Triton College

Meeting Notes

Attendees – via Microsoft Teams

Purva Rushi, Kurian Tharakunnel, Mike Garrity, Paul Jensen, Shelley Tiwari, Hilary Meyer, and Daniel Aguilar

Meeting started at 2:35 pm

Committee Updates

Academic Affairs Rep (P. Jensen):

- Continuing Education and Health Careers worked together on the JoAnne and Marian Mota Sonography Day, Saturday, February 26. The agenda included speakers presenting on specialty topics. 250 participants attended the event. Mr. Mota donated 5, $500 scholarships to select DMS students help cover certification exam costs.

- Hired a new Director for Dual Credit. Michelle Lisack, former Retention Specialist from Business and Technology, has just started in the position and already started meeting with the high schools.

Student Affairs Rep (H. Meyer via email):

- Financial aid has made changes to the Trustee Honors Scholarship application process. Trustee Honors is our most popular scholarship that is given to students that reside in district/attend an in district high school and have a 3.35 GPA or above. Students will no longer have to complete a separate application for it. Instead the application process has been incorporated into the admissions application. There is a part on the admission application where students can provide their GPA and transcripts. Once that is provided, parameters have been set inside Recruit (the admissions application site) where it notifies Financial Aid of any students that meet the criteria. We are hoping this will increase awareness of the scholarship and increase the number of students that are awarded it.

- Financial aid has also started offering online virtual advising to students through Blackboard. Students can go to the financial aid web site (https://www.triton.edu/admissions-aid/financial-aid/) to access the link and get immediate live service there.
- Students who graduated August and December 2021 and who will be graduating in May 2022 are being notified about graduation ceremony logistics this week. Students set to graduate this August 2022 will be included in the May 2023 graduation. The Graduation Fair is March 29 and 30.

- Upcoming EMSA events include:

- o Veterans Week: March 21 – 24
- o Music Beat Lab: Wednesday, March 23 (for high school students)
- o Campus Visit Day: Thursday, March 24
- o Admissions Info-Session: Wednesday, March 30
- o All events can be found on the Triton College website:
  https://www.triton.edu/visitcampus and https://www.triton.edu/virtualevents

Business and Facilities Committee (G. Abezetian):

- No update

Human Resources Committee (J. Klinger):

- No update

Technology Rep (M. Garrity via email):

Information Systems Enhancements currently in progress with estimated completion this year:

- Photo ID card language update
  - o This is a new law that will go into effect in June.
  - o Amends the Mental Health Early Action on Campus Act. Provides that if a public higher education institution issues student identification cards to its students, the institution must provide contact information for the National Suicide Prevention Lifeline (988), the Crisis Text Line, and a local suicide prevention hotline on the identification card.
- Blackboard migration to Blackboard Ultra SAAS hosting.
  - o This will be in place by July as original course view in Ultra
  - o Then will work on converting original views into Shells in Ultra
- Rebuild the Virtual Server environments for Colleague and Network servers and upgrade all servers to modern operating systems
- Multi Factor Authentication for email
  - o Needs to be in place before July
  - o Testing platforms and end users
- Phone System replacement including new voicemail, call center software, user software and redundant controllers
  - o Physical servers installed
  - o Virtual servers built and being configured
  - o Cutover targeting the first weekend of June
- Campus Logic Financial Aid platform
  - o SSO in test and prod done. Interface is built, working on next phase of training.

- Wait listing option for registration
    - Select Courses/sections live for Fall registration later this month.
- Design and document the process for adding Curriculum Track program maps into Colleague
    - Documentation and training targeting complete by end of Month.

Also, in works at lower priority than above:
- Implementing all Self-Service functionality to replace and retire WebAdvisor
- Alumni Module Colleague Implementation
- Preferred name process and use on rosters, email, blackboard, etc... non-legal documents
- Barracuda Phishline email testing and training
- Secure Wireless SSIDs with authentication to replace TCWireless
- Researching Ellucian Experience as a platform to replace Ellucian Portal and Mobile App

Diversity Committee (P. Rushi):

- On Friday, March 18, Kaleidoscope Group will be providing three DEI workshops as part of the classified and mid-manager in-services.

Guided Pathways (S. Tiwari):

- The GPS committee held a retreat last Friday. A panel discussion conducted by the VPs with a steering committee briefing and the topic of institutional initiatives that can be considered integral to the work of Guided Pathways. The pillar work group members were invited. There were about 20 attendees.

- Continued discussions on compiling robust recommendations from the last two and a half years. The goal is to present the recommendations to cabinet in one of their April meetings.

Research (K. Tharakunnel):

- The Course Success Report for Fall 2021 and the 10th Day Detail Report for Spring 2022 are now available on the portal, under Research Documents.

- General distribution of the Summer Enrollment report will begin April 4th. Daily enrollment is updated on a daily basis and is available at any time for everyone via TRAC.

Student Rep (Daniel Aguilar):

- Per last month's report, Kurian will reach out to John Lambrecht regarding the need of extra charging outlets in the cafeteria.

Old Business

FY22 Goals:

1. The list of recommendations for sustaining pandemic period processes was discussed. Kurian shared a list of processes by department areas and asked for the most relevant ones. It was mentioned that some processes should be further discussed by Human Resources, IT, and Facilities before preparing recommendations. It was suggested that criteria should be determined for not having a digitized form.   Another idea was to have three category criteria levels; what needs a physical wet signature, DocuSign, and PDF. Kurian will clean up and update the list by the next meeting.

2. Work on recommendations on digitizing paper-based processes.

New Business

- None

Announcements

- Everyone agreed to meet in-person going forward.
  Next meeting: Monday, April 11, 2022 at 2:30 pm in B/204-210.

Meeting adjourned at 3:29 pm.