

CALL TO ORDER/ROLL CALL

Chairman Mark Stephens called the regular meeting of the Board of Trustees to order in the Boardroom at 6:34 p.m. Following the Pledge of Allegiance, roll call was taken.

Present: Mr. Luke Casson, Ms. Dafne Henriquez, Mr. Glover Johnson, Ms. Donna Peluso, Mrs. Elizabeth Potter, Mr. Jay Reyes, Mr. Mark Stephens, Ms. Diane Viverito.

APPROVAL OF BOARD MINUTES

Ms. Viverito made a motion, seconded by Mrs. Potter, to approve the minutes of the Regular Board Meeting of December 19, 2017. Voice vote carried the motion unanimously.

COMMENTS ON THIS AGENDA

None.

CITIZEN PARTICIPATION

None.

REPORTS/ANNOUNCEMENTS – Employee Groups

Faculty Association President Joe Dusek reported on a *One Book* event being held by Triton's Library in conjunction with Leyden High Schools on February 13 and 14. He also commented that faculty are looking forward to meeting in collective bargaining regarding a new agreement.

Mid-Management Association President Kay Frey reported that managers are busy welcoming students and planning/participating in events such as Welcome Back Week, TCSA Social, Job Fairs, and preparation for the HLC Visit March 5-6.

Classified Association President Renee Swanberg reported that classified staff are busy welcoming back students, happy to see the busy campus, and are starting to plan their In-Service.

Adjunct Faculty Association President Bill Justiz reported that adjuncts are busy with the start of the semester, and noted that an active adjunct will be inducted into Triton's Wall of Fame.

STUDENT SENATE REPORT

TCSA Vice President Lorenz Cagbabanua had no report. Ms. Henriquez reported that students are looking forward to this new semester.

BOARD COMMITTEE REPORTS

Academic Affairs/Student Affairs

Ms. Viverito noted that the committee does not meet in January.

Finance/Maintenance & Operations

Ms. Peluso reported that the committee met on January 10, reviewed nine new business items and one purchasing schedule, and forwarded all items to the Board with a recommendation for approval.

ADMINISTRATIVE REPORT

Continuing Education Award: Vice President of Academic Affairs Debra Baker announced that Triton's Continuing Education division and Loyola Medical Center received a 2017 Exemplary Program Award for the Dialysis Technician Program by the Illinois Council for Continuing Education & Training. Dean of Continuing Education Paul Jensen and Triton's Center for Health Professionals Manager Katie Leonardo introduced and thanked representatives from the Loyola Dialysis Unit: Dean Baron, Bessie Baldovino, Evangaline Magooc, and Barb Klusa.

Quarterly Grants Report: Executive Director of Grants Development Sacella Smith provided highlights of the Quarterly Grants Report, including an NSF S-Stem award for \$650,000, \$400,000 award for scholarships in TRIUMPH, and an award for a meal pantry from American Family Insurance.

Strategic Plan Annual Report: Director of Planning & Accreditation Pamela Perry provided the following highlights of Strategic Plan accomplishments for 2017, which is year three of the seven year plan. Improvements in writing and math success rates under Increasing College Readiness reflects the work of faculty and staff in this area. Exciting work has occurred with changes to the Dual Credit process and funding received for our Math Lab. Under Improving College Completion, student satisfaction is high. The retention rate is on target, and was a real focus in the recent FY 19 Budget presentations, so work will progress in that area. Peer Mentoring Collaborative, COL 102, and Adjunct Faculty participating in professional development opportunities all show growth. For Closing Skill Gaps, the employer perception of job readiness of Triton students shows significant improvement. The benchmark goals in the Strategic Plan are very aggressive and become more challenging each year, so work will continue with assessments made and focus adjusted as needed.

PRESIDENT'S REPORT

President Mary-Rita Moore wished everyone a happy new year, noting that the college community is busy with the start of the spring semester, making sure our students know where resources are available and located. She encouraged everyone to remember our priorities and reach out to a student.

Ms. Moore reported that College Council is engaging in robust discussion about student success, strategic planning, and accreditation, and she appreciates their continued efforts. February is preparation month for the HLC Visit on March 5-6, and Council has formed a Mock Visit Team and a White Glove Team with representatives from across campus involved in getting the physical and virtual campus ready for the visit, as well as arming individuals with information they need to engage with the HLC Visiting Team. Preparation will occur for Trustees in February's Board Committee and Board meetings.

CHAIRMAN'S REPORT

Chairman Mark Stephens discussed the state budget situation and remains cautiously optimistic about state funding to be received. This will continue to be monitored.

Mr. Stephens reported that President Moore invited him into a meeting with Public Affairs/Marketing representatives, during which he stated the need to let everybody know what a great job Triton is doing. He suggested highlighting the college's outstanding faculty members as a marketing tool, which was agreed upon as a strategy to market the institution.

NEW BUSINESS

BOARD POLICY – Second Reading

Human Resources

4146 Americans With Disabilities Act

Mr. Johnson made a motion to enact new Board Policy 4146, seconded by Ms. Peluso. Voice vote carried the motion unanimously.

ACTION EXHIBITS

With leave of the Board, Ms. Peluso asked for the Action Exhibits to be taken as a group, including:

16044 Budget Transfers

16045 Certificate of Final Completion and Authorization of Final Payment – Math Lab Electrical Design Build

16046 Certificate of Final Completion – CCTV System Upgrade Phases 3 & 4

16047 Certificate of Final Completion – Science Lab Emergency Gas Shutoff

16048 Renaming of Strieby Drive

Mrs. Potter made a motion to approve Action Exhibits 16044 through 16048, seconded by Mr. Reyes. Voice vote carried the motion unanimously.

16049 Professional Services Agreement with Dorgan Burcher & Phelps LLC

Mr. Stephens recused himself from the meeting after noting that Jack Dorgan is a Trustee in the Village of Rosemont. Ms. Peluso took over as chair of the meeting.

Mrs. Potter made a motion to approve Action Exhibit 16049, seconded by Mr. Johnson. Voice vote carried the motion 5-0 with Mr. Casson abstaining and the Student Trustee voting yes.

16050 Agreement with Rosemont Theatre

Mr. Stephens returned to the Boardroom and resumed as chair. Mr. Stephens read his letter that is part of this Action Exhibit stating that his company, which does cleaning for the Rosemont Theatre, will not be billing for their services for this event.

Ms. Viverito made a motion to approve Action Exhibit 16050, seconded by Ms. Peluso. Voice vote carried the motion unanimously.

The remaining Action Exhibits were taken as a group, including:

- 16051 Increase in Contractual Tuition for Courses Offered for IUOE Local 399 Educational Training Fund**
- 16052 Purchase Agreement with Educational Testing Services**
- 16053 Delta-Sonic, Inc. Lease Agreement**

Ms. Peluso made a motion to approve Action Exhibits 16051 through 16053, seconded by Mr. Johnson. Voice vote carried the motion unanimously.

PURCHASING SCHEDULES

B40.12 Indoor Running Track Renovations

Ms. Peluso made a motion to approve the Purchasing Schedule, seconded by Mr. Johnson. Voice vote carried the motion unanimously.

BILLS AND INVOICES

Ms. Peluso made a motion, seconded by Mr. Reyes, to pay the Bills and Invoices in the amount of \$1,497,880.49.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Henriquez, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes.

CLOSED SESSION

Mrs. Potter made a motion to go into Closed Session to discuss and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation, seconded by Mr. Reyes.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Henriquez, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board went into Closed Session at 7:15 p.m.

RETURN TO OPEN SESSION

Mr. Reyes made a motion to return to Open Session, seconded by Mrs. Potter.

Roll Call Vote:

Affirmative: Mr. Casson, Ms. Henriquez, Mr. Johnson, Ms. Peluso, Mrs. Potter, Mr. Reyes, Ms. Viverito, Mr. Stephens.

Motion carried 7-0 with the Student Trustee voting yes. The Board returned to Open Session at 7:37 p.m.

HUMAN RESOURCES REPORT

1.0 Faculty

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve page 1 of the Human Resources Report, items 1.1.01 through 1.3.01. Voice vote carried the motion unanimously.

2.0 Adjunct Faculty

Ms. Peluso made a motion, seconded by Mr. Casson, to approve pages 2 through 4 of the Human Resources Report, items 2.1.01 through 2.5.01. Voice vote carried the motion unanimously.

3.0 Administration

Ms. Peluso made a motion, seconded by Ms. Viverito, to approve page 5 of the Human Resources Report, item 3.1.01. Voice vote carried the motion unanimously.

4.0 Classified, Police & Engineers

Ms. Peluso made a motion, seconded by Mrs. Potter, to approve pages 6 and 7 of the Human Resources Report, items 4.1.01 through 4.6.02. Voice vote carried the motion unanimously.

5.0 Mid-Management

Ms. Peluso made a motion, seconded by Mr. Casson, to approve pages 8 and 9 of the Human Resources Report, items 5.1.01 through 5.4.01. Voice vote carried the motion unanimously.

6.0 Hourly Employees

Ms. Peluso made a motion, seconded by Mr. Johnson, to approve pages 10 through 12 of the Human Resources Report, items 6.1.01 through 6.2.04. Voice vote carried the motion unanimously.

7.0 Other

Ms. Peluso made a motion, seconded by Mr. Johnson, to approve page 13 of the Human Resources Report, items 7.1.01 and 7.2.01. Voice vote carried the motion unanimously.

ADJOURNMENT

There being no further business before the Board, a motion was made by Ms. Viverito to adjourn the meeting, seconded by Ms. Peluso. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:42 p.m.

Submitted by: Mark R. Stephens
Board Chairman

Diane Viverito
Board Secretary

Susan Page
Susan Page, Recording Secretary