Hot Topics

- Dr. Michael Flaherty asked Council member Sam Tolia, how campus members could publicly post information and event dates for the rest of the campus community. Mr. Tolia stated that any employee can create a marketing request to have information placed on plasma screens across campus as well as the institution’s social media pages and website. He also indicated that marketing could create graphics or a design to help advertise the information or events as well.

Operational Assembly

- Shelley Tiwari, Chairperson of the Operational Assembly, reported that Laura Torres in Human Resources asked Operational Assembly members for ideas on Health and Wellness programs and received ample feedback. Garry Abezetian, for the Business Committee, briefly presented the new FY 17 budgeting process and will be coming forward at the next meeting with additional details. The Data Team is continuing planning for the Data Summit and looking at ways to maximize participation. Dr. Quincy Martin, for the SEM Committee, shared the institution’s retention plan and shared that based on current needs, they are expanding the role of the committee to include some short term enrollment strategies specifically for the upcoming spring semester. The Diversity Committee reported that they would like to be more involved in retention and enrollment efforts of the institution, as the student population is changing. In addition there was discussion around a concern regarding the efforts of the committee to recruit more diverse faculty and staff. Joe Klinger of Human Resources will be coming to the next meeting to discuss recruitment strategies.

Academic Senate

- Dr. Michael Flaherty, Chairperson of the Academic Senate, reported that the College Curriculum Committee was suddenly informed from the ICCB that the AS degree is changing and this will cause a serious shift in curriculum. This will most drastically affect Math and Science degrees. All students starting next fall will be under the new degree guidelines. The Academic Support Committee, the Technical Advisory Committee and the Scholastic Standards Committee are all working on online success rates and beginning to talk to online instructors to evaluate needs and areas for improvement. Student Development, Campus Quality and Professional Development all focused on campus safety.

Old Business

- Assessment of Business Practices and Policies – Kevin Kennedy informed the Council that he had nothing significant to report this month.

New Business

- Crisis Management Update – Dr. Quincy Martin presented the Council with an update on the work and progress of the Crisis Management Committee and discussed different ideas for getting the campus engaged around crisis management trainings.

- FY 17 Budget Process – Garrick Abezetian gave a presentation on what will be the new budget process for FY 17. The institution will be transitioning from a rollover budget approach to a comparative budgeting process. He gave additional details on what steps of the FY 17 budget process will be taking place in December 2015.

- Strategic Plan Action Update – Pamela Perry gave an update on Action 5.1 – Streamline Curriculum Review and Approval Process which falls under Strategic Direction: Close the Skills Gap. Mary Ann Tobin is the Action Champion for this action but was out of the office, so Ms. Perry reported on her behalf. Ms. Perry reported on the efforts behind this action that have resulted in a 50% decrease of the amount of time it takes to approve curriculum changes, which is a great improvement. As a result, Ms. Perry recommended to the Council that this Action be taken off of the Strategic Plan as it is considered to be complete, and attention can be focused on remaining actions under Strategic Direction: Close the Skills Gap. Also, Ms. Perry informed the Council that the semi-annual report for the Strategic Plan would be coming forward to the Council next month.

Other

- Mary-Rita Moore informed the Council that hourly representative Patrick Gibbons would be moving to a new position outside of the college and would no longer be able to represent the hourly employee group. She welcomed any recommendations from the Council as she begins to seek out a new representative to fill the now vacant position.