

## Meeting Notes

### Attendees – via Microsoft Teams

Purva Rushi, Kurian Tharakunnel, Shelley Tiwari, Hilary Meyer, Garrick Abezetian, Paul Jensen

*Meeting started at 2:35 pm*

### Committee Updates

#### Academic Affairs Rep (P. Jensen):

- TBA

#### Student Affairs Rep (H. Meyer):

- EMSA is working on enrolling and registering new and returning students. CRM Advise, the new student success management system is being launched this Spring which will ensure collaboration between student support areas and students.
- A new retention alert system is also available for faculty. It is user friendly and customized to their current needs.
- The Library has moved to a single sign on system for catalog and resource access, both on campus and remote.

#### Business and Facilities Committee (G. Abezetian):

- The committee did not meet in the month of December.
- Registration underway for the athletics department.
- Additional hot spots were received.
- Building and grounds continues to work diligently.
- Health Services has reported they are up to speed with COVID testing and results coming in with little delay. There have been a few positive cases.

#### Human Resources Committee

- No update

#### Technology Rep (M. Garrity):

- No update

#### Diversity Committee (P. Rushi):

- During last weekend's Spring faculty and adjunct workshops, Kaleidoscope Group held three DEI trainings focused on inclusive teaching and learning. Kaleidoscope is

looking into offering the same customized trainings for other employee groups this semester.

### **Guided Pathways (S. Tiwari):**

- The steering committee will meet next week.
- During the December meeting the committee reviewed the coaches' feedback regarding concrete tasks for next steps. The members are planning on a possible retreat to discuss student success initiatives, how to institutionalize guided pathways processes, as well as finalize recommendations to propose to the Cabinet by the end of the spring.

### **Research (K. Tharakunnel):**

- The Triton Fact Sheet on Triton website has been updated.
- The Student Right to Know information on Research webpage is also updated with the latest student success data.
- Research is working on the next edition of Triton Fact Book and expect to complete it in the next couple of weeks. Triton Fact Book provides information regarding enrollment, student success, employees, and more.

### **Old Business**

#### **FY22 Goals:**

1. Work on recommendations for sustaining pandemic period processes. There are more than 70 items on the list of processes. Kurian suggests cleaning up and prioritizing the list and will share by email for everyone to review and narrow down to 10 items that could be used for recommendations. The list will be discussed during the next meeting.
2. Work on recommendations on digitizing paper-based processes.

### **New Business**

- None

### **Announcements**

- Student Representative, Daniel Aguilar is not in attendance due to a time conflict with his Spring classes. Kurian would like to propose a different day and time in order to accommodate his schedule. This will be open for discussion during the next meeting.
- Next meeting is scheduled for February 14, 2022.

*Meeting adjourned at 3:10 pm.*