

Area of Study: Human and Public Services
Pathway: Criminal Justice Administration
Degree type: Associate of Applied Science
Curriculum Code: CJA.CJA.AAS (C243A)

(Total Program Credits: 60-61)

The American system of Criminal Justice is comprised of three major components: law enforcement, courts and correctional systems at community, county, state and federal levels.

Criminal Justice Administration is a comprehensive field with career opportunities in several areas: law enforcement; probation, parole and corrections; social-justice services; and security and loss prevention. Prepares students for careers in public and private agencies in the social and criminal justice system. The two-year program includes the study of contemporary and advanced problems in modern law enforcement, as well as criminal justice systems, administration, criminal laws and procedures, police and community relations, and criminalistics.

Students who wish to become probation, parole or corrections officers will receive the necessary foundation through this program. The study of law, social and justice agencies, and criminal offenders is included, with emphasis on corrections.

Study of careers in the social-justice services includes such agencies as the Department of Children and Family Services, Public Aid, Corrections, and psychiatric and medical agencies.

Private Security is an emerging career field in need of personnel with qualified credentials. The Criminal Justice program provides courses to prepare students for entry-level security, armed and unarmed. Areas of employment include corporate, industrial and homeland security, hospital, airline, bank, railroad, as well as college and university security.

Students planning additional study at a four-year college or university should enroll in the Associate in Science (CJA.CJA.AS (U230A43)) or the Associate in Arts degree programs (CJA.CJA.AA, (U224A43), which requires a concentration of general education courses combined with selected core criminal justice courses and electives.

PROGRAM LEARNING OUTCOMES:

At the successful completion of the Associate in Applied Science Degree in Criminal Justice Administration program, the graduate will be able to:

- demonstrate the fundamental concepts regarding the operation of the criminal justice system in the United States;
- identify the fundamental elements of law and how they apply to the judicial process;
- discuss the procedures for the enforcement of law, the processing of an individual through the courts system, and the treatment of offenders within the correctional system;
- recognize the differences between the adult and juvenile criminal justice systems;
- apply historical and modern day theories to explain criminal behavior;
- demonstrate professional competencies to meet the needs of career opportunities and requirements for employment in the disciplines of the criminal justice system; and
- develop skills for critical thinking and professional writing.

Placement Measures MAT, RHT, and COL sequence placement will be determined by an Academic Advisor. Contact your Academic Advisor or Transfer Specialist (if transferring), before registering for courses. **Developmental education courses do not transfer. They assist students in the path towards college credit.**

Program Map for Full-Time Students

Semester One: Fall	Category	Next Steps
CJA 111 Introduction to Criminal Justice (3)	<i>Required</i>	Meet with your Academic Advisor to create an academic plan. Explore transfer institutions and admissions requirements by attending transfer events (if intending to transfer) .
CJA 121 Introduction to Corrections (3)	<i>Required</i>	
CJA 148 Police/Community Relations (3)	<i>Required</i>	
CJA 161 Administration of Justice (3)	<i>Required</i>	
RHT 101 Freshman Rhetoric & Composition I (3)	<i>Communication/ placement</i>	

15 Credit Hours

Note: Grade of “C” or higher is an IAI requirement for RHT 101 and RHT 102.

Semester Two: Spring	Category	Next Steps
CJA 171 Patrol Administration (3)	<i>Required</i>	Meet with your Academic Advisor to update your academic (and transfer plan, if intending to transfer). If intending to transfer, create a Transferology account to explore how coursework transfers and attend a Transfer 101 Workshop .
CJA 175 Report Writing for Criminal Justice (3)	<i>Required</i>	
CJA 181 Juvenile Delinquency & Law (3)	<i>Required</i>	
RHT 102 Freshman Rhetoric & Composition II (3) or SPE 101 Principles of Effective Speaking (3)	<i>Communications</i>	
Program Elective (3)	<i>Program Elective</i>	

15 Credit Hours

NOTE: Grade of ‘C’ or high is an IAI requirement for RHT 101 and RHT 102. Students must complete RHT 101, with SPE 101, or RHT 101 with RHT 102. Students intending to transfer are encouraged to complete all three courses: RHT 101, RHT 102 and SPE 101 to meet university requirements.

Semester Three: Fall	Category	Next Steps
CJA 201 Criminology (3)	<i>Required</i>	Meet with your Academic Advisor to update your academic (and transfer plan, if intending to transfer). Attend a Ready to Apply Workshop .
CJA 219 Criminal Law I (3)	<i>Required</i>	
CJA 257 Law Enforcement Administration (3)	<i>Required</i>	
General Education/Mathematics and/or Science (3-4)	<i>Mathematics or Science</i>	
PSY 100 Introduction to Psychology (3) or SOC 100 Introduction to Sociology (3)	<i>Behavioral Sciences</i>	

15-16 Credit Hours

Semester Four: Spring	Category	Next Steps
CJA 236 Criminal Law II (3)	<i>Required</i>	Meet with your Academic Advisor to finalize your transfer plan and apply to your transfer
CJA 241 Traffic Enforcement & Administration (3)	<i>Required</i>	

CJA 246 Laws of Evidence (3)	<i>Required</i>	institution(s) if intending to transfer.
CJA 290 Criminal Justice Capstone (3)	<i>Required</i>	
PHL 103 Ethics (3) or PHL 105 World Religions (3)	<i>Humanities</i>	Submit graduation petition by deadline (check for the specific date in catalog or syllabi.)

15 Credit Hours

Program Electives (3)
[] CJA 106 Self Defense for The Law Enforcement Professional – Only available to police academy students
[] CJA 107 Stress Management in Law Enforcement (SMILE)
[] CJA 115 Professional Skills: Private Security-Basic Firearm Training
[] CJA 116 Current Security Problems
[] CJA 117 Introduction to Private Security
[] CJA 118 Security Administration
[] CJA 125 Principles of Probation and Parole
[] CJA 127 Correctional Counseling
[] CJA 131 Correctional Procedures
[] CJA 140 Introduction to Forensic Science
[] CJA 166 Criminal Investigation
[] CJA 205 Women in Criminal Justice
[] CJA 296 Special Topics in Criminal Justice
[] CJA 298 Law Enforcement Administration II - Only available to police academy students or students enrolled prior to Fall 2020
[] CIS 100 Introduction to Computer Systems
[] CIS 101 Computer Systems & Business Applications
[] CWE 290 Cooperative Work Experience
[] PED 106 Total Fitness
[] PED 120 Personal Defense Activities
[] SOC 131 Social Problems
[] SOC 225 Racial and Cultural Minorities
[] PHL 101 Introduction to Philosophy
[] PHL 103 Ethics

Program Electives should be chosen with your advisor.

Graduation requirements:

Total semester hours required in <i>general education</i> toward the AAS Degree	15
Total semester hours for program <i>required courses, program specific electives and other electives</i> toward the AAS Degree in Criminal Justice Administration	45
Minimum total semester hours required for the AAS Degree	60

General Education requirements:

- **Communications:** Two courses (six semester hours). Department choice of RHT 101 and RHT 102 or RHT 101 with SPE 101. If transferring, it is suggested to take all three courses.
- **Social and Behavioral Sciences or Humanities or Fine Arts:** Two courses (six semester hours are required for graduation; department choice whether courses are taken from each discipline or two courses from same discipline, to include one approved [Human Diversity](#) course.
- **Mathematics or Physical or Life Science:** One course (three semester hours); review specific program requirements for your selected curriculum.

See CJA course descriptions (p. **Error! Bookmark not defined.**).

See Humanities and Mathematics and/or Science General Education requirements.

Note: *Upon petition, students successfully completing professional-training courses sponsored or sanctioned by the Illinois Law Enforcement Training and Standards Board, or an equivalent accrediting agency, may receive up to 24 hours of credit. All documentation, including official transcripts, course descriptions, and course outlines, will be reviewed by the program coordinator to determine the number of hours of credit to be granted toward the Associate in Applied Science degree or certificate.*

Coordinator: Gregory Catena, Ext. 3327