

**CALL TO ORDER/ROLL CALL**

The meeting was called to order by Trustee Donna Peluso at 4:11 p.m. in the Board Room, A300.

Present: Garrick Abezetian, Michael Garrity, Joe Klinger, John Lambrecht, Donna Peluso, Elizabeth Potter, Sean Sullivan

Absent: Stephen Kubiczky, Jim Reynolds

Also Present: Pamela Harmon, Susan Page, Nancy Schafer, Christina Skasa

**APPROVAL OF MINUTES**

Mr. Sullivan made a motion, Mr. Garrity seconded to approve the minutes of the September 11, 2019 Finance meeting. Voice vote carried the motion unanimously.

**CITIZEN PARTICIPATION/PRESENTATION**

Ms. Skasa from the Grants Development Office provided a brief summary of the FY20 first quarter grant report. She reported that 18 grant opportunities were distributed to the campus community. Ms. Skasa pointed out that Triton's funding request for the TRIUMPH program for the 2020 grant cycle has been deferred by the Robert R. McCormick Foundation because Triton did not fully expend its current funds.

Ms. Peluso asked the committee if there were any questions about the report and there were none.

Mr. Klinger reported that the Human Resources Department is forwarding recommendations to the October Board of Trustees meeting, including the following positions:

- Two (2) FT Police Officers (transitioning from a temporary position)
- Employer Relations Specialist (new position)

Leaving payroll: \$269,497

Addition to payroll: \$319,410

SURS billing: \$42,881.48

Mr. Klinger noted that it takes much longer to finalize people's retirement now due to changes in SURS regulations and accounting.

Without objection, Ms. Peluso turned the meeting new business over to Mr. Sullivan.

## **NEW BUSINESS**

### **1. Budget Transfers**

The committee recommended that the Board of Trustees approve the proposed budget transfers to accommodate institutional priorities.

### **2. Addendum to Cooperative Agreement with Amita Saint Francis Hospital**

The committee recommended that the Board of Trustees approve a cooperative agreement addendum between Amita Saint Francis Hospital and Triton College, which amends the original cooperative agreement from January 26, 2016, and will become effective once signed by both parties. The addendum will provide a practicum site for Triton students enrolled in Sterile Processing program. There is no cost to the college associated with this agreement.

### **3. Affiliation Agreement with Gottlieb Memorial Hospital**

The committee recommended that the Board of Trustees approve the agreement between Gottlieb Memorial Hospital and Triton College. The term of the agreement is January 25, 2020 through January 24, 2021, with automatic renewal for three successive terms unless terminated. The agreement will provide a practicum site for Triton students enrolled in the following programs: Associate Degree Nursing, Nursing Assistant, Nuclear Medicine Technology, Diagnostic Medical Sonography, Radiologic Technology, Surgical Technology, Ophthalmic Technician, Certified Medical Assistant, Emergency Medical Technician, Sterile Processing, and Vascular Technology in Sonography. There is no cost to the college associated with this agreement.

### **4. Change of Course Fee for Math 085 ILaunch Sections**

The committee recommended that the Board of Trustees approve the course fee of \$75 for all ILaunch sections of MAT 085 effective Spring 2020 as part of the agreement with Follet Bookstore to implement McGraw Hill Education's IncludedED program.

## **APPROVAL OF ACTION EXHIBITS**

Mr. Sullivan made a motion, Mr. Garrity seconded to forward Action Exhibits 1 through 4 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

## **PURCHASING SCHEDULES**

None at this time.

**CLOSED SESSION**

The committee determined that there was no reason to move to Closed Session.

**INFORMATION ITEMS**

- Monthly Financial Report (Mr. Abezetian)  
As of 9/30/19, Triton College is 25% (1/4<sup>th</sup>) through fiscal year 2020 (7/1/19 to 6/30/20).
- First Quarter Investment Report (Mr. Abezetian)

**ADJOURNMENT**

Mr. Sullivan made a motion, Mr. Garrity seconded to adjourn the meeting at 4:28 p.m.  
Voice vote carried the motion unanimously.

Respectfully submitted,

*Margaret Kluza*  
Margaret Kluza  
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: November 6, 2019