

CALL TO ORDER

President Moore called College Council to session at 2:02 p.m. in B-204/210.

ATTENDEES

Council Members Present: Mary-Rita Moore, Humberto Espino, Michael Flaherty, Jasmine Garcia, Michael Henson, Lakedra Love, James Malarski, Vezire Osmani, Purva Rushi, Kurian Tharakunnel, Shelley Tiwari.

Council Members Absent: Ray Porcayo, Susan Rohde.

Others Present: Sandra Berryhill, Susan Campos, Mary Casey-Incardone, Maria Correa, Raquel Cotuno, Jennifer Davidson, Jean Dugo, Daisy Dujua, Kayla Gagliardi, Mike Garrity, Pamela Harmon, Paul Jensen, Deborah Kazmarek, Joe Klinger, Jacqueline Lynch, Hilary Meyer, Marylou Murphy, Melanie Olivera-Jones, Gretchen Reyes, Colleen Rockafellow, David Rodriguez, Angela Staunton, Sheldon Turner, Norma Villasenor, Brenda Watkins, Leslie Wester, Linda Wilkins, Christin Wittman.

APPROVAL OF MINUTES

Dr. Flaherty made a motion to approve the minutes of the September 20, 2021 College Council meetings, seconded by Kurian Tharakunnel. The motion carried unanimously.

HOT TOPICS

None.

OPERATIONAL ASSEMBLY

Kurian Tharakunnel reported that the group met October 11 and provided the following highlights. Academic Affairs reported on a successful Business & Accounting Executive Series event last week with guest speaker Matthew Griffin of "Combat Flip Flops" addressing students, faculty, and staff. Also, twelve students were accepted with full tuition and fees in the College's first semester as part of the H1B grant consortium. Student Affairs reported that through Guided Pathways, efforts to ensure student retention and success are being reviewed and assessed and student learning outcomes such as financial literacy, inclusivity, leadership, navigating resources, and relationship building have been identified. Business Services reported they are still obtaining quotes for installation of art in the J building and are reviewing their membership. A grant is being sought through IGEN to offset the budgeted cost of electric car maintenance and charging stations on campus. Human Resources reported on progress made in working with union representatives to bring the college in compliance with the Vaccination/Test mandates, and Sexual Harassment training for employees is being completed in compliance with state law. The DEI Framework Committee is examining action plans to be developed to move forward with a DEI culture on campus. Research reported that the SENSE survey was sent to 1,600 new students last week and will be active through the first week in November. President Moore asked faculty to encourage students to complete the survey.

ACADEMIC SENATE

Michael Flaherty reported that Academic Senate did not meet last week due to the Faculty/ Student holiday and so will meet tomorrow, Tuesday, October 19.

STUDENT SUCCESS

GUIDED PATHWAYS – PILLAR ONE

Faculty member Dr. Sheldon Turner provided an update on year three of Guided Pathways Pillar 1 *Clarify the Path*, highlighting that three of the goals are nearly complete: complete all program maps, finalize the new catalog/map webpage, and streamline the communication process from curriculum approval to implementation. Goals in progress are: designing and scheduling faculty training on mapping, and institutionalization of processes, principles, and framework. Training for faculty will include guiding principles (e.g. that a student take a class within discipline in their first semester, completing general education courses, etc.), conducting transfer research, and new course categories. Pathways for part-time students are being explored and it was discussed that program maps need to be flexible, living documents; they should be used as a tool that are customized and adjusted as students progress.

OLD BUSINESS

VACCINATION/TEST COMPLIANCE UPDATES

President Moore reported that 85% of employees are in compliance with the Executive Order for vaccination or testing. Students are at 32% as of today. Employee Group Leaders and staff from HR and IT were acknowledged for their efforts in reaching out and assisting with any issues. Communication to students started two weeks later than employees and is now a focus, with calls being made to students and “nudge” texting through Persistence Plus. Ms. Garcia and the TCSA were acknowledged for their assistance in spreading the word to students about compliance.

NEW BUSINESS

STRATEGIC PLAN QUARTER 1 UPDATES

Dr. Rushi provided a background to the current 3-year Strategic Plan that launched July 1, 2021 with three goals. One-year Action Plans were developed under each goal, with action steps under each plan, Action Plan leaders: Dean Jennifer Davidson (Goal 1), Purva Rushi (Goal 2), and AVP Paul Jensen (Goal 3) are here with updates on the action steps.

Goal 1. Assure quality and innovation in teaching and learning to increase student recruitment, retention and completion.

Action Plan 1. Strengthen instructional engagement across all courses.

Action Plan 2. Develop courses, degrees and certificates in a variety of formats, including accelerated and online formats.

Dr. Davidson highlighted that for Action Plan 1, ten sections were chosen to have embedded academic support in the fall semester. The committee also discussed best practices and innovative and interactive teaching methods. Faculty videos are being developed to showcase faculty involved with student engagement and innovative teaching methods. For Action Plan 2, members of each school are generating curriculum development ideas and are planning round table discussions to gain wide participation. Also, the online course development process is being reviewed, and guidelines for hybrid courses are being developed.

Goal 2. Cultivate a diverse, equitable, and inclusive work environment that fosters employee engagement to support students.

Action Plan 1. Expand DEI professional development.

Action Plan 2. Increase social events and recognition for employees.

Action Plan 3. Conduct a "DEI Audit" of employee policies and procedures.

Dr. Rushi noted that this goal looks at employee engagement through a DEI lens. She highlighted there will be a new annual award along with outstanding faculty, and there will be a new college wide employee focus on shared values. Communication about employee events is being developed, and an assessment has begun on Human Resources policies and Board policies to identify any gaps.

Goal 3. Strengthen the College's relationships with the community and prepare students to enter the local workforce.

Action Plan 1. Host Triton Invitational Series in academic and student development areas.

Action Plan 2. Implement "Getting Hired: Panel discussions with employment professionals."

Mr. Jensen highlighted that Action Plan 1 is about bringing the community onto campus and going out into the community. A Youth Leadership Conference is planned that will be run by our students. Also planned is a Celebration of the Arts with workshops and master classes in drawing, painting, photography, and digital animation. There is a great deal of interest in these events from our local high schools. For Action Plan 2, it is planned to bring employers on campus for panel presentations to students in the areas of CIS, Health Careers, HIA, Business & Accounting, and Science.

Dr. Rushi noted that there are forty-five employees involved in the Action Plan committees and questions should be directed to the presenters. Quarter 2 progress reports will take place in January. Everyone is encouraged to review the detailed reports available in the Strategic Planning area in the employee portal under Employee Resources.

NEXT MEETING

The next meeting of College Council is scheduled on November 15, 2021 from 2 to 4 p.m.

OTHER

None.

ADJOURNMENT

Dr. Flaherty made a motion, seconded by Mr. Espino, to adjourn the meeting. College Council was adjourned at 3:07 p.m.