

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

DETERMINATION OF PAY PERIODS

POLICY 3212
ADOPTED: 06/25/1991
AMENDED: 11/20/2001
AMENDED: 12/20/2016
AMENDED: 01/24/2023

A schedule of pay periods for the fiscal year shall be provided by the Triton College Payroll Office. Unless required by other terms and conditions of employment, the College recommends that all employees set up a direct deposit account with the Payroll Office. Such pay periods shall be every other Friday unless that Friday is a holiday, in which case pay checks shall be direct deposited one banking day earlier.