

CALL TO ORDER/ROLL CALL

Committee Chair Diane Viverito called the meeting to order at 6:02 p.m.

The following roll call was taken.

Members Present: Diane Viverito, Susan Campos, Jodi Koslow Martin, Teri Junge, Steven Page, Ric Segovia, Tracy Wright.

Members Absent: Glover Johnson, Debbie Baness King, Carlos Garcia Sanchez.

Also Present: Chuck Bohleke, Kevin Li, Jacqueline Lynch.

APPROVAL OF COMMITTEE MINUTES

Trustee Diane Viverito asked for a motion to approve the minutes of the May 8, 2019 meeting. There was a motion to approve the minutes by Steven Page and second by Tracy Wright. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS ON ACADEMIC AFFAIRS/STUDENT AFFAIRS

Career Ready – Dean of Adult Education Jacqueline Lynch gave a presentation on the Career Ready grant program, which is designed to assist underemployed ESL students. Of the 463 ESL students with degrees, 256 are working (194 under-employed), 149 are unemployed, and 53 are not in the job market. The Career Ready program assists with English language support, job search, application, and interview process, and credential evaluation.

Goals/Outcomes for this year were for 20 individuals to earn industry credentials, and 24 were earned; for 15 to have evaluation of their foreign credentials, and 16 received evaluation; and for 12 to be employed, and so far 6 were employed and 1 promoted.

STUDENT SENATE REPORT

Mr. Page reported that the TCSA will be holding a summer meeting in July to plan next year's events.

NEW BUSINESS

A. ACTION EXHIBITS: The following Action Exhibits will be submitted for approval at the June 18, 2019 Board of Trustees meeting.

- i. *Amendment to Clinical Affiliate Agreement with West Suburban Medical Center/*

- Vanguard River Forest Campus* – This action exhibit adds Sterile Processing to the existing agreement.
- ii. *Amendment to McGraw Hill Education Data Sharing Agreement* – This action exhibit will allow for identification of learning strategies that result in the best outcomes for students in the iLaunch Laboratory, enhancing greater student success.
 - iii. *College Curriculum Recommendations, June 2019* – This action exhibit is for approval of the recommendations made by the Curriculum Committee and Academic Senate in May, 2019.
 - iv. *Library Titles for Removal/Weeding* – This action exhibit allows for the removal of 1,884 titles of low circulation materials from the library. Efforts are made to donate materials to local libraries prior to placement in the annual sale.

OTHER

Dr. Campos discussed two Board Policy changes going to the June Board meeting. Student Affairs Policy 5201.1 Change of Grades will be revised to add a timeframe for requesting a grade change. Academic Affairs Policy 6080 Course Syllabi will be revised to add additional items to syllabi to comply with Illinois Articulation and ICCB standards, and to support student success.

There was a reminder that the committee does not meet in the month of July.

ADJOURNMENT

Trustee Diane Viverito asked for a motion to adjourn the meeting. There was a motion to adjourn by Tracy Wright and second by Terri Junge. Voice vote carried the motion unanimously and the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Susan Page

Susan Page for Jenelle Madrigal, Recording Secretary

Minutes approved by the Board Academic Affairs Student Affairs Committee: September 11, 2019