

CALL TO ORDER/ROLL CALL

The meeting was called to order by Trustee Elizabeth Potter at 4:03 p.m. in the Board Room, A300.

Present: Garrick Abezetian, Michael Garrity, Joe Klinger, Steven Kubiczky, John Lambrecht, Elizabeth Potter, Jim Reynolds, Sean Sullivan

Absent: Donna Peluso

Also Present: Pamela Harmon, Hilary Mey, Raquel Monge, Nancy Schafer, Christina Skasa, Susan Page

APPROVAL OF MINUTES

Mr. Sullivan moved, Mr. Garrity seconded to approve the minutes of the June 5, 2019, Finance meeting. Voice vote carried the motion unanimously.

CITIZEN PARTICIPATION/PRESENTATION

Mr. Kubiczky commended the recent light shows and rocket launching event hosted by Triton College Cernan Earth and Space Center.

Ms. Monge provided the fourth quarter report on grants development. During this quarter, 30 grant opportunities aligned with Triton's institutional priorities were distributed to the campus community. Letters of inquiry were submitted to Johnson Scholarship Foundation (for adult education scholarship) and Robert R. McCormick Foundation (for the TRIUMPH program).
FY 2019 Quarter IV Awards: \$964,178.00

Mr. Klinger informed the committee that the college recently lost one senior administrator and a few people from IT front. Mr. Klinger stated that this would be an opportunity to bring new people on board.
Off payroll: \$390,311 New payroll: \$565,782

Without objection from the committee, Mrs. Potter turned the meeting over to Mr. Sullivan.

NEW BUSINESS

1. Budget Transfers

Mr. Sullivan asked if there were any questions on the Budget Transfers. There were no questions from the committee.

2. Certificate of Final Completion and Authorization of Final Payment for the J, N, & T Buildings Mechanical Upgrades Project

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Pay Application of \$32,524.31 for the J, N, and T Buildings Mechanical Upgrades Project. Total project cost was \$325,243.08.

3. Certificate of Final Completion and Authorization of Final Payment for the T Building Linear Drain Replacement Project

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Pay Application of \$7,098.73 for the T Building Linear Drain Replacement Project. Total project cost was \$67,074.73.

4. Contract between Triton College Board of Trustees and Local 399, Triton College Stationary Engineers 2019-2025

Mr. Sullivan informed the committee that this action exhibit was withdrawn from the agenda.

5. Ratification of IEA - NEA Adjunct Faculty Negotiated Agreement 2019-2024

The committee recommended that the Board of Trustees ratify the 2019-2024 Negotiated Agreement with IEA-NEA for the Triton College teaching adjunct faculty. The Administration and Union have negotiated a five-year extension of the existing Contract with language changes and annual increases in salary of 2%, 2%, 2%, 2.25%, 2.50% over the five-year period.

6. ILLINET/OCLC Services FY20

The committee recommended that the Board of Trustees approve the agreement for ILLINET/OCLC Services for Fiscal Year 2020, beginning July 1, 2019 through June 30 2020 at the cost of \$3,975.46.

7. Intergovernmental Agreement with Oak Park River Forest High School

The committee recommended that the Board of Trustees approve the Intergovernmental Agreement between Triton College and Oak Park and River Forest High School (OPRF). This Agreement will be effective August 1, 2019 through June 30, 2021. The costs associated with course offerings at this extension site are expected to be less than \$10,000 per year.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan moved, Mr. Garrity seconded to forward Action Exhibits 1, 2, 3, 5, 6 and 7 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B42.01 Catering Services – Child Development Center: Ms. Schafer recommended that the Board of Trustees accept a proposal to continue to use Quality Catering to provide food service for the Triton College Child Development Center in accordance with their low specified bid of \$26,274.00.

B42.02 Pavement Repair – Building H: Ms. Schafer recommended that the Board of Trustees accept a proposal submitted by M & J Paving Company, Inc. for the building H pavement repair project in accordance with their low specified bid of \$108,280.00.

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan moved, Mr. Lambrecht seconded to forward Purchasing Schedules B42.01 and B42.02 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

- Monthly Financial Report
As of 6/30/19, Triton College is 100% through fiscal year 2019. Auditors are scheduled for August 12, 2019.
- Fourth Quarter Investment Report FY 2019

The following items were reviewed by the committee as information only with recommended changes/edits, but no vote was taken since they were not presented in sufficient time to be placed on the agenda:

- Clinical Affiliation Agreement with Advocate Christ Medical Center;
- Clinical Affiliation Agreement with Dreyer Clinic, Inc;
- Clinical Affiliation Agreement with Advocate Medical Group;
- Clinical Affiliation Agreement with Advocate Occupational Health;

- Intergovernmental Agreement with Oak Park and River Forest High School (OPRF);
- Addendum to Clinical Affiliation Agreement with University of Chicago Medical Center.

ADJOURNMENT

Mr. Sullivan moved, Mr. Abezetian seconded to adjourn the meeting at 4:25 p.m.
Voice vote carried the motion unanimously.

Respectfully submitted,

Margaret Kluza
Margaret Kluza
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: August 14, 2019