



# Military Educational Benefits Responsibilities

I understand the following statements as they pertain to receiving my Veteran Educational Benefits.

1. I must notify my Triton College school certifying official when I register and/or make any changes to my schedule.
2. I agree to provide the following information to the Financial Aid Office of Triton College **for each academic year I am enrolled** in order to receive my benefits: Triton College Military Educational Benefits Data Form and additional benefits documentation as necessary (SEE REVERSE CHECKLIST).
3. I may not claim benefits if I **do not attend or complete (grades of W or R)** the course(s) I registered for with a passing grade.
4. I may not claim benefits if, for any reason, I **withdraw or am withdrawn** from a course and receive a grade of W.
5. I may not claim benefits for **auditing** a course. (Auditing: attending a credit course as a listener, where a grade is not given.)
6. I may not claim benefits for **repeating a course** in which a passing grade of A, B, C or D has been received previously.
7. I may not claim benefits for **online remedial courses** such as MAT 045, 055, 085; or RHT 085, 086, 095, 096.
8. I may not claim benefits for any course **not specifically required for completion of the degree program** I declared on my veteran application in the Financial Aid/Veteran Benefits Office.
9. I may not claim GI benefits for **continuing education courses** in which no credit is granted toward my degree program.
10. I understand the degree I declare to the Triton College Admissions Office **must match the degree** I declare to the Financial Aid/Veteran Benefits Office to receive my military benefits.
11. I understand, if my academic plans change, I am allowed to change my degree **only once a semester**.
12. I understand if I **change my degree I must:**
  - Request a change of program with the Records and Registration Office and
  - Complete a Change of Program Form with the Veteran Benefits Office.
13. I may not claim benefits if I fail to **complete a formal evaluation** of all previous college credits earned at schools prior to attending Triton College. I understand this formal evaluation must be completed within two semesters of attendance or my benefits will not continue. When I undergo a formal credit evaluation, I **must deliver a photocopy of the evaluation results** to the Financial Aid/Veteran Benefits Office.
14. I may not claim benefits if I **do not disclose any previously taken courses or previously earned degrees** from other institutions. Upon discovery of this information, my benefits will be suspended by Triton College until I complete a formal evaluation of all previous credits and degrees. I understand this formal evaluation can take up to six weeks and may result in an overpayment of benefits from the VA that I will be responsible to repay.
15. I understand I am held to the same academic standards as all Triton students, therefore, I may not claim benefits if I am currently **disqualified based on the Standards of Academic Progress**. (See college catalog for definition of Standards of Progress.) My classes will not be certified until I have successfully appealed and become reinstated to receive my benefits.
16. I understand if my appeal is denied and I am not reinstated, I will **forfeit my benefits for the current semester in question**.
17. I will be allowed to appeal again, in a future semester, to have my benefit eligibility reinstated once I have fulfilled the stipulations put forth by the Appeals Committee and/or the associate dean of Enrollment Services.

## Payments

18. I understand the Veteran's Administration pays out monies to me based on the **start and end dates of the classes** for which I am enrolled. Therefore, if a class is less than 15 weeks long, my payment will reflect the shortened timeframe and I may not be considered for full-time pay for the entire semester.
19. I understand if I elect to receive the Post 9/11 GI Bill<sup>®</sup>, and I am **only enrolled in online courses**, I will only be eligible for a reduced portion of my basic housing allowance. Any questions pertaining to a book or monthly stipend should be addressed directly with the VA.
20. I understand if I withdraw or my instructor withdraws me from a course, the withdrawal will be reported to the VA. I understand **the last date of my attendance**, NOT the day I withdraw from the course, will be reported to the VA, which may result in an overpayment that I will be responsible to repay.
20. If I feel I have **mitigating circumstances** contributing to my grade of W, I will contact the Department of Veterans Affairs in St. Louis, Mo., directly regarding my case.