

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

GOVERNANCE

ORIENTATION OF NEW TRUSTEES

POLICY 1163
ADOPTED: 11/20/90
AMENDED: 08/23/05

The Board of Trustees and the President shall provide an orientation for all newly elected Board members to assist him/her in understanding the Board's functions, policies, and procedures.

The Chairman or his/her appointee will work with the President in organizing the orientation where Board members should receive copies of:

- Board Policy Manual
- Administrative Rules and Procedures Manual
- Collective bargaining agreements
- College Catalog
- Student Handbook
- Minutes of Board meetings (last six months)

and become familiarized with:

- Affirmative Action/Equal Opportunity Plan
- Class Schedules
- Illinois Public Community College Act

Within two weeks after the new trustee-elect officially takes office, he/she will have a tour of the college campus and its community centers, and will meet with the President. At least two Board retreats will be held each year to allow for the exchange of information and discussion of selected topics.