CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35PM.

**Members Present:** Sandra Berryhill, Lenier Anderson, Liz Brindise, Susan Campos, Kathi Deresinski, Marianna Desmond, Beth Dunn, Dennis McNamara, Michael Ezren, Roseanne Feltman, Michael Flaherty, Bob Greenwald, Julie Gilbert, Hector Zavala, Rebecca Fournier, Mary Mitchell, Jacqueline Mullany, Robert Connor, Caroly Lynch, Adrian Fisher, and Stu Sikora

**Ex-Officio Members:** Cheryl Antonich and Doug Olson

**Non-Voting Members:** Jacquelyn Werner

**Guests:** Chuck Bohleke, Ric Segovia, Amanda Turner, Deborah Baness-King, Virginia Cabasa- Hess, Marie-Ange Zicher, Brenda Jones Watkins, Jessica Rubalcaba, Peter Jaswilko, Mary Ann Tobin, Sujith Zachariah, Sara Gallagher, Joseph Klein, and Mary-Rita Moore

**APPROVAL OF MINUTES**

Dr. Flaherty asked for a motion to accept the minutes of the February 9, 2016 Academic Senate Meeting. Stu Sikora made a motion to accept the minutes, seconded by Lenier Anderson. Motion carried unanimously by voice vote.

**COMMITTEE REPORTS**

**A. College Curriculum:** Sue Campos reported that there have been some new courses that have come through for approval, as well as revised courses. A 33 credit Critical Systems Maintenance Certificate was also approved.

Dr. Flaherty asked for motion to approve the curriculum report Stu Sikora Motioned, Kathi Deresinski Seconded. The Curriculum report passed.

**B. Academic & Scholastic Standards:**

Julie Gilbert reported that Academic & Scholastic Standards had a very productive meeting. As far as a long list of suggested revisions for the scheduling area. Dean Peter Jaswilko reported information from ICCB regarding final exam schedules and from Triton's Curriculum Committee. The committee discussed the difference in language between administering a final exam and a competency test. Competency tests can be included in instructional hours on the course outline, but a final exam can not. Ric Segovia reiterated that the final schedule does not always cater to all courses.
Julie reported that a sub-committee of volunteers will be put together that will be meeting more often than the monthly meeting. The Committee will be finalizing Tactic one at their next meeting and removing it from their agenda. The Committee will be bringing forth a rationale for students taking less than 6 credits so that they may belong to one club. They will not be able to hold office within such club. It is not a board policy so it will not need board approval.

Dr. Olson asked what the timeline is for the sub-committee? Julie said they do not have a timeline as of yet but they will create one at their first meeting. Maybe by the end of the semester. So that it can be implemented for next semester. They will also be in contact with the scheduling department. They do not want to limit students they want to open membership to students who do not qualify due to not enough credits.

Dr. Flaherty reported that Summer and night classes are usually easy for scheduling. Dr. Flaherty asked if Julie will be presenting their recommendations forward to Senate. Also Dr. Flaherty would like at least a week notice before the meeting. Senate is an excellent place because everyone is represented at Senate. The sub-committee is going to have faculty from various departments and curriculums to receive input from the departments.

**C. Student Development:**

Sandra Berryhill reported that Student Development met yesterday, March 7. Their sub committee meets every other Friday for low cost no cost textbook alternatives. The Wellness Resource Fair goal is to increase awareness of mental health.

**D. Academic Support:**

Bob Greenwald reported that Dean Baness-King gave a presentation on services offered in her area. They discussed needs and desires of the Tutoring Center. They also discussed the needs from a faculty perspective. They will continue to gather more information to reshape the tutoring center.

**E. Campus Quality:** Kathi Deresinski reported that Campus Quality met on Feb 18th. They are continuing to have conversation on concerns of campus quality. Including space to meet with students and adjunct faculty not having space to meet with students.

Kathi mentioned another topic is having lactation rooms for students with children trying to find resolution.

Seems to be scheduling issues especially online courses and Hybrid courses. Students have had confusion on Hybrid courses thinking that they are strictly online.

Kathi also said that the scheduling staff does a tremendous job. We need to maximize the use of space not ensure that faculty has their classes all in one area.

Contact Scheduling if you need to change your rooms. Tech fights with the lights. Lights that are not properly installed. Humberto is looking to update our technology to meet the needs of the school.

Thursday March 24th at 1:30PM is a Greening the Campus meeting,
Dr. Flaherty said that he can speak on scheduling being the chair of a large department. Despite lower enrollment the busiest time of the day would be the morning. Scheduling will do their best to help but sometimes they are not able to accommodate everyone.

**F. Professional Development:**
Roseanne Feltman reported met February as first meeting. Received feedback from spring workshop. Will send a survey to see what faculty would like presented at the Fall Workshop. The Outstanding faculty awards have been picked. Wrapped up the meeting discussing smart teaching.

**G. Assessment:**
Larry Manno was not present. Dr. Flaherty mentioned that Larry thought the Assessment Day went very well.

**H. Technical Advisory/Distance Learning:**
Marianna Desmond reported that Collaborate Ultra Pilot feedback will be noted by all faculty. A Training and troubleshooting list is on Blackboard for faculty use. Marie-Ange spoke at their committee about a blackboard learn tutorial which is required for faculty who will be using blackboard to enhance their course. Also talked about an online teacher certification. Marie-Ange has created a rough draft. Marianna mentioned that they want to make it comparable to ION certifications. It will apply to fully online classes. 1st 8 weeks will be for teachers who want to teach online courses. 2nd 8 weeks will be for teachers who want to create their own online courses. Kathi asked how they are going to align it with ION. Marianna said they are trying to cover the same information such as ION. They have used multiple online Certifications for input not just ION.
Dr. Olson suggested they get feedback from faculty who has taken the ION courses.
A. Committee Assessments

Michael Flaherty reported on committee assessments. Dr. Flaherty asked that things that would be included would be the basic information that HLC would want to use. The packet has a guideline for what needs to be included. The same things were used last year.

- Mission Statement
- Goals
- Results
- Improvements/Changes for next year

Dr. Flaherty said we should have goals but some projects may take more than one year. If you are ready you can send it now but please send it to Dr. Flaherty before Summer Break.

ANNOUNCEMENTS

Adrian Fisher reported that Sustainability is the lowest assessed of all the assessed areas. Adrian also mentioned that an easy way to get students to encounter sustainability is to offer a small amount of extra credit to attend a sustainability event. Wednesday, March 30th there will be a Mark Mesle will be there to talk about Climate change. Students will sign up and sign at the end of the program to ensure that they did in fact attend.

Dennis McNamara announced that tomorrow 6:30PM the Art Gallery will have short films as well as refreshments. Dennis also mentioned that tomorrow March 9, 2016 7:30PM there will be a Jazz Event in the performing Arts Gallery

Kathi announced that the Men’s Baseball season has opened today. She encouraged all to come support the Triton teams when they have games at Triton.

Counseling will be having a non-traditional Transferring Fair in the Cafeteria April 5, 5:30PM-7:30PM

Dr. Olson announced that we will be having Delegation visit with individuals from the UK on April 13 from 12:30-4PM. As the agenda is developed, Dr. Olson will keep you all up to date.
Dr. Flaherty asked for a motion to adjourn the meeting. Dennis McNamara made a motion to
adjourn the meeting, seconded by Marianna Desmond. ♦ Motion carried unanimously by voice
vote.

Dr. Flaherty adjourned the meeting at 3:21PM.

Respectfully submitted:  
Brady Niemiec, Recording Secretary

Minutes Approved:  
Michael Flaherty, Senate Chairperson