
899 Water St
Indiana, PA 15701

K.K Stevens Publishing Co.
100 N Pearl St
Astoria, IL 61501

Data Reproduction Corporation
4545 Glenmeade Lane
Auburn Hills, MI 48326

Topweb
5450 N Northwest Highway
Chicago, IL 60630

EP Graphics
169 Jefferson St
Berne, IN 46711

Envision3
225 Madsen Dr
Bloomington, IL 60108

Cenveo
101 Workman Court
Eureka, MO 63025

Scan Tool Certification Kit

The following firms have been invited to submit bids for a Scan Tool Certification Kit. A Scan Tool Certification Kit is a tablet based automotive diagnostic tool that interfaces with the vehicle control systems and is an integral part of the National Coalition of Certification Centers (NC3) certification curriculum, which is offered to our students. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Six (6) companies were directly solicited. Immediately after the closing hour for receiving bids, which was at 2:00 p.m. local time, Thursday, September 30, 2021, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing Manager and witnessed by Nancy Schafer, Purchasing Assistant.

COMPANY	NET COST
Snap-on Industrial 3011 Illinois Route 176 Crystal Lake, IL. 60014	\$48,120.75

It is recommended that the Board of Trustees accept the proposal submitted by Snap-on Industrial in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	06-10300520-580600005
A/C Name	Automotive Technology Grant
Budget	\$ 133,599.39
Prev. Expend	\$ 30,864.37
Schedule	\$ 48,120.75
Balance	\$ 54,614.27

To: Sean Sullivan, V. P. Business Services
From: Ken Davis, Automotive Technology

RE: Scan Tool Certification Kit

Triton College received one bid from Snap-On Industrial for the Scan-Tool Certification Kit in the based bid amount of \$48,120.75.

The bid has been reviewed for conformance to the specification requirements. It is recommended that the purchase of the Scan Tool Certification Kit be awarded to Snap-On Industrial in the base bid of \$48,120.75.

I support this recommendation and agree that the bid should be awarded to Snap-On Industrial for the base bid amount of \$48,120.75.



Kenneth Davis, Automotive Technology

10-19-2021

Sealed Bid Scan Tool Certification Kit Bid Tabulation	Triton College, Thursday, September 30, 2021 at 2:00 pm
Company Name	Total Bid Price
Snap-on Industrial	\$ 48,120.75

INTRODUCTION:

Triton College is requesting sealed bids for industry recognized scan tools and certification body that offers stackable student certifications protected by independent industry recognized organization. Required is that both Scan Tools and Certification Body are industry recognized and must include curriculum, instructor training/certifications, stackable credentialing capabilities, "No Cost" student certification, including certification testing and be part of a training system.

SCAN TOOLS SPECIFICATIONS:

Industry recognized
Minimum of (Five)
Updateable Software
Offer a "No Cost" software update option when certifying students
Upgradable Software
Tablet bases, 10" display, touch screen
Fast start-up "1 minute or less" from cold boot
Built-in Wi-Fi
Internet Browser installed
At least Windows 7 Based
Bluetooth equipped
Minimum of 64GB memory "SSD for memory"
Minimum Quad-core Intel Celeron Processor
Microsoft antivirus and security essentials included
Utilized Intelligent Diagnostic Protocols
Auto Configuring of PID displays
Highlights "out of expected range" PID's
Industry professional verified Tips and Fixes for DTC's
Reset and calibrate information in tool to complete repairs as needed
Complete vehicle scan of all systems for DTC's and Faults
Scan Tool access to TSB's related to DTC's scanned
Vehicle Systems Functional/Output test abilities (Bi-Directional)
Directed component testing as it relates to scanned DTC's
Integrated service information ability
Full vehicle system overview reports printable
Wireless interface module for DLC
Fast, effective user interface
Factory/OEM diagnostic functions including all vehicle system tests available
Modular, dock-able Digital Storage Oscilloscope
Modular, dock-able ignition scope
Modular, dock-able Digital Volt Ohm Meter
User guided component testing including "Good and Bad" patterns/results
Includes all leads, cables, power supplies, probes, clips, stylus, batteries, chargers and interface equipment to make unit fully functional

CERTIFICATION BODY:

Industry recognized

Meet the “Core Indicators of Performance – Perkins V, 2P1 Earned Recognized Postsecondary Credentials” definition

Offer content training of college faculty and dual credit instructors

Offer “No-Cost Certification testing and earned industry recognized certifications to students” who have successfully completed the required coursework

Works directly with “Education”

Supports education partners with training

Supports education partners with curriculum

Supports ASE Education Foundation Certification programs with “Hands-On Lab Activities” aligned to P1, P2 and P3 level tasks

Supports students with industry recognized certifications

Scan Tool Certification Kit Sealed Bid Vendor List
Bid due date: September 30, 2021 at 2:00 pm

Mac Tools
8440 West 50th Street
McCook, IL. 60525
Attn: Thomas Perrin

Snap-On
9311 River Road
Pleasant Prairie, WI. 53158
AttN: Jimmy Leiting

MAHLE Aftermarket, Inc.
Service Solutions Division
916A West State Street
St. Johns MI. 48879-1404

Bosch Automotive Service Solutions
28635 Mound Road
Warren MI. 48092

ITW Corporate
155 Harlem Avenue
Glenview, IL. 60025

DG Technologies
Vehicle Network Solutions
33604 West Eight Mile Road
Farmington Hills. MI. 48335

Trash Removal / Recycling Service 2021

5 firms submitted bids for the Trash Removal / Recycling Services 2021. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Thursday, October 14, 2021, the bids were publicly opened and read aloud in room A-300 by John McGarry, Purchasing, and John Lambrecht, O & M, and witnessed by Steve Mazurek, O & M, and representatives from SBC Waste, Lakeshore Recycling, Groot, and Flood Brothers.

It is recommended that the Board of Trustees accept the proposal submitted by Flood Brothers in accordance with their low specified bid. This item was competitively bid according to state statutes.

Recommendation along with tabulation is attached.

COMPANY	NET COST
Flood Brothers Disposal Co. 17W609 14 th St. Oakbrook Terrace, IL 6181	\$183,400.00

APPROVED:


Sean O'Brien Sullivan
Vice President – Business Services

A/C Number	02-70600510-570700015
A/C Name	Utilities – Refuse Disposal
Budget FY22	\$ 160,000.00
Prev. Expend.	\$ 10,038.00
Schedule	\$ 31,600.00
Balance	\$ 70,451.25
Budget FY23	\$ 160,000.00
Prev. Expend.	\$ 0.00
Schedule	\$ 50,600.00
Balance	\$ 109,400.00
Budget FY24	\$ 160,000.00
Prev. Expend.	\$ 0.00
Schedule	\$ 50,600.00
Balance	\$ 109,400.00
Budget FY25	\$ 160,000.00
Prev. Expend.	\$ 0.00
Schedule	\$ 50,600.00
Balance	\$ 109,400.00

Memorandum

October 25, 2021

To: Sean Sullivan
V.P. Business Services

From: John Lambrecht
Associate Vice President, Facilities



RE: Trash Removal / Recycling Services 2021



Operations & Maintenance

Triton College received 5 bids from vendors for Trash Removal / Recycling Services – 2021.

The lowest, qualified bidder was Flood Brothers Disposal Co., in the Amortized Bid amount of \$183,400.00.

The Amortized Bid Amount is based on the balance of FY22 plus FY23, FY24, and FY25 trash and recycling services plus an additional \$5,000 per year for shredding services.

I have carefully reviewed all bids and recommend that the bid should be awarded to Flood Brothers Disposal Co. in the amount of \$183,400.00.

Thanks, and please feel free to call with any questions,

John

2021
Trash Removal / Recycling
Spreadsheet

	Flood Brothers	Groot	Lakeshore	SBC	Waste Management
Trash					
A	\$ 375.00	\$ 150.00	\$ 180.00	\$ 135.00	No Bid
A Total @ (4) 6 Ton Pulls per mo.	\$ 1,500.00	\$ 1,968.00	\$ 1,872.00	\$ 1,788.00	
B	\$ 220.00	\$ 520.00	\$ 383.26	\$ 350.00	No Bid
C	\$ 60.00	\$ 130.00	\$ 106.71	\$ 90.00	No Bid
D	\$ 180.00	\$ 400.00	\$ 303.72	\$ 275.00	No Bid
E	\$ 60.00	\$ 130.00	\$ 106.71	\$ 90.00	No Bid
F	\$ 120.00	\$ 275.00	\$ 205.22	\$ 200.00	No Bid
G	\$ 60.00	\$ 130.00	\$ 106.71	\$ 90.00	No Bid
H	\$ 45.00	\$ 66.00	\$ 94.28	\$ 40.00	No Bid
Total	\$ 2,245.00	\$ 3,619.00	\$ 3,178.61	\$ 2,923.00	\$ -
Compactor Rental	\$ 100.00	\$ 400.00	\$ 100.00	\$ 275.00	No Bid
Total Monthly Trash	\$ 2,345.00	\$ 4,019.00	\$ 3,278.61	\$ 3,198.00	
Recycle					
A	\$ 120.00	\$ 150.00	\$ 175.00	\$ 140.00	\$ 366.00
A Total @ (4) 4 Ton Pulls per mo.	\$ 480.00	\$ 1,512.00	\$ 1,468.00	\$ 1,312.00	\$ 1,464.00
B	\$ 80.00	\$ 350.00	\$ 190.12	\$ 280.00	\$ 140.00
C	\$ 55.00	\$ 86.00	\$ 73.91	\$ 60.00	\$ 71.00
D	\$ 60.00	\$ 260.00	\$ 153.60	\$ 160.00	\$ 117.00
E	\$ 45.00	\$ 130.00	\$ 80.90	\$ 80.00	\$ 59.00
F	\$ 60.00	\$ 260.00	\$ 153.60	\$ 160.00	\$ 117.00
G	\$ 40.00	\$ 110.00	\$ 183.38	\$ 100.00	\$ 693.60
I	\$ 25.00	\$ 66.00	\$ 82.67	\$ 60.00	\$ 114.00
Total Monthly Recycling	\$ 845.00	\$ 2,774.00	\$ 2,386.18	\$ 2,212.00	\$ 2,775.60
Total Monthly	\$ 3,190.00	\$ 6,793.00	\$ 5,664.79	\$ 5,410.00	
Total Annual	\$ 38,280.00	\$ 81,516.00	\$ 67,977.48	\$ 64,920.00	
10 Yard Roll Off - 8 per year	\$ 1,840.00	\$ 2,112.00	\$ 2,120.00	\$ 1,120.00	No Bid
20 Yard Roll Off - 8 per year	\$ 2,480.00	\$ 3,024.00	\$ 2,680.00	\$ 1,120.00	No Bid
30 Yard Roll Off - 8 per year	\$ 3,000.00	\$ 3,936.00	\$ 3,360.00	\$ 1,120.00	No Bid
Annual Roll Off	\$ 7,320.00	\$ 9,072.00	\$ 8,160.00	\$ 3,360.00	\$ -
Total Annual Trash / Recycling	\$ 45,600.00	\$ 90,588.00	\$ 76,137.48	\$ 68,280.00	
Shredding Per Pound	\$ 0.18	\$ 0.25	\$ 0.25	No Bid	No Bid

Bi-Polar Ionizers Purchase – November 2021

1 firm submitted a bid for the Bi-Polar Ionizers – Pre-Purchase project. An advertisement for bid was placed in the Chicago Tribune - West Cook County Zone. Immediately after the closing hour for receiving bids, which was at 1:30 p.m. local time, Wednesday, November 3, 2021, the bid was publicly opened and read aloud in room A-300 by John Lambrecht, Operations & Maintenance and John McGarry, Purchasing and witnessed by Steve Mazurek, Averil Miles, and Amy Rodriguez, Operations & Maintenance.

It is recommended that the Board of Trustees accept the proposal submitted by RLD Resources, LLC in accordance with their low specified bid. This item was competitively bid according to state statutes.

Higher Education Emergency Relief Fund (HEERF) grant dollars will be used to cover the costs associated with this project. These dollars are to be used in higher education institutions to address the immediate and urgent impacts of the pandemic (COVID-19) for academic institutions.

Recommendation along with tabulation is attached.

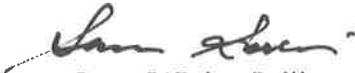
COMPANY

NET COST

RLD Resources, LLC
2211 N. Elston Ave, #208
Chicago, IL 60614

\$97,019.00

APPROVED:



Sean O'Brien Sullivan
Vice President – Business Services

A/C Number

06-80105023-540900505

A/C Name

CRRSAA HEERF II Institutional
Other Materials & Supplies

Budget

\$ 400,000.00

Prev. Expend.

\$ 216,910.23

Schedule

\$ 97,019.00

Balance

\$ 86,070.77

Memorandum

November 3, 2021

To: Sean Sullivan
V.P. Business Services

From: John Lambrecht
Associate Vice President, Facilities



RE: Bi-Polar Ionizers Purchase – November 2021



Operations & Maintenance

Triton College received 1 bid from vendors for the Bi-Polar Purchase - 2021 project.

The lowest, qualified bidder was RLD Resources, LLC in the Base Bid amount of \$97,019.00.

I have carefully reviewed the bid and recommend that the project be awarded to be awarded to RLD Resources, LLC in the Base Bid amount of \$97,019.00.

Thanks, and please feel free to call with any questions,

John

Project: Bi-Polar Ionizers Purchase - 2021
 Owner: Triton College
 Bid: Wednesday, November 3, 2021 at 1:30PM



	CONTRACTOR	BID BOND	ADDENDUM	BASE BID	TOTAL
1	RLD Resources, LLC	x		\$97,019.00	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					