

CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at **2:32 p.m.**



Members Present: Michael Flaherty, Rebecca Fournier, Ruth Hallongren, Edward Konstatny, Patricia Knol, Lauren Kosrow, Debra Krukowski, Julianne Murphy, Dennis McNamara, Jacqueline Mullany, Krysti Reece, Jennifer Giangreggo, Serpil Caputlu, Justyna Koc, Geri Brewer, Mary Casey-Incardone, Christopher Clem, Beth Dunn

Ex-Officio Members: Susan Campos, Jennifer Davidson, Jodi Koslow Martin, Kevin Li, Paul Jensen,

Non-Voting Members: Vezire Osmani

Guests: Mary-Rita Moore, Kurian Tharakunnel, Purva Rushi, Pamela Harmon, Selma Mehmedagic, Tim Nystrom, Jessica Rubalcaba, Sandra Berryhill, Humberto Espino, Angela Staunton, Denise Jones, Gretchen Reyes, Jean Dugo, Derrell Carter, Ric Segovia, Shelley Tiwari, Susan Maratto

APPROVAL OF MINUTES

Dr. Flaherty asked for a motion to approve the minutes of the September 8, 2020 Academic Senate Meeting. Beth Dunn made a motion to approve, seconded by Mary Casey. Motion carried.

COMMITTEE REPORTS

A. College Curriculum:

Julianne Murphy stated College Curriculum met on October 1. A PowerPoint presentation was shared. There were 2 course revisions and 3 deletions. The content of deleted course LIT 102, LIT 113, and LIT 114, due to these deleted courses there are 8 revised curriculum. Items were voted on October 1st.

Julianne reminded faculty if they have IAI submissions, courses may have been sent back for more revision. The IAI courses should be revised this semester and will be sent to the State for approval on the next meeting. The IAI panel are in March. The streamline report that was shared with Senate will be shared with the Board.

Dr. Flaherty made a motion to accept the curriculum. Dennis McNamara made a motion to approve curriculum seconded by Debra Krukowski. Motion passed unanimously.

B. Academic & Scholastic Standards: Beth Ann Dunn indicated that the committee met on the first Wednesday of the month. Continued discussion about withdrawals. Collecting and sharing data related to withdrawals, met with the Guided Pathways the Steering Committee. Gathered research from Kurian Turrakunel and other schools. Currently working on policy and procedures. Gathering evidence that support their recommendations. Admissions and financial aid, advising and counseling will be included in the discussion.

C. Student Development: Mary Casey-Incardone indicated that the committee met on September 18. Discussion on goals for the year. Continue working on supporting students while working in isolation from home. Next meeting will be held on October 23 at 1p.m. all invited to attend.

D. Academic Support: Christopher Clem, shared that the faculty goal for the year will be about tutoring. Specifically increasing awareness across campus.

E. Campus Quality: Jacqueline Mullany indicated pending issues from a few months ago was the signage issues in the A building. Students concerned not knowing the locations for tutoring and testing services. Requests for signage have been addressed by John Lambrecht's team and Library staff. Jacqueline shared exciting news in the sanitary waste container installation in the women's bathroom. All first floor public women washroom have the waste containers installed with free sanitary products. Other issues, how often are the water bottle filling stations replaced? The filters are replaced annually. Please let facilities manager know if there is a red light on the water bottle filling stations. Additional bottle stations have been added. Reminder: laptops are still available. Other concerns:

- COVID-19- Questions on whether Triton is offering students COVID-19 testing, Bill Justiz reminded individuals to direct students to Triton nurse who can provide student information.
- Areas closed- Number of emails voicing concerns about certain areas closed and no communication given specifically Bookstore closed. Recommended communication protocol be established.
- Greening the Campus Committee- rain garden are overgrowing, they need volunteers. A schedule will be provided with a video to teach how to upkeep the rain gardens.
- Virtual Cooking class- HIA will be conducting a cooking class on November 6th more details to follow.

Next meeting Thursday, November 19.

Christopher Clem shared concerns if there are containers to dispose of sharps. Jacqueline stated she will find more information.

F. Professional Development: Serpil Caputlu stated the committee will meet on October 27. The Fall Faculty Workshop 2020 survey was conducted and thanked everyone for their feedback. Spring Faculty Workshop will be held virtually. Continued discussion on having Guided Pathways updates and organize breakout sessions related to remote and online teaching. There is no decision made at this point will continue discussion on the sessions. An email will be sent in November for the Adjunct and Full Time Faculty nominations.

G. Assessment: Krysti Reece, shared that the committee met on September 21st and October 1st. The HLC visit was held on September 23rd. An official report will be provided at a later time. Krysti shared the HLC was happy to see the progress made as an institution. Other committee discussions include:

- All fellows are in place. The first deliverable will be due at the end of this week.

- Professional Development related to online assessment next month.
- Attending Assessment Institute at Indiana University Purdue University Indianapolis as a group next week.
- Committee- adjustment made to the subcommittee officially voted to join program and course outcome groups into one due to not being productive with data collected last year. Voted as a committee on outreach and mentoring related to assessment.

Beth Dunn encouraged to reach out to the peer review panel assessment committee. Please email bethdunn@triton.edu. Also, a reminder that funds are available. More information is available on the Assessment Committee portal page.

OPERATIONAL ASSEMBLY REPORT

Kurian Tharakunnel, stated that Operation Assembly met on Tuesday, October 13th. Kurian shared updates on the following committees:

- **Academic Affairs**- Leading the preparation of College Wide application for the second round of funding for the “Workforce Equity Initiative”. The maximum award is \$1.2M and the period is November 1st, 2020 through October 31st, 2021. Currently considering 12 programs for over 200 participants. Also, working with Admissions and Marketing to conduct virtual visits the weeks of 10-26-20 and 11-2-20 for high school seniors in Career and Tech programs. Students will attend a zoom session to see a presentation about the college and career and tech programs in our Guided Pathways areas of study and speak with faculty available for Q&A.
- **Student Affairs**- Preparation for the spring semester registration. Reminder: October is Domestic Violence Awareness month. Many events and training opportunities will be available throughout the month.
- **Business and Facilities** – Preparation for the next budget cycle. The budget process has been streamlined to make it more cohesive and tie it more into the strategic plan.
- **Technology**- New advising platform, CRM Advice will be purchased and implemented in this fiscal year. The implementation is expected to start in November and completed within six months.

NEW BUSINESS

A. Vote to change the name Distance Learning and Technology as Online Education and Technology. Justyna shared that the statement of purpose developed during the summer by the steering committee also needed changes. Those changes will extend beyond just replacement with distance and online education. Currently working on the statement of purpose, will bring back in November or December for approval. Also, still discussing setting goals and priorities for fall 2020 semesters. Reminder: Instructional Designs blackboard training available for instructors on the CTE website. There are virtual sessions to assist faculty members in completion of training. VP Campos recommended having specific requirements for the membership of the team, teaching and trained in online education.

Dr. Flaherty made a motion to accept this proposed name change, seconded by Kevin Li. Motion passed unanimously.

Justyna Koc stated the committee met on October 7th at 2 p.m. via blackboard collaborate. The committee considered changing the name of the committee to **Online Education and Technology Committee**.

Christina Hunt shared a PowerPoint related to Retention Alert. Also, an overview of the Retention Alert system. For more information, please visit Retention Alert website at triton.edu/retentionalert or email Christina Hunt at christinahunt@triton.edu.

Kevin Li shared a PowerPoint presentation of TRUDY. Dr. Betsy Sparrow shared that students received nudges that support areas such as:

- Building an identity as a Triton Student
- Connecting students to foundational services and resources
- Reminding students of key academic deadlines
- The value of a degree from Triton College
- Dispelling myths through combatting stereotype threat and imposter

Welcome to the new Co-Chair, Dean of Academic Success Hilary Meyer.

Shelley Tiwari shared a PowerPoint presentation of Guided Pathways updates. Shelley encouraged faculty to view the video created by the student committee members on the CTE webpage under Fall Faculty materials. Also, on the Guided Pathways portal page under Employee Resources. Faculty were encouraged to email GPSCommittee@triton.edu with any questions.

Announcements:

- Dr. Flaherty reminded all that Academic Senate will be held the second Tuesday in November at 2:30 p.m. via blackboard.

ADJOURNMENT

Motion to adjourn by Rebecca Fournier and seconded by Mary Casey. Motion Carried.

Dr. Flaherty adjourned the meeting at **4:02 p.m.**

Respectfully submitted: *Casandra Ramirez*
Casandra Ramirez

Minutes Approved: *Michael Flaherty*
Dr. Michael Flaherty