

CALL TO ORDER/ROLL CALL

The meeting was called to order by Trustee Donna Peluso at 4:01 p.m. in the Board Room, A300.

Present: Garrick Abezetian, Michael Garrity, Joe Klinger, Stephen Kubiczky, John Lambrecht, Donna Peluso, Elizabeth Potter, Jim Reynolds, Nancy Schafer, Sean Sullivan

Absent:

Also Present: Pamela Harmon, Susan Page

APPROVAL OF MINUTES

Mrs. Potter moved, Mr. Abezetian seconded to approve the minutes of the October 2, 2019 Finance meeting. The motion passed with 7 votes in favor and 2 abstentions (Mr. Reynolds and Mr. Kubiczky abstained from voting as they did not attend the last meeting).

CITIZEN PARTICIPATION/PRESENTATION

Mr. Klinger noted that we are in the process of hiring a Learning Support Specialist (new position) fully funded by Title V, which assists Hispanic Serving Institutions of higher education (HSIs) to expand educational opportunities for, and improve the attainment of Hispanic students.

New payroll: \$557,845
Off payroll: \$435,599

Without objection, Ms. Peluso turned the meeting new business over to Mr. Sullivan.

NEW BUSINESS

1. Budget Transfers

The committee recommended that the Board of Trustees approve the proposed budget transfers to accommodate institutional priorities.

2. A Certificate of Final Completion and Authorization of Final Payment for A-Building Entrance Canopy Project

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$9,191.30 for the A-Building Entrance Canopy Project. The total project cost was \$61,298.

3. Certificate of Final Completion and Authorization of Final Payment for A-Building Toilet Room Renovations

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$3,910 for the A-Building Toilet Room Renovations. The total project cost was \$318,091

4. Certificate of Final Completion and Authorization of Final Payment for Gymnasium Painting, Building R Project

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$6,495 for the Gymnasium Painting Building R Project. The total project cost was \$35,970.

5. Certificate of Final Completion and Authorization of Final Payment for Chemical Storage Room Renovation, Building D

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$9,238.94 for the Chemical Storage Room Renovation Building D. The total project cost was \$82,499.21.

6. Certificate of Final Completion and Authorization of Final Payment for Pavement Repair at Building H

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$94,276 for the Pavement Repair at Building H. The total project cost was \$94,276.

7. Certificate of Final Completion and Authorization of Final Payment for RTU-6 VAV Work Project

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$3,442.50 for the RTU-6 VAV (Variable Air Volume) Work Project. The total project cost was \$68,850.

8. Facility Rental Fee Waiver: Riveredge Hospital

The committee recommended that it forward to the Board of Trustees a request to use the Performing Arts Center as well as five classrooms in the R-Building by Riveredge Hospital on Friday, March 20, 2020, from 8:00 am to 4:00 pm, to host a conference on suicide prevention. The value of the facility waiver is \$7,200 (room rental fee) as per the Triton College Facilities rental Policy. Riveredge Hospital will be responsible for the cost of Triton personnel (approximately \$1,000). In addition, up to twelve Triton College staff members will be able to attend the conference at no cost.

9. Purchase of Apple Equipment with CDW-G

The committee recommended that the Board of Trustees approve the purchase of 73 Apple iMac computers and related equipment for a total amount of \$198,949.10 from CDW-G. The equipment will be used for computer labs, classrooms, faculty and staff throughout the campus as part of Triton's technology refresh cycle.

10. 2020 Blue Cross Blue Shield HMO Premium Rates

The committee recommended that the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield HMO Illinois Health Plan effective January 1, 2020.

11. 2020 Blue Cross Blue Shield PPO Premium Rates

The committee recommended that the Board of Trustees approve the monthly premium rates for the Blue Cross Blue Shield HMO Illinois Health Plan, which represent 4.9% increase and will become effective January 1, 2020.

12. 2020 Delta Dental PPO Premium Rates

The committee recommended that the Board of Trustees approve the Delta Dental PPO monthly premium rates, which represent a 0% increase and will become effective January 1, 2020.

13. 2020 Voluntary Delta Dental Premium Rates

The committee recommended that the Board of Trustees approve the Voluntary Delta Dental monthly premium rates for the HMO participants, which represent 0% increase and will become effective January 1, 2020.

14. Addendum to the Master Affiliation Agreement with Northshore University HealthSystem

The committee recommends that the Board of Trustees approve the Addendum to the Master Affiliation Agreement with Northshore University HealthSystem that will enable students in Triton College's Surgical Technology program to participate in clinical rotations at Northshore University HealthSystem facilities. The two-year period Agreement (August 1, 2019 – July 31, 2021) will become effective once both parties have signed. There is no cost to the college associated with this Agreement.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan made a motion, Mr. Garrity seconded to forward Action Exhibits 1 through 14 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

- B42.05 Snow Removal Service - FY 20: Ms. Schafer recommended that the Board of Trustees accept a proposal for FY 20 Snow Removal Service submitted by Tovar Snow Professionals in accordance with their low specified bid of \$300,000.00. The contract is based on a unit price (snow that we actually get).
- B42.06 Printing of Continuing Ed Guide – Spring 2020: Ms. Schafer recommended that the Board of Trustees accept a proposal for printing of Spring 2020 Continuing Ed Guide submitted by K.K Stevens Publishing in accordance with their low specified bid of \$21,349.72.
- B42.07 HIA Equipment: Ms. Schafer recommended that the Board of Trustees accept a proposal for HIA Equipment submitted by Douglas Equipment and Katom Restaurant Supply in accordance with their low specified bid of \$5,200.00.

APPROVAL OF PURCHASING SCHEDULES

Mr. Sullivan moved, Mr. Lambrecht seconded to forward Purchasing Schedules B42.05, B4.06, and B42.07 to the Board of Trustees with a recommendation for approval. Voice vote carried the motion unanimously.

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

- Monthly Financial Report (Mr. Reynolds)
As of 10/31/19, Triton College is 33% (1/3rd) through fiscal year 2020 (7/1/19 to 6/30/20).
- College Curriculum Committee Recommendations (Mr. Sullivan)
The College Curriculum recommendation was approved by the by the College Curriculum Committee on October 3, 2019 and approved by the Academic Senate on October 15, 2019.

ADJOURNMENT

Mr. Sullivan made a motion, Mr. Lambrecht seconded to adjourn the meeting at 4:28 p.m. Voice vote carried the motion unanimously.

Respectfully submitted,

Margaret Kluza
Margaret Kluza
Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: December 4, 2019