

TRITON COLLEGE BOARD POLICY

BOARD OF TRUSTEES, DISTRICT 504

ACADEMIC AFFAIRS

**RECORDING AND SUBMISSION
OF GRADES**

**POLICY 6070
ADOPTED: 06/25/91
AMENDED: 10/15/13**

All faculty at Triton College are required to give final grades to all students enrolled in each class.

Final grades will be recorded in the student's record and on the attendance roster. Both the final grades and attendance roster must be submitted electronically to the Records Department and within two working days after final examination week.