CALL TO ORDER/ROLL CALL

J. Murphy called the virtual meeting to order on Thursday, December 3, 2022 at 2:31 p.m. The items were virtually discussed and voted on as follows.

Members present: (virtual voting)   J. Murphy, S. Campos, P. Harmon, J. Bartley, J. Davidson, G. Jablonski, J. Lobianco-Bartalis, A. Miller, M. Flaherty, A. Blaylock, W. Griffin, L. Finch, J. Cody, R. Connor and W. Justiz

Members absent: (voting)   D. Jones and T. Wright

Resource Members present: S. Misasi Maratto
(non-voting)

Resource Members absent: D. Krzykowska and D. Salinas-Lazarski
(non-voting)

Agendee(s): J. LoBianco-Bartalis, W. Griffin, C. Washington, M. Henson, P. Jaswilko and J. Murphy

Visitor(s):   T. Perkins, K. Gagliardi, P. Jensen. C. Nicholson, A. Terrazas, B. Sola-Perkins, E. Muhammed and F. Ghauri

APPROVAL OF COLLEGE CURRICULUM MINUTES
M. Flaherty made a motion, seconded by R. Connor, to approve the minutes of November 3, 2022, passed unanimously with a virtual vote, by a show of hands.

OLD BUSINESS

Item No.	Course/Curr No.		Proposals	Readings 1 2 3	Action Taken
None					

NEW BUSINESS

Item No.	Course/Curr No.		Proposals	Readings 1 2 3	Action Taken
22-155	C248C	VIC/Graphic Design AAS	rev curr	X	approved
22-156	C348C	VIC/Graphic Design Certificate	rev curr	X	approved

J. Murphy stated that the Program Learning Outcomes were updated for both programs. J. LoBianco-Bartalis added that only the language was changed to the Outcomes.
M. Flaherty made a motion, seconded by W. Griffin, to approve item numbers 22-155 and 22-156, passed unanimously with a virtual vote, by a show of hands.

Item No.	Course/Curr No.		Proposals	Readings	Action Taken
22-157	C408G	Cannabis Dispensary Certificate	new curr	X	approved
22-158	BUS 139	Introduction to Cannabis	new crs	X	approved
22-159	BUS 140	Legal and Regulatory Issues in the Cannabis Industry	new crs	X	approved
22-160	BUS 142	Computer Network and Cannabis Dispensary Operations	new crs	X	approved

J. Murphy stated that the new Cannabis Dispensary Certificate includes five courses, two existing and three new, with a total of sixteen credits. W. Griffin thanked C. Washington for spearheading the development of the certificate, which will be beneficial for the students to obtain an entry-level job in cannabis dispensary. Businesses have spoken with the Committee with the consensus that these courses would be advantageous for the students.

M. Flaherty made a motion, seconded by G. Jablonski, to approve item numbers 22-157 through 22-160, passed unanimously with a virtual vote, by a show of hands.

22-161	C207G	Software Development Degree	new curr	X	approved

M. Henson stated that this new degree was created, as requested by the students, for a pathway to a career in Software Development. This new degree contains all current active courses, except one new course, CIS 108, Introduction to Python.

G. Jablonski made a motion, seconded by M. Flaherty, to approve item number 22-161, passed unanimously with a virtual vote, by a show of hands.

22-162	C217D	Respiratory Care AAS	reactivate curr	X	approved
22-163	RSC 102	Introduction to Respiratory Care Profession	new crs	X	approved
22-164	RSC 104	Cardiopulmonary Anatomy and Physiology	new crs	X	approved
22-165	RSC 108	Cardiopulmonary Pharmacology	new crs	X	approved
22-166	RSC 111	Basic Respiratory Procedures	new crs	X	approved
22-167	RSC 122	Advanced Respiratory Procedures	new crs	X	approved
22-168	RSC 128	Cardiopulmonary Diagnostics	new crs	X	approved
22-169	RSC 135	Cardiopulmonary Diseases I	new crs	X	approved
22-170	RSC 141	Applied Respiratory Care	new crs	X	approved
22-171	RSC 151	Applied Respiratory Care II	new crs	X	approved
22-172	RSC 155	Basic Intensive Respiratory Care	new crs	X	approved
22-173	RSC 202	Cardiopulmonary Diseases II	new crs	X	approved
22-174	RSC 205	Advanced Intensive Respiratory Care	new crs	X	approved
22-175	RSC 207	Pulmonary Function Testing	new crs	X	approved
22-176	RSC 214	Hemodynamic Monitoring	new crs	X	approved
22-177	RSC 230	Applied Respiratory Care III	new crs	X	approved
22-178	RSC 235	Neonatal-Pediatric Intensive Respiratory Care	new crs	X	approved
22-179	RSC 237	Long Term Respiratory Care	new crs	X	approved
22-180	RSC 239	Advanced Respiratory Care Techniques	new crs	X	approved
22-181	RSC 245	Applied Respiratory Care IV	new crs	X	approved
22-182	RSC 252	Respiratory Care Board Review	new crs	X	approved

J. Murphy stated that the Respiratory Care Degree program is being reactivated. P. Jaswilko added this program was closed over ten years ago. All courses needed to be rewritten and submitted as new courses due to content change throughout the years to accommodate the National Board Exam. The job market is phenomenal. The degree includes twenty new courses. M. Flaherty asked if the program and courses require ICCB approval. J. Murphy responded they do. P. Jaswilko added that he is separately working on the program accreditation. M. Flaherty is glad this program is returning.

P. Jaswilko added the program will become effective Fall 2023, pending ICCB and accreditation approvals. Timeline is on schedule, hoping for a mid- May approval. S. Campos added that she anticipates we will obtain approval by the HLC and ICCB in time for Fall, otherwise it will become effective for Spring 2024.

M. Flaherty made a motion, seconded by G. Jablonski, to approve item numbers 22-162 through 22-182, passed unanimously with a virtual vote, by a show of hands.

22-183	U230A36	Health, Sport and Exercise Science	rev curr	X	approved
22-184	C437A	Integrative Wellness Certificate	rev curr	X	approved
22-185	C336A	Personal Trainer Certificate	rev curr	X	approved
22-186	C436B	Sports Conditioning Certificate	rev curr	X	approved
22-187	C436A	Sport Management Certificate	rev curr	X	approved

J. Murphy stated that the program prerequisites were reorganized for the Health, Sport and Exercise Science AAS Degree, Program Learning Outcomes (PLOs) were updated to coincided with the current assessment work. PLOs were reduced from eight to five in the AAS Degree. Stackable programs were added to each program. In communication with the high schools, suggestions were made to add elective options was completed, with no change to core courses. Health, Sport and Exercise Science Degree students can complete the two-year degree, with the option to take the third year, Sport Management. Students can then continue on to complete the fourth year by taking online courses through Concordia or another university. ACC 101 was added as an option in Sport Management. PED 121 and HTH 202 were added to Instructional Wellness. All certificates consist of 3 courses totaling 9 credits. Personal Training elective options were removed and replaced with a statement, as the list was getting too long.

W. Griffin made a motion, seconded by M. Flaherty, to approve item numbers 22-183 through 22-187, passed unanimously with a virtual vote, by a show of hands.

OTHER: None

J. Murphy stated that we need to be committed to completing the outstanding coursework of adding the Course Learning Outcomes (CLOs) and update the Assessment fields. She sent out an email to the College Curriculum Committee (CCC) and the Technical Review Committee (TRC) in regards to completing this work. There have been issues with accessing the Watermark (WM) modules, which S. Misasi Maratto and she are working on to solve this problem. They will contact WM for the correct rights so everyone has access to make a 'Comment' at any workflow stage the document is in. S. Misasi Maratto is trying several tactics to add the 'rights' to all individuals. We told WM that they were sent a list of users and their roles and explained their roles in the workflow. WM did not enter the all the rights needed. S. Misasi Maratto working to clean up the User Roles. The goal for the CCC and TRC by the end of the Fall semester, is to access and properly utilize WM in the Spring. She asked for persons to contact her or S. Misasi Maratto if they are having issues, i.e. cannot 'make a comment' or cannot access. Some of the problems have been solved. S. Misasi Maratto is cleaning up what WM was requested to do. We need to add roles to users for the correct access.

Reminder: **J. Murphy reminded faculty and deans that ALL CLOs need to be updated.** The Course Syllabus Assessment Strategies need to match the Assessment Outcomes in the Self-Study module in WM. The Self-Study and Curriculum modules do not communicate with each other. This needs to be completed before Fall semester ends. We do not want issues in the future that the CLOs and Instructional Strategies in Curriculum Management are not current. All course and syllabus submissions are being checked by S. Misasi Maratto

Hit 'Save' after any changes made. If have course form or Master Syllabus that needs to be approved by CCC, DO NOT create a new form. Access the form that was already submitted.
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Adjournment: ***M. Flaherty made a motion, seconded by W. Griffin to adjourn the virtual meeting at 2:57 p.m., passed unanimously with a virtual vote, by a show of hands.***

Submitted by: J. Murphy, Chairperson

Recording Secretary: Susan Misasi Maratto