

**CALL TO ORDER/ROLL CALL**

Chairman Mark Stephens called the Special Meeting – HLC Focused Meeting with the Board of Trustees to order in Café 64 at 6:08 p.m. Following the pledge of allegiance, roll call was taken.

Present: Mr. Luke Casson, Ms. Dafne Henriquez, Mr. Glover Johnson, Ms. Donna Peluso, Mrs. Elizabeth Potter, Mr. Jay Reyes, Mr. Mark Stephens, Ms. Diane Viverito.

**CITIZEN PARTICIPATION**

None.

**HLC VISITING TEAM DINNER WITH BOARD OF TRUSTEES**

The HLC Visiting Team introduced themselves, including Dr. Anne Austin, Dr. Matthew Aschenbrener, Dr. Charlene Widener, Dr. Cynthia Krueger, Dr. David Keller, Ms. Wendy Marson, Dr. Shashi Unnithan.

Dr. Austin explained the process of this visit as follows. Triton College is at the year four review, which is an intermediate step within the ten year accreditation period. The Visiting Team's job is to read the Assurance Argument and examine all the evidence provided, then clarify points through questions to make sure the college really does what it says it does. The process includes: 1) a one and a half day visit at the college, 2) the team drafts a report, 3) the report is submitted to the Higher Learning Commission for review, 4) the report comes to the institution for a factual (only) review, 5) report is returned to the HLC where it goes to the Institutional Actions Committee (IAC) for determination of whether the evidence presented by the college supports continuing accreditation, 6) the IAC makes its determination and notifies the college. There is a review process if necessary.

Dinner was served and conversations occurred concurrently around the table between Trustees and the Visiting Team Members.

**TRUSTEE DEPARTURE**

Mr. Casson excused himself due to a family matter and left the meeting at 7:25 p.m.

**ADJOURNMENT**

A motion was made by Ms. Peluso to adjourn the meeting, seconded by Mr. Reyes. Voice vote carried the motion unanimously. Chairman Stephens adjourned the meeting at 7:39 p.m.

Submitted by: Mark R. Stephens  
Board Chairman

Diane Viverito  
Board Secretary

Susan Page  
Susan Page, Recording Secretary