

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

BUSINESS SERVICES

VENDORS

POLICY 3318
ADOPTED: 03/16/93

A vendor is defined as a company or individual (other than College employees) who provide goods and/or services for the College.

Any and all vendors (except those qualified by the State of Illinois Purchasing Contract) shall comply with this policy. Companies or individuals desiring to sell goods and/or services to Triton College shall register as a vendor by completing a Vendor Application which shall be kept on file in the Business Office. Information to be furnished shall include but not be limited to:

- A. The type of business (sole proprietorship, partnership, corporation, etc.) and identification of owners.
- B. Certification of non-violation of Illinois Compiled Statutes, Citation 720 ILCS 5/33E-3 and 5/33E-4 which prohibits Colleges from awarding contracts to vendors convicted of bid-rigging or bid-rotating.
- C. Certification of non-violation of the Illinois Human Rights Act.
- D. Certification of non-violation of the Prevailing Wage Act.

A vendor list will be prepared by the Business Office and reviewed annually.